



BOARD MINUTES  
Book:775 Page:608-620  
RCD:9/5/2023 @  
Forrest County, MS  
Lance C. Reid Chancery Clerk

**Age**

**of the**

## **Forrest County Board of Supervisors**

**September 5, 2023**

A. Call to Order

B. Public Forum

- **SMPDD - Leonard Bentz**
- **Rev. Nathan Jordan, NAACP**
- **Dixie Community Homeowners - John Dryman, Sheila Stocks, Donna Poole, Bob Escudera, and Jaymie Jarman**
- **Thomas Culpepper**

C. Approve or Amend Agenda

D. Approve August 2023 Minutes

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2. Conduct the Public Hearing on the Notice of the Proposed Budget and Proposed Tax Levies for the fiscal year 2024, and record in Board Minutes the Proof-of-Publication; Adopt a Resolution approving and adopting the Annual Budget and Tax Levies for the fiscal year 2024; and authorize publication of the Budget and Tax Levies; Adopt Budget & Levy.

3. Adopt Order approving Real and Personal Property Assessment Rolls and authorizing Certification of Final Recapitulation of said Rolls to Department of Revenue.

4A. Approve and authorize cancelation of the sale of PPIN 29623 for the year 2020-2 taxes, 2020-2 taxes sold to NINETEEN FOR ME LLC and needs to be refunded by Tax Collector.

4B. Acknowledge execute 16<sup>th</sup> Section Public School Trust Land Residential Lease between Forrest County School District and Jonathon Hornick or Karlee Lee, PPIN 832, 2.9 acres more or less, with an annual rent of \$875.00, and authorize Board President to execute.

4C. Acknowledge 16<sup>th</sup> Section Lands Amendment of Lease between Petal School District and Forrest County, and authorize the increase of PPIN 041006, containing .64 acres, annual lease payment to \$365.00, and authorize Board President to execute.

4D. Acknowledge 16<sup>th</sup> Section Lands Amendment of Lease between Petal School District and Forrest County, and authorize the increase of PPIN 043594, containing .65 acres, annual lease payment to \$368.50, and authorize Board President to execute.

4E. Approve and authorize Petition For Reduction of Assessment for PPIN 39630, as submitted by Mary Ann Palmer, Tax Assessor.

4F. Approve and authorize Petition For Reduction of Assessment for PPIN 30155, as submitted by Mary Ann Palmer, Tax Assessor.

5A. Acknowledge for recording in Board Minutes, the Chancery report for the month of August 2023, as submitted by Lance Reid, Chancery Clerk.

5B. Acknowledge for recording in Board Minutes, the Justice Court report for the month of August 2023, as submitted by Faye Moffett, Justice Court Clerk.

5C. Acknowledge for recording in Board Minutes, the Coroner's report for the month of August 2023, as submitted by Douglas "Butch" Benedict, Coroner.

5D. Acknowledge for recording in Board Minutes, the Circuit Court report for the month of August 2023, as submitted by Gwen Wilks, Circuit Court Clerk.

5E. Acknowledge for recording in Board Minutes, the Election Commissioners report for the month of August 2023, as submitted by James Harvison, Lucretia Jenkins, Katie McGee, Faye Noble, and Sue Polk, Election Commissioners.

5F. Acknowledge for recording in Board Minutes, the Planning report for the month of August 2023, as submitted by Nick Williams, Assistant Planner.

5G. Acknowledge for recording in Board Minutes, the Maintenance report for the month of August 2023, as submitted by Danny Hopkins, Maintenance Supervisor.

6. Acknowledge for recording in Board Minutes, Rate Increase Notice from 98 Waste, LLC., effective October 1, 2023, the disposal rate will increase to \$8.00 per cubic yard.

7. Acknowledge for recording in Board Minutes, Morgue Fee Increase from the State of Mississippi Department of Public Safety Office of the Chief Medical Examiner, effective January 1, 2024, the morgue fee will increase to \$300.00 per case received.

8. Acknowledge for recording in Board Minutes, fully executed copy of Amendment #3 to Health Services Agreement between Forrest County and Southern Health Partners, Inc.

9. Approve and authorize reimbursement, payable to Veronica Tolentino, in the amount of \$150.00, for renting the Extension Conference Center and leaving the room in satisfactory condition.

10. Approve and authorize reimbursement, payable to Carlos Keaton, in the amount of \$150.00, for renting the Extension Conference Center and leaving the room in satisfactory condition.

11. Acknowledge Order to pay Court Programs, Inc., in the amount of \$926.50, for house arrest monitors for juvenile defendants, pursuant to the Order signed by Judge Carol Jones Russell on August 18, 2023.

12. Acknowledge Order to reimburse Judge Carol Jones Russell, in the amount of \$51.33, for conference communication via Zoom, pursuant to the Order signed by Judge Carol Jones Russell on August 18, 2023.

13. Acknowledge Order to reimburse Judge Carol Jones Russell, in the amount of \$34.06, for gasoline to transport a juvenile, pursuant to the Order signed by Judge Carol Jones Russell on August 18, 2023.

14. Acknowledge Order to reimburse Britnie Gray, Community Coordinator, in the amount of \$103.75, for mileage and expenses incurred from June 1-July 31, 2023, pursuant to the Order signed by Judge Carol Jones Russell on August 22, 2023.

