BOARD MINUTES
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RCD:7/17/2023 @
Forrest County, MS
Lance C. Reid Chancery Clerk

Agenda
of the
Forrest County Board of Supervisors
July 17, 2023

A. Call to Order

B. Public Forum

- **Tonya Jordan, City of Hattiesburg Neighborhood Coordinator**
- **Dixie Community Homeowner's**

C. Approve or Amend Agenda

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 0149207552, from CCMSI OBO Mississippi Association of Supervisors Insurance Trust, in the amount of $9,163.00, for 2012 Dodge Charger Vin No. 2C3CDXHGGCH272231.

2B. Acknowledge receipt of Check No. 101193386, from The State of Mississippi Department of Finance and Administration, in the amount of $4,897.94, for Youth Court.

2C. Acknowledge receipt of Check No. 31620, from Forrest County Justice Court Depository Account, to be deposited in the General Fund until requested, in the amount of $3,797.50.

3A. Approve and authorize Petition For Reduction of Assessment for PPIN 31300, as submitted by Mary Ann Palmer, Tax Assessor.

3B. Approve and authorize request to grant a tax refund to A & R Flynt Development Inc. for the 2020 and 2021 property taxes on PPIN 31300 in the amount of $6,010.18, due to double assessment, and amend the 2020 and 2021 receipts to reflect the correct amount of taxes due on PPIN 31300, as submitted by Mary Ann Palmer, Tax Assessor.

4. Acknowledge for recording in Board Minutes, the receipt of the Tax Collector's Surrendered Tag List for the month of June 2023, as submitted by Barbara Hudson, Tax Collector.

5A. Acknowledge for recording in Board Minutes, the Multi-Purpose Center report for the month of June 2023, as submitted by Mike Turnage, Director.

5B. Acknowledge for recording in Board Minutes, the Road and Bridge Department report for the month of June 2023, as submitted by Kyle Mims, Road Manager.

5C. Acknowledge for recording in Board Minutes, the Forrest County Veterans Service Office, as submitted by Gerald Britt, Forrest County Veterans Service Officer.

6. Acknowledge for recording in Board Minutes, Mississippi Department of Environmental Quality Mississippi Municipality and County Water Infrastructure Grant, MDEQ Agreement No. 595-2-CW-5.5.

7. Acknowledge for recording in Board Minutes, Mississippi Department of Transportation Application for Permit to Construct Driveway with Connection to State Highway and Agreement of Applicant Given in Consideration of Such Permit, Permit No. 6-23-18-42-0375 Forrest County Health Department.

8. Acknowledge for recording in Board Minutes, the attached list of recommendations from MDOT for improvement to Rawls Springs Loop Road, as submitted by Kyle Mims, Road Manager.

9. Approve and authorize Brandon Badon to provide security, while off duty, using County issued equipment and/or vehicles to the attached list of businesses.

10. Acknowledge for recording in Board Minutes, Amendment #3 To Health Services Agreement between Forrest County and Southern Health Partners, Inc.

11. Acknowledge for recording in Board Minutes, the audit report for Forrest County for the fiscal year ended September 30, 2022, prepared by TMH, was approved by the Office of the State Auditor as per Section 7-7-211(k), Mississippi Code of 1972 Annotated.

12A. Approve and authorize Pay Application No. 3, in the amount of $578,265.00, payable to Hanco Construction and Invoice No. 21-017-.04, in the amount of $29,854.65, payable to Albert & Robinson Architects for Forrest County Health Department.

86.73% Non-WIC: $29,854.65 x 86.73%=$25,892.94 from ARPA

13.27% WIC: $29,854.65 x 13x27%= $3,961.71 from General County Funds

12B. Acknowledge Health Department Grant Extension.

13. Approve and authorize payment to Covington Civil and Environmental, Invoice No. 16430.08-5, in the amount of $131,659.02, for initial final design services for the attached list of bridges for the Forrest County Bridge Replacement Project No. 16430.08.

14. Approve and authorize Pay Application No. 2, in the amount of $180,775.50, for Project No. FC21-264A Brooklyn-Janice Road Bridge Replacement.

