BOARD MINUTES
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RCD:8/7/2023 @
Forrest County, MS
Lance C. Reid Chancery Clerk

Agenda
of the
Forrest County Board of Supervisors
August 7, 2023

A. Call to Order

B. Public Forum

- **Rev. Nathan Jordan, NAACP, Sandra Jordan**
- **Colton McMurray, McMurray Farms**
- **DiDi Ellis, Kids Hub**
- **Emily Escolas, Joseph Rawson**
- **Dixie Community Homeowners- Bob Escudera, Bobby Nations, Eric Thompson**
- **Christine Moody, Andrea Saffle, Downtown Hattiesburg Association**
- **Jeff Cook, Forrest General Hospital**

C. Approve or Amend Agenda

D. Approve July 2023 Minutes

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2. Open and consider bids for Parcel 1-005-03-024.00 (PPIN 7100) and comprising 1.1 acres, more or less.

3A. Acknowledge receipt of Check No. 0149207566, from CCMSI OBO Mississippi Association of Supervisors Insurance Trust, in the amount of $81,500.00, for lightning damage at 55 Arena Drive.

3B. Acknowledge receipt of payment from the State of MS Paymode, in the amount of $844,988.34, for Use Tax Modernization.

4A. Approve and authorize cancelation of PPIN 30155 for the year 2000 taxes, due to improper notification when the tax search was done, 2000 taxes sold to Hounds Inc., and needs to be refunded, as submitted by Lance Reid, Chancery Clerk.

4B. Approve and authorize request to void the receipt for Bryce Ladner for the 2021 property taxes on PPIN 14271, Mr. Ladner did not pay 2021 taxes due to awaiting new value after reappraisal, the 2021 taxes went to tax sale and the sale was cancelled from the February 6, 2023 Board Meeting, the appraisal was incorrect for the 2021 taxes and value decreased after reappraisal, void current 2021 receipt and create new receipt reflecting new value for 2021, as submitted by Mary Ann Palmer, Tax Assessor.

4C. Approve and authorize Petitions For Reduction of Assessment for PPINS 15622, 27041 (Parcel 2-028I-08-428.00), 33693, 27041 (Parcel 2-039G-17-197.00), 8149, 5194, and 8004 as submitted by Mary Ann Palmer, Tax Assessor.

4D. Approve and authorize Order Canceling Tax Lien Against Parcel and Subsequent Tax Sale For Homestead Exemption Chargeback for PPIN 19878.

5A. Acknowledge for recording in Board Minutes, the Chancery report for the month of July 2023, as submitted by Lance Reid, Chancery Clerk.

5B. Acknowledge for recording in Board Minutes, the Justice Court report for the month of July 2023, as submitted by Faye Moffett, Justice Court Clerk.

5C. Acknowledge for recording in Board Minutes, the Coroner's report for the month of July 2023, as submitted by Douglas "Butch" Benedict, Coroner.

5D. Acknowledge for recording in Board Minutes, the Circuit Court report for the month of July 2023, as submitted by Gwen Wilks, Circuit Court Clerk.

5E. Acknowledge for recording in Board Minutes, the Election Commissioners report for the month of July 2023, as submitted by James Harvison, Lucretia Jenkins, Katie McGee, Faye Noble, and Sue Polk, Election Commissioners.

5F. Acknowledge for recording in Board Minutes, the Planning report for the month of July 2023, as submitted by Nick Williams, Assistant Planner.

5G. Acknowledge for recording in Board Minutes, the Maintenance report for the month of July 2023, as submitted by Danny Hopkins, Maintenance Supervisor.

6. Acknowledge for recording in Board Minutes, the July 2023 Meal Log for the jail.

7. Acknowledge for recording in Board Minutes, the receipt of the Tax Collector's Surrendered Tag List for the month of July 2023, as submitted by Barbara Hudson, Tax Collector.

8. Approve and authorize Board President to execute two copies of Board Order confirming completion and joint letter of Acceptance for Project No. SAP-18(16)M Countywide Overlay.

9. Approve and authorize Board President to execute the Agreement between Owner and Engineer of Project No. STP-0210-00(043)LPA 109412/701000 Chain Park Pathway Improvements.