15. Acknowledge Administrative Order Appointing Temporary Additional Court Reporter appointing Patsy Ainsworth Young for August 22-23, 2023, and total compensation of \$490.00, pursuant to the Order signed by Chancellor Rhea Sheldon on August 22, 2023.

16. Acknowledge Amended Order for Disposition of Seized Property, Cause No. CO 23-253, in the amount of \$1,130.00.

17. Approve and authorize payment to Tangi Carter for 2023 MS Bar Conference Expenses, \$97.20 for traveling and \$851.30 for lodging for a total of \$948.50.

18. Approve and authorize payment to Cellebrite, in the amount of \$310.00, for John Tryner's refresher course Cellebrite Certified Operator renewal.

19. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Board of Supervisors (Tax Assessor).

20. Approve and authorize Board President to execute Extended Agreement for Services between Tonya Pierce (Independent Contractor) and Forrest County.

21. Acknowledge Amended Order Setting Salary of Legal Research Assistant (Paralegal), Clarissa Kelly, annual salary be set at \$43,500.00 effective July 1, 2023, pursuant to the Order signed by Judge Robert Helfrich on July 1, 2023.

22. Acknowledge Order Setting Salary of Staff Attorney III, Sandra Mohler, annual salary be set at \$74,269.55 effective July 1, 2023, pursuant to the Order signed by Judge Robert Helfrich on July 1, 2023.

23. Acknowledge Order Setting Salary of Court Administrator, Brittany Stuart, annual salary be set at \$65,000.00 effective July 1, 2023, pursuant to the Order signed by Judge Robert Helfrich on July 1, 2023.

24. Approve and authorize the attached Aramark Food Service Price Adjustment Request and 1 year extension of the agreement.

25. Acknowledge Order payable to Arlin Lang, Interpreter, in the amount of \$200.00, for interpreting a youth court hearing, pursuant to the Order signed by Judge Carol Jones Russell on August 25, 2023.

26. Approve and authorize payment to Moore Funeral Home, in the amount of \$175.00, for the removal of the body of Corey James Cruthirds from an accident.



33. Approve and authorize payment to Shows, Dearman, and Waits, in the total amount of \$66,228.02 for professional services from July 23, 2023 to August 19, 2023:

- Invoice No. 23719, Project No. FC17-234.001, Country Club Rd Pedestrian Bridge, \$4,271.02
- Invoice No. 23709, Project No. FC18-238.001, Longleaf Acres Dam Construction Phase, \$6,317.50
- Invoice No. 23710, Project No. FC19-247, East Hardy St Bridge Replacement, \$34,635.00
- Invoice No. 23711, Project No. FC21-263, County Bridge Rplcmnt Program(Rockhill-Brooklyn Rd), \$6,535.00
- Invoice No. 23712, Project No. FC21-264A, Bridge Rplcmnt Brooklyn-Janice Rd, \$6,174.50
- Invoice No. 23713, Project No. FC 22-278B, Timber Bridge Rplcmnt '22-Ollie Williams Rd, \$525.00
- Invoice No.23714, Project No. FC22-278G, Timber Bridge Rplcmnt '22-Walters Rd, \$2,170.00
- Invoice No. 23715, Project No. FC22-282, Riverfront Walkway, \$350.00
- Invoice No. 23716, Project No. FC23-284, Riverwalk MDOT Retaining Wall, \$5,250.00

34. Capital Outlay Expenditures:

1. **Southern Rescue Systems** Rawls Springs VFD to purchase a complete rescue tool system using requisition #70393 in the amount of \$34775.00. (See attached quotes)
2. **Hughes Supply** Maintenance to purchase an air conditioner (Unit 16) for DHS in the amount of \$19817.05 (see attached quotes)
3. **Hughes Supply** Maintenance to purchase an air conditioner (roof top #13) for DHS in the amount of \$12695.52 (see attached quotes)
4. **Office Depot** County Administrator to purchase a Lexmark all-in-one printer in the amount of \$799.99.
5. **Lewis Printing** Maintenance to purchase thirty (30) 36x96 heavy duty aluminum tables (\$899.00 ea) for the Extension Service in the total amount of \$26,970.00. (See attached quotes).
6. **Allbritton Chainsaw** R & B to purchase a weed eater/gas trimmer in the amount of \$440.99.
7. **Howard Technology Solutions** Data Processing to purchase a Synology DiskStation in the amount of \$1015.00.
8. **Mingledorff's** Maintenance to purchase air conditioner unit #11 for DHS in the amount of \$9,866.00.
9. **Lowe's Dept 165** to purchase a microwave for the Evaluation Center not to exceed \$200

**Emergency Purchase**

**American Appliance & Supply** Maintenance purchased an A/C window unit for the service center using PO#156281, Requisition #78157 in the amount of \$1298.51.

35. Approve and authorize payment to Cadence Bank, in the amount of \$332.97, for the Sheriff's Credit Card.

36. Approve and authorize payment to Hernan Augusto Silva-Zetina, in the amount of \$170.00, for interpreting for the Youth Court, payable to On-Demand Interpreting & Notary Service.

37. Approve and authorize payment to MAGPPA Treasurer, in the amount of \$35.00, for renewal dues for Rochelle Campbell.

38A. Approve and authorize Chip Brown to attend Emergency Services Administrative Professional Association 2023 Annual Conference September 6-8, 2023 in Biloxi at the IP Casino, cