



**Agenda**  
**of the**  
**Forrest County Board of Supervisors**  
**July 3, 2023**

A. Call to Order

B. Public Forum

- **Sue Polk**
- **Homestead Property Owners/Dixie Community Property Owners**
- **Margie Johnson**
- **Rev. Nathan Jordan, NAACP**

C. Approve or Amend Agenda

D. Approve June 2023 Minutes

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 013584 from Jeff Martin Auctioneers Inc., Escrow Account, in the amount of \$1,860.00, for Forrest County Sheriff Office 2015 Dodge Charger Vin No. ending in 2561.

2B. Acknowledge receipt of Check No. 10236 from Shows, Dearman & Waits, Inc., in the amount of \$20,658.40, for reimbursement of

an overpayment on construction for Project No. FC17-234 Country Club Road Pedestrian Bridge, & bill The City of Hattiesburg it's share.

3A. Approve and authorize Board President to execute 16<sup>th</sup> Section Lease between Petal Municipal School District and Robert Benjamin Martinez, PPIN 036482, containing 5 acres, more or less, with an annual rent of \$1,525.00.

3B. Approve and authorize Board President to execute 16<sup>th</sup> Section Agricultural Lease between Forrest County School District and Bob Riley, containing 30 acres, more or less, with an annual rent of \$3,000.00.

3C. Approve and authorize Board President to execute the 16<sup>th</sup> Section Lease between Hattiesburg Municipal School District and Mt. Olive Baptist Church containing 0.09 acre, for an annual rental amount of \$178.00.

4A. Acknowledge for recording in Board Minutes, the Chancery Clerk report for the month of June 2023, as submitted by Lance Reid, Chancery Clerk.

4B. Acknowledge for recording in Board Minutes, the Election Commissioners report for the month of June 2023, as submitted by James Harvison, Katie McGee, Lucretia Jenkins, Faye Noble, and Sue Polk, Election Commissioners.

4C. Acknowledge for recording in Board Minutes, the Justice Court report for the month of June 2023, as submitted by Faye Moffett, Justice Court Clerk.

4D. Acknowledge for recording in Board Minutes, the Coroner's report for the month of June 2023, as submitted by Douglas "Butch" Benedict, Coroner.

4E. Acknowledge for recording in Board Minutes, the Circuit Clerk's report for the month of June 2023, as submitted by Gwen Wilks, Circuit Clerk.

4F. Acknowledge for recording in Board Minutes, the Planning report for the month of June 2023, as submitted by Nick Williams, Assistant Planner.

4G. Acknowledge for recording in Board Minutes, the Maintenance report for the month of June 2023, as submitted by Danny Hopkins, Maintenance Supervisor.

5. Acknowledge fully executed copy of the Memorandum of Agreement between the Forrest County Board of Supervisors and the Mississippi Department of Transportation, STP-0210-00(043)LPA/109412-701000 Chain Park Pathway Improvements.

6. Acknowledge Order Authorizing Payment for Court Transcript, payable to Ashley E. Lee, in the amount of \$607.20, for services rendered, pursuant to the Order signed by Judge Jess H. Dickinson, Special Youth Court Judge on June 16, 2023.

7. Acknowledge Order for reimbursement to Judge Carol Jones Russell, in the amount of \$51.33 for vital conference communication through Zoom Video Communication, pursuant to the Order signed by Judge Carol Jones Russell on June 19, 2023.

8. Acknowledge Order for reimbursement to Judge Jon Mark Weathers, in the amount of \$70.31, for food purchased for the Petit Jury, pursuant to the Order signed by Judge Jon Mark Weathers on June 22, 2023.

9. Acknowledge payment to Dish Network LLC, Invoice No. 335007568, in the amount of \$461.74, for the Forrest County Jail.

10. Approve and authorize payment to RJ Young, Quote No. ES014909, in the amount of \$4,990.00, for updating the IT server room.

11. Adopt Order acknowledging Tax Assessor's filing of real and personal property rolls and declaring same open for equalization.