10. Acknowledge for recording in Board Minutes, completion of State Aid Project No. SAP-18(16)M County Wide Overlay, and authorize execution of closeout documents.

11A. Approve and authorize Board President to execute the Memorandum of Understanding between the Forrest County Juvenile Drug Intervention Court Program and Diana M. Smith, LCSW (Treatment Provider).

11B. Approve and authorize Board President to execute the Memorandum of Understanding between the Mississippi Department of Finance and Administration and Forrest County (repairs and improvements on Monroe Road Extension) Bill introduced by Senator Juan Barnett for funding in the amount of $325,000.

11C. Approve and authorize Board President to execute the Memorandum of Understanding between the Mississippi State Department of Health and Forrest County Board of Supervisors.

12. Approve and authorize Board President to execute Voting Place Rental Agreement between Forrest County and Sacred Heart Catholic Church.

13. Acknowledge for recording in Board Minutes, per Section 27-3-52 of the Mississippi Code amended by Legislature in 2019, the completion and qualifications pursuant to the Mississippi Education and Certification Program of the attached list of Tax Assessor employees and their levels of certification, and the annual financial bonus it qualifies them for.

14. Approve and authorize request that funds from Rec No. 2 be transferred into the Road and Bridge Department in the total amount of $584.98, for Stihl Edger FC 70 Curved and Stihl Hedge Trimmer HS45 purchased with Road and Bridge funds for fire damage replacement equipment.

15. Acknowledge payment to Dish Network LLC, Invoice No. 82081089, in the amount of $112.45, for the Dixie Barn.

16. Acknowledge Order for Compensation for Attorney's Fees, payable to St Carter Law, PLLC, in the amount of $600.00, for services rendered, pursuant to the Order signed by Judge Brad Ashley Touchstone on July 13, 2023.

17. Acknowledge Order to Pay Guardian Ad Litem and Attorney Fees, payable to Cynthia Ann Re, in the amount of $360.00, for services rendered, pursuant to the Order signed by Judge Brad Ashley Touchstone on July 13, 2023.

18. Acknowledge Amended Order Adjusting Salary for AOC Staff Attorney II, Kristin McGee, and authorize increase of her annual salary to $72,000.00, plus benefits, to be funded on a monthly basis from funds remaining in the undersigned Judge's support staff funds, and then counties of the Tenth Chancery District in the following: Forrest:32%, Pearl River:26%, Lamar:24%, Marion:12%, Perry:6%, pursuant to the Order signed by Chancellor Chase Morgan, Rhea Sheldon, Sheila Smallwood, and Chad Smith on July 19, 2023.

19. Acknowledge Amended Order Adjusting Salary for Court Administrator, Lisa Stringer, and authorize increase of her annual salary to $67,540.00, plus benefits, to be funded on a monthly basis from funds remaining in the undersigned Judge's support staff funds, and then counties of the Tenth Chancery District in the following: Forrest:32%, Pearl River:26%, Lamar:24%, Marion:12%, Perry:6%, pursuant to the Order signed by Chancellor Chase Morgan, Rhea Sheldon, Sheila Smallwood, and Chad Smith on July 19, 2023.

20. Acknowledge Order to pay the Mississippi Association of Drug Court Professionals, in the amount of $1,600.00, for registration to the MADCP Conference for eight members of the Drug Court team, Lucy Davenport, Candance Rickman, Greg Holliman, Randi Harris, Kamekia Adams, Derek Jones, Jonathan Harrison, Lin Carter, and approve payment to Tru by Hilton in the total amount of $1,884.61 for lodging for six people, and Hampton Inn Oxford/Conference Center in the amount of $449.08 for lodging for two people, pursuant to the Orders signed by Judge Robert Helfrich on July 25th and 27th, 2023.

21. Approve and authorize Board President to execute Right-of-Way Easement from Pearl River Valley Electric Power Association located at the Industrial Park.

22. Approve and authorize payment to the Mississippi Department of Employment Security, in the amount of $1,097.09, for reimbursable billing statement.

23. Acknowledge payment to Enterprise FM Trust, Invoice No. FMR0185672 and FOT0158835, in the total amount of $15,267.41, for the FCSO Lease Vehicles/Maintenance.