15. Approve and authorize approved Construction Change Request No. 4 and Supplemental Agreement for Department of Econ. & Comm. Development Project No. DECD-0018(35)BO for proposed Arlington Loop and Highway 49 Intersection.

16. Acknowledge Order for Payment of Court Reporter's Fees, payable to Elena C. James, Official Court Reporter, in the amount of $619.20, pursuant to the Order signed by Judge Jon Mark Weathers on July 5, 2023.

17. Approve and authorize payment to Mississippi Economic Development Council, Invoice No. 3987, in the amount of $225.00, for membership dues for Corey Proctor, Planner.

18. Approve and authorize payment to the National Association for Court Management, in the total amount of $300.00, for membership dues for Faye Moffett and Louise Jackson, Justice Court Clerks.

19. Approve and authorize payment to TMH Certified Public Accountants, Invoice No. 229290, in the amount of $63,000.00, for services rendered.

20. Acknowledge Order to pay Arlin Lang, Interpreter, for interpreting a youth court case, in the amount of $200.00, pursuant to the Order signed by Judge Carol Jones Russell on June 29, 2023.

21. Approve and authorize payment to Taketia Brownlow, in the amount of $150.00, for return of cleaning deposit for the Extension Conference Center.

22. Acknowledge Order Approving Attorney Fees, payable to Anna Rush, in the amount of $840.00, for services rendered, pursuant to the Order signed by Chancellor Chad Smith on June 28, 2023.

23. Approve and authorize the request for the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

24. Approve and authorize reimbursement to the Sheriff's Office, in the amount of $182.04, for the attached list of Petty Cash used.

25. Acknowledge and authorize the attached letter, submitted by Chancellor Rhea Sheldon, listing staff members of the Tenth Chancery Court District's eligibility for promotions and increases in their salary, as a result of the Administrative Office of Courts updated job descriptions and pay scales.

26. Approve and authorize payment to Gregory Boyte, Operator, Road and Bridge, in the amount of $37.36, for reimbursement of parts from Puckett Machinery.

27. Approve and authorize payment to Brice Selman, IT Department, in the amount of $73.36, for reimbursement of 112 miles of incurred travel expenses.

28. Approve Capital Outlay Expenditures:

1. **Lowe's** Rec 5 to purchase a max cutting kit in the amount of $299.00.

2. **Lewis Printing** Tax Collector to purchase a 32" camera monitor using requisition #67966 in the amount of $199.00.

3. **Allbritton Chainsaw** FCMPC to purchase a Leaf Blower in the amount of $494.99.

29. Approve and authorize payment to Cadence Bank in the total amount of $2,516.82 for Supervisors' and County Administrators' Credit Card Statements for June 2023. (David Hogan, $277.86; Sharon Thompson, $-167.10; Burkett Ross, $425.99; Roderick Woullard, $712.48; Chris Bowen, $95.54; Jennifer Slade, $1,004.95)

30. Acknowledge Order to pay Oxford House, Phoenix, in the amount of $650.00, for sober living housing, pursuant to the Order signed by Judge Robert Helfrich on July 11, 2023.

31. Acknowledge submission of June 30, 2023 quarterly report for DFA Bond Proceeds Grant.

32. Acknowledge Order to pay Tonya Pierce, in the amount of $1,422.40, for case intake and data entry, pursuant to the Order signed by Judge Carol Jones Russell on July 11, 2023.

33. Acknowledge and approve in accordance with Mississippi Drug Intervention Court Rules, the Forrest County Youth Intervention Court qualifies for reimbursement not to exceed $75,000 for a period of July 1, 2023-June 30, 2024.

34. Approve and authorize payment to Warren Paving Inc., Invoice No. 122020.4, in the amount of $9,075.00, for Forrest County 2022 Term Bid Manhole Adjustments.

35. Acknowledge Order for Payment of Court Reporter's Fees, payable to Elena C. James, Official Court Reporter, in the amount of $391.20, pursuant to the Order signed by Judge Jon Mark Weathers on July 11, 2023.