12. Acknowledge for recording in Board Minutes the executed Contract for professional Services between Forrest County and TMH, CPA Form for Fiscal Years 2022 and 2023.

13. Approve and authorize the request for the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

14. Acknowledge Order Authorizing Attorney's Fee, payable to Zachary Vaughn, in the amount of \$3,825.00, for services rendered, pursuant to the Order signed by Judge Jon Mark Weathers on June 27, 2023.

15. Acknowledge Order Authorizing Payment of Expert Fee, payable to Dr. John Montgomery, in the amount of \$2,400.00, for services

rendered in evaluating a Defendant, pursuant to the Order signed by Judge Jon Mark Weathers on June 27, 2023.

16. Acknowledge Order for Payment of Court Reporter's Fees, payable to Elena C. James, Official Court Reporter, in the amount of \$532.80, for services rendered, pursuant to the Order signed by Judge Jon Mark Weathers on June 13, 2023.

17. Approve and authorize payment to Forrest County School District in the amount of \$1,612.52, for 16th Section Lease #401409. (Dixie Barn)

18. Acknowledge Order to Pay Bailiff, payable to James Michael Honeysucker, in the amount of \$1,100.00, for services rendered, pursuant to the Order signed by Chancellor Sheila Smallwood on June 26, 2023.

19. Acknowledge Order to pay Britnie Gray, in the amount of \$422.50, for reimbursement of incurred milage and expenses for March 1-May 31, 2023, pursuant to the Order signed by Judge Carol Jones Russell on June 26, 2023.

20. Acknowledge Order to pay Arlin Lang, in the amount of \$200.00, for interpreting a youth court hearing, pursuant to the Order signed by Judge Carol Jones Russell on June 26, 2023.

21. Acknowledge Order Authorizing Compensation for Court-Appointed Legal Representative, payable to Elizabeth L. Porter, in the total amount of \$1,632.00, for services rendered, pursuant to the Orders signed by Judge Carol Jones Russell on June 26, 2023.

22. Approve and authorize the processing of the 2022 Annual Financial Report refund to Mike Harris in the amount of \$1,586.93, and refund the County's portion of \$3,068.06, see attached Check No. 010926 received from PERS.

23. Approve and authorize payment to Shows, Dearman, and Waits, in the total amount of \$ 69,678.02 for professional services.

- Invoice No. 23566, Project No. FC17-234.001, Country Club Rd Pedestrian Bridge CM, \$22,608.52
- Invoice No. 23602, Project No. FC18-238.001, Longleaf Acres Dam Construction Phase, \$175.00
- Invoice No. 23603, Project No. FC19-247, East Hardy St Bridge Replacement, \$19,578.00
- Invoice No. 23604, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$10,919.50
- Invoice No. 23605, Project No. FC21-264A, Bridge Replacement Brooklyn-Janice Rd, \$4,432.00
- Invoice No. 23606, Project No. FC22-276, Forrest County Health Department, \$5,015.00
- Invoice No. 23607, Project No. FC22-277, Timber Bridge Replacement 2022-Covington, \$875.00
- Invoice No. 23608, Project No. FC22-278C, Timber Bridge Replacement 2022-Batson Rd, \$115.00
- Invoice No. 23609, Project No. FC22-278E, Timber Bridge Replacement 2022-Churchwell Rd (Little Black Creek), \$920.00
- Invoice No. 23610, Project No. FC22-278G, Timber Bridge Replacement 2022-Walters Rd, \$575.00
- Invoice No. 23611, Project No. FC23-285, Survey of 208 Davis Rd, \$4,465.00

24. Approve Capital Outlay Expenditures:

1. **Unmanned Systems Group** Sheriff to purchase a DJ1 Avata Pro View Combo with accessories using requisition #59283 in the total amount of \$2272.00.
2. **Dell, Inc.** Youth Court to purchase 5 Optiplex desktop computers (\$998.55 ea) using requisition #76850 in the total amount of \$4992.75.
3. **Dell, Inc.** Circuit Clerk to purchase a desktop computer in an amount not to exceed \$1700.00.
4. **Gilliland** Maintenance to purchase camera monitors for the front office of the Juvenile Detention Center along with a mount bracket and labor in the total amount of \$999.98.
5. **Lewis Printing** Jail Maintenance to purchase 2 vacuum cleaners (\$169.00 ea) using requisition #66828 in the total amount of \$338.00.