24. Acknowledge payment to Dish Network LLC, Invoice No. 335007568, in the amount of $433.34, for the Jail.

25. Approve and authorize payment to the Mississippi Department of Revenue, in the total amount of $48.00, for 2021 Dodge Ram 1500 VIN No. 1C6RR7XT2M5595375, 2015 Dodge Ram 1500 VIN No. 1C6RR6LT4FS613944, and 2008 Dodge Charger VIN No. 2B3LA53H88H202716.

26. Acknowledge Orders Authorizing Compensation For Court-Appointed Legal Representative, payable to Elizabeth L. Porter, in the total amount of $192.00 for services rendered, pursuant to the Orders signed by Judge Carol Jones Russell on July 24th and 27th, 2023.

27. Acknowledge Order for Payment of Mileage Expense, payable to Kimme Roberts, Official Court Reporter, in the amount of $188.64, for mileage expense incurred, pursuant to the Order signed by Chancellor Rhea Sheldon on July 27, 2023.

28. Acknowledge Order Approving Interpreter's Fees, payable to Selene Puga, in the amount of $401.40, for court interpreting services, pursuant to the Order signed by Chancellor Sheila Smallwood on July 27, 2023.

29. Acknowledge Order, payable to Drug Testing Program Management, in the amount of $12,211.11, for testing supplies, pursuant to the Order signed by Judge Robert Helfrich on July 13, 2023.

30. Acknowledge Order, payable to Court Programs, in the amount of $1,285.50, for house arrest monitors for juveniles, pursuant to the Order signed by Judge Carol Jones Russell on July 24, 2023.

31. Acknowledge Order, payable to Carol Jones Russell, in the amount of $51.33, for conference communication via Zoom, pursuant to the Order signed by Judge Carol Jones Russell on July 24, 2023.

32. Approve and authorize Board President to execute Pay Application No. 5 from Hemphill Construction, in the amount of $163,376.00, for Project No. FC17-234 U.S. Highway 49 Pedestrian Overpass.

33. Approve and authorize Pay Application No. 4, in the amount of $504,424.35, payable to Hanco Construction, and Invoice No. 21-017.05, in the amount of $22,390.99, payable to Albert & Robinson Architects, for the Forrest County Health Department.

86.73% Non-WIC: $22,390.99 x 86.73%=$19,419.71 from ARPA

13.27% WIC: $22,390.99 x 13.27%= $2,971.28 from General County Funds

34. Acknowledge ARPA Report, submitted July 31, 2023, for Quarter 2 (April-June).

35. Acknowledge LATCF 2nd Tranche Payment Request submitted (ARPA Supplement).

36. Acknowledge for recording in Board Minutes, refund from PERS issued to Forrest County representing overpayment of Retirement Contributions for the year 2022 for Constable Tommy Cook, in the amount of $442.35, and refund the County's portion of $855.21, for a total of $1,297.56.

37. Acknowledge Order to Pay Bailiff, payable to James Michael Honeysucker, in the amount of $1,500.00, for services rendered, pursuant to the Order signed by Chancellor Chase Morgan on August 1, 2023.

38. Approve and authorize payment to Bryan Hunter, Chief Appraiser, in the amount of $145.23, for reimbursement of an overpayment incurred during the MACA Conference.

39. Acknowledge Order, payable to Robyn Day, in the amount of $62.88, for reimbursement of mileage incurred from July 1-31, 2023, pursuant to the Order signed by Judge Carol Jones Russell on August 2, 2023.

40. Approve and authorize payment to Cadence Bank, in the amount of $596.60, for the Sheriff's Credit Card.

41. Approve and authorize payment to Warren Paving, Invoice No. 77138, (CLOSED) P.O. No. 154926, in the amount of $168.69, for asphalt.

42. Approve and authorize payment to Shows, Dearman, & Waits, in the total amount of $123,143.14, for Professional Services from June 18, 2023 through July 22, 2023.