36. Approve and authorize payment to Electronic Case Management Fund, in the amount of $10.00, for MEC renewal for Candance Rickman.

37. Approve and authorize payment to the Office of The State Auditor, Reference No. 9013356, in the amount of $618.76, for services rendered in accordance with statutory authority in sections 7-7-211 and 7-7-213, Miss Code Annotated (1972).

38. Approve and authorize Rod Bland to attend Terminal Agency Coordinator Course on August 7-11, 2023, at the Criminal Information Center in Pearl, and authorize all travel expenses allowed by law.

39. Approve and authorize Chris Selman to attend Mississippi Sex Offender Registration & Compliance Symposium on September 19-21, 2023, at the Oxford Conference Center, and authorize all travel related expenses allowed by law.

40. Consider the purchase of a Sponsorship/Advertisement for the Lady Eagle Golf Classic on September 8, 2023, at Canebrake Country Club, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Bronze Sponsor ($200), Silver Sponsor ($500), Gold Sponsor ($1,000), Platinum Sponsor ($2,500), Diamond Sponsor ($5,000), and Golden Eagle Sponsor ($10,000)

41. Approve Claims Docket, as presented.

42. Approve Commercial Claims Docket, as presented.

43. Approve Payroll Action Forms.

44. Approve General Journal Entries, Budget Adjustments, and Financial Reports, as requested by Lance Reid, Chancery Clerk.

45. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Board of Supervisors.

46. Acknowledge Dirt Plus Asphalt Shingle Processing Facility's request form to amend the Solid Waste Master Plan in order to develop their facility at 101 Archel Street, Petal MS 39455.

47. Acknowledge for recording in Board Minutes, Forrest County, Mississippi, Audited Financial Statements and Special Reports, Year Ended September 30, 2022.

Additions 7/17/2023

48. Approve and authorize Sponsorship/Advertisement for National Night Out Against Crime, September 29, 2023, in the amount of $5,000.00, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

49. Approve and authorize Sponsorship/Advertisement for Dixie Boys 13U Baseball Team traveling to the World Series, which will be held July 21-26, 2023 in Opelika, Alabama, in the amount of $1,000.00 ($200 from each Rec fund) to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

50. Acknowledge Warranty Deed from Cartlidge Family Partners, L.P., a Mississippi Limited Partnership, Grantor.

51. Authority for the purchase of bleachers and scoreboard for Barrontown Ball Field conditioned upon two quotes from Rec 3, not to exceed $30,000.

52. Approve and authorize Sponsorship/Advertisement for Will Hall Golf Tournament, in the amount of $1,250.00, which will be held Thursday, July 20, 2023 at Hattiesburg Country Club, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

53. Approve and authorize Pay Application No. 22 in the amount of $198,671.08, for the East Hardy Street/Main Street Bridge Replacement, ERBR-18(03).

54. Clear Room.

55. Enter into Executive Session for the purpose of discussing Personnel, Forrest County Sheriff's Office, Justice Court, Board Attorney, Love's Truck Stop, and security measures at Congressman Ezell's Office.

56. Exit Executive Session.

57. Adopt Order acknowledging receipt of the Real and Personal Property Assessment Rolls for the year of 2023, and Preliminary Recapitulations of the Tax Assessor, and opening the rolls for public inspection, and authorizing publication of notice to the public of the right to inspect and file objections.

58. Acknowledge fully executed MDOT MOA for Chain Park Pathway improvements, STP-0201-00(043)LPA 109412-701000.

59. Approve and authorize Sponsorship/Advertisement for IRIS Publishing, in the amount of $5,000.00 per year, to be paid from Rec 4, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

60. Approve and authorize payment to Richie's Collision Center in the amount of $2429.36 for repair to Unit 65, 2020 Ford Police Interceptor Utility Vehicle, VIN No. ending in 7808.

61. Adjourn to Monday, August 7, 2023 at 10:00 a.m.

Taken Under Advisement

I. Consider bid from Legacy Electric, in the amount of $366,200.00, for the Dixie Ballfield Lights. **(Taken Under Advisement July 3, 2023)**