**Emergency Purchase**

1. **Hughes Supply** Maintenance purchased an A/C unit using requisition #75485 and purchase order #155614 in the amount of \$3838.99. (See attached)
2. **Lowe's** Maintenance purchased a tile saw using requisition #75482 and purchase order #155602 in the amount of \$659.98.

25. Approve and authorize payment to Cadence Bank, in the amount of \$1,170.30, for the Sheriff's Credit Card.

26. Approve and authorize submission for reimbursement for the FY22 MS Office of Homeland Security Grant Program in the amount of \$52,000.00.

27. Approve and authorize payment to Claire Cowart, in the amount of \$1,850.71, for reimbursement of colorable claim of key fob and cell phone.

28. Approve and authorize Constables to travel and attend the 2023 National Constable and Marshals Association (NCMA), which will be held at Golden Nugget Casino in Biloxi, MS, August 28-31, 2023. Registration cost is \$300.00, per Constable. Hotel cost is a total of \$395.00, made payable to Golden Nugget Biloxi, and authorize all travel related expenses allowed by law.

29. Approve and authorize payment to the Beau Rivage Resort & Casino, in the amount of \$1,189.40, for lodging for Judge Gay Polk-Payton July 16-21, 2023, during the MJCJA and the MS Bar conferences.

30. Approve and authorize Jackie Horn, FCSO, to attend Crimes in Progress on July 10, 2023, in Mendenhall, cost of training is \$150.00 reimbursable by the State of Mississippi.

31. Consider the Application for City of Petal Ad Valorem Tax Exemption for Joshua Kittrell. (As same terms as City of Petal. See attached Minutes)

32. Consider the Sponsorship/Advertisement to the YMCA 3<sup>rd</sup> Annual Golf Outing, September 15, 2023, at Timberton Golf Club, to advertise County resources per the authority of Code § 17-3-1 and §17-3-3 et. Seq. of the Mississippi Code. Sponsorship levels are as follows: (Silver Sponsor \$1,500 – 2022) (Platinum Sponsor \$3,500), Gold Sponsor (\$2,000), Silver Sponsor (\$1,500), Cart Sponsor (\$1,000), Hole-in-One Sponsor (\$800), Corporate Foursome (\$580), Corporate Twosome (\$330), Hole Sponsor (\$100).

33. Approve Claims Docket, as presented.

34. Approve Payroll Action Forms.



35. Approve and authorize payment to MS Department of Revenue in the total amount of \$234.25 for tag renewals (\$14.75 each) and Government tags (\$12.00) for FCSO, Tax Assessor, and Road & Bridge Department.

2016 Chevrolet	Silverado	VIN # 3GCUKSEC4GG357861
2021 Dodge	Durango	VIN# 1C4SDJFTXMC825763
2017 Chevrolet	Tahoe	VIN# 1GNSKFEC7HR293287
2016 Chevrolet	Tahoe	VIN# 1GNSKFEC7GR253905
2017 Dodge	Durango	VIN# 1C4RDHFG1HC888699
2021 Dodge	RAM 1500	VIN# 1C6RR7XTXMS561524
2021 Dodge	RAM 1500	VIN# 1CRR7XT2MS95358
2018 Chevrolet	Silverado	VIN# 3GCUKSEC8JG429278
2021 Dodge	Charger	VIN# 2C3CDXAT5MH523071
2021 Dodge	Charger	VIN# 2CDXAT7MH550790
2016 Chevrolet	Tahoe	VIN# 1GNLCDEC9GR286507

**Government:**

2023 Dodge	Durango	VIN# 1C4RDJFGXPC558386
2023 Dodge	Durango	VIN# 1C4RDJFG7PC567952
2023 Dodge	Durango	VIN# 1C4RDJFG5PC580215
2021 Jeep	Cherokee	VIN# 1C4PJLMXXMD150166
2024 Kenworth	T280	VIN# 2NK3HM6X5RM333780
2024 Kenworth	T280	VIN# 2NK3HM6X7M333781

36. Approve and authorize payment to Passman E.V.T Services in the amount of \$19,424.75, Purchase Order No. 153950, for repairs on the F550 Rescue Truck, conditioned upon receiving invoice.