- Invoice No. 23691, Project No. FC22-278B, Timber Bridge Replacement 2022- Ollie Williams Rd., $3,772.00
- Invoice No. 23692, Project No. FC22-278J, Timber Bridge Replacement 2022- Tower Rd. (Walls Creek), $700.00
- Invoice No. 23690, Project No. FC-098.001, Subdivision Review- Stonebridge Rd. Ext., $577.50.
- Invoice No. 23674, Project No. FC18-238.001, Longleaf Acres Dam Construction Phase, $8,105.00
- Invoice No. 23675, Project No. FC19-247, East Hardy Street Bridge Replacement, $22,909.50
- Invoice No. 23676, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd.), $5,107.00
- Invoice No. 23677, Project No. FC21-264A, Bridge Replacement Brooklyn-Janice Rd., $6,962.00
- Invoice No. 23678, Project No. FC22-276, Forrest County Health Department, $350.00
- Invoice No. 23679, Project No. FC22-277, Timber Bridge Replacement 2022-Covington, $375.00
- Invoice No. 23681, Project No. FC22-278E, Timber Bridge Replacement 2022-Churchwell Rd (Little Black Creek), $2,965.00
- Invoice No. 23682, Project No. FC22-278G, Timber Bridge Replacement-Walters Rd., $747.50
- Invoice No. 23683, Project No. FC22-278H, Timber Bridge Replacement 2022- Tower Rd., $875.00

- Invoice No. 23687, Project No. FC23-286, Dantzler Community Center Line Locate, $3,545.00
- Invoice No. 23688, Project No. LSBP-18(21), Old Hwy 49 East Bridge Replacement, $3,580.28
- Invoice No. 23689, Project No. SAP-18(16)M, Countywide Overlay, $62,572.36

43. Approve Capital Outlay Expenditures:

1. **Lewis Printing** Chancery Clerk to purchase a chair using requisition #58751 in the amount of $599.00.
2. **Lewis Printing** Chancery Clerk to purchase two microwaves ($299.00 ea) and a toaster ($25.00) using requisition #58756 in the total amount of $623.00.
3. **Lewis Printing** Tax Assessor to purchase four Laserjet Pro M283fdw printers ($599.00 ea) and two Laserjet Pro M255dw printers ($349.00 ea) using requisition #77533 in the total amount of $3094.00.
4. **Lowe's** Multi Purpose Center to purchase a pallet jack using requisition #74573 in an amount not to exceed $750.00.
5. **Lewis Printing** Juvenile Detention Ctr to purchase a Fellowes shredder using requisition #59079 in the amount of $399.00.
6. **Lewis Printing** Sheriff's Department to purchase a Laserjet Pro wireless printer ($375.00) and ink using requisition #59295 in the total amount of $644.00.
7. **Lewis Printing** Circuit Court to purchase a Fellowes shredder using requisition #78972 in the amount of $199.95

44. Approve and authorize Faye Moffett, Maranda Pyles, and April Chmiel, and Louise Jackson, to attend the Justice Court Clerks Annual Convention September 6-8, 2023, in Bay St. Louis at the Hollywood Casino, lodging in the amount of $712.00 for 4 rooms, registration fees in the amount of $400.00, and applicable travel expenses.

45. Approve and authorize Jacqueline Williams, Juvenile Drug Intervention Court, to attend the 44th Juvenile Justice Symposium on August 9-11, 2023 at the Golden Nugget Resort and Spa, cost of registration is $200.00, and lodging $269.97, for a total of $469.97.

46. Approve and authorize Hayden Eoff to attend On Scene Accident Homicide Investigation- Level 1 on August 25-October 5, 2023, at MLEOTA in Pearl, cost of training is $1,000.00 which includes hotel room and meals at MLEOTA.

47. Consider the purchase of a Sponsorship/Advertisement for Hattiesburg Tiger Football on WFOR in the amount of $1,000.00, for advertising marketing support campaign- includes a minimum of 2 spots in each Hattiesburg Football game broadcast plus a minimum of 10 promotional spots per week on WFOR, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

48. Consider the purchase of a Sponsorship/Advertisement for Sacred Heart Foundation to support sport and extracurriculars to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
Sports and Art Package ($2,500)-4 signs, 2 full-page ads, arts gala sponsorship
All Sports Signs(4) & Full Page Ad ($1,400), All Sports Signs(4) ($1,250), 3 Sports Signs ($1,000), 2 Sports Signs ($750), Single Sign and ½ Page Ad ($500), Single Sign ($400)
Ad Only: Outside Full Back Cover (color) ($1,000), Full Page Ad (color) ($200), ½ Page (black & white) ($100), and ¼ Page (black & white) ($50).