37. Approve and authorize Rental Agreement for Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Extension Service.

38. Authority for Planning Department to apply for the 2023 NFC (National Fitness Campaign) Healthy Grant for Dewitt Sullivan Park and Eastside Park. Each grant funding award is \$30,000 and more the one location can be submitted on one application. The awardee's remaining funding requirement ranges from \$125,000 to \$172,000, including program, installation, and standard art collection.

39. Approve and authorize pay raise from \$15.00 to \$20.00 an hour for Resolution Board workers.

40. Acknowledge in the board minutes Petition from the Dixie Community in regards to Love's Truck Stop.

41. Renew, Interlocal, with the City of Hattiesburg for cooperative construction, maintenance, improvement, and operation of public park facilities dated October 7, 1993, as recorded at page 424 of minute book 282.

42. Approve use of ARPA Funds (Recreation #2), for improvement to Eastside Park and approve and authorize Board President to execute related Memorandum of Understanding with City of Hattiesburg.

43. Renew Law Library online services with Lexis Nexis per attached amendment to existing services agreement.

44. Approve Maintenance Department, to purchase a refrigerator from Lowe's, for Youth Court, not to exceed \$1,049.00.

45. Approve Pay application # 1 TL Wallace PO# 154851, in the amount of \$301,353.24. 33% of work performed to Rockhill Brooklyn Rd Bridge Replacement project # FC21-263B.

46. Approve annual increase \$50.00 a day for inmate billing to City of Hattiesburg effective 10/01/2023.

47. Approve Road and Bridge Department to deliver three truck loads of masonry sand to FCAHS's Woman's Softball field. Sand to be purchased from Recreation #1 funds.

48. Approve purchase of a new laser leveler, Transit to replace one that was burnt in Central barn fire, not to exceed \$1,250.00.

49. Approve undercarriage repairs to Barrontown's Bulldozer, in an amount not to exceed \$9,000.00.

50. Clear the room.

51. Enter into Executive Session for the purpose of discussing Litigation and Personnel.

52. Exit Executive Session.

53. Acknowledge and approve payment of \$1,000.00 to Youth Court.

54. Authorize Notice to Bidders for Tax Parcel 1-005-03-024.00 (PPIN 7100).

55. Approve and authorize payment to FDOT, Invoice No. 965957284 and 963991707, License Plate No. G69579 and G72789, in the total amount of \$19.00, for Toll Charges (David Hogan & Roderick Woullard-SMPDD Board Member Annual Meeting in Destin, FL)

56. Consider the Sponsorship/Advertisement to the Six-Year-Olds, Dixie Youth World Series Travel to Houston TX, to advertise County resources per the authority of Code § 17-3-1 and §17-3-3 et. Seq. of the Mississippi Code.

57. Consider the Sponsorship/Advertisement to the, Eight-Year-Old's Dixie Youth Hosting of the World Series, to advertise County resources per the authority of Code § 17-3-1 and §17-3-3 et. Seq. of the Mississippi Code.

58. Consider the Sponsorship/Advertisement to the, Sleep in Heavenly Peace Foundation, to advertise County resources per the authority of Code § 17-3-1 and §17-3-3 et. Seq. of the Mississippi Code.

59. Consider the Sponsorship/Advertisement to the, HPSD Foundation for back to Code. school funds, to advertise County resources per the authority of Code § 17-3-1 and §17-3-3 et. Seq. of the Mississippi Code.

60. Recess until July 17, 2023 at 10:00 am.

**Taken Under Advisement**

- I. Consider bid from Legacy Electric, in the amount of \$366,200.00, for the Dixie Ballfield Lights. **(Taken Under Advisement June 19, 2023)**