49. Consider the purchase of a Sponsorship/Advertisement for First Priority of South Mississippi Annual Sporting Clays Challenge on September 15, 2023 at McMurry Farm on Evelyn Gandy to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Title Sponsorships ($2,500), Presenting Sponsorships ($1,500), Team Registration ($800), Individual Shooter ($250), and Station Sponsor ($150).

50. Consider the purchase of a Sponsorship/Advertisement for Hattiesburg High School in the amount of $9,168.00, for a professional headset package, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

51. Consider the purchase of a Sponsorship/Advertisement for 2023 Mississippi Little Miss & Mr. Magnolia State to advertise county resources as per Mississippi

Code §17-1-1 and §17-3-3. Full Page Ad ($180), ½ Page Ad ($90.00), ¼ Page Ad ($45), Signature Listing ($10).

52. Approve Claims Docket, as presented.

53. Approve Payroll Action Forms.

54. Approve and authorize permission to apply for the BJA Edward Byrne Memorial Justice Assistance Grant (JAG) Program, in conjunction with the City of Hattiesburg, in the amount of $11,895.60.

Additions 8/7/2023

55. Appoint a committee (Supervisor Ross and Supervisor Woullard) to inspect McMurray Farms roads in District 2.

56. Approve the use of fencing as a Sponsorship/Advertisement at the Downtown Brews & Bites, September 9, 2023, to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

57. Approve the request of Sam Arnett for the purchase of a Sponsorship/Advertisement for the South Forrest Community Center League Football and Dixie Youth Sports League in the amount of $2,500.00 total. ($1250.00 each from Rec 1 & Rec 5)

58. Clear room.

59. Enter into Executive Session for the purpose of discussing Forrest General Hospital, investigation, security, and personnel.)

60. Exit Executive Session.

61. Approve Forrest General Hospital to purchase property on S. 27th Ave.

62. Accept the low quote for bullet proof glass barrier in Congressman's office.

63. Approve Sponsorship/Advertisement to Hattiesburg High School, Petal High School, North Forrest High School and FCAHS Booster Clubs, to advertise county resources, as per Mississippi Code §17-3-1 and §17-3-3.

64. Authority to repair of Motor Grader for Road & Bridge conditioned upon obtaining two quotes.

65. Motion was made to cancel Warren Paving contract for paving. Motion was withdrawn.

66. Approve payment to Allbritton, Invoice No. 99481, Purchase Order No. 155818, in the total amount of $10,399. ($2500.00 from Rec 5 and $7,899 from Rec 1.); contingent upon second quote and receiving report.

67. Approve Sponsorship/Advertisement to Dixie and South Forrest Junior High Football, in the amount of $1,000.00 each, from Rec 1, to advertise county resources, as per Mississippi Code §17-3-1 and §17-3-3.

68. Approve Sponsorship/Advertisement to Petal Chamber of Commerce Fam Jam, in the amount of $2500.00, from Rec 3, to advertise county resources, as per Mississippi Code §17-3-1 and §17-3-3.

69. Approve payment to Petal Education Foundation, in the amount of $40,000, from Rec 3 ARPA funds, for the dual enrollment program with Pearl River Community College.

70. Approve sound system for Barrontown, not to exceed $6,000, conditioned upon receiving two quotes.

71. Approve the request of Sheriff Charlie Sims, to sell 2013 Dodge Charger, VIN ending in 3671, 1982 Corvette, VIN ending in 1331, 2015 Ford Mustang, VIN ending in 0790, and 2013 Dodge Charger, VIN ending in 9403, at the next auction.

72. Approve payment to Clemt's Hardware, in the amount of $705.62, Purchase Order 155473, for Jail Maintenance.

73. Approve Letter of Support for Pleiades SMC.

74. Approve $25,000, from Rec 4 ARPA funds, to contract with Grant writer.

75. Recess to Wednesday, August 9, 2023 at 1:00 p.m.

Taken Under Advisement

I. Consider bid from Legacy Electric, in the amount of $366,200.00, for the Dixie Ballfield Lights. **(Taken Under Advisement July 17, 2023)**

II. Acknowledge for recording in Board Minutes, Forrest County, Mississippi, Audited Financial Statements and Special Reports, Year Ended September 30, 2022. **(Taken Under Advisement July 17, 2023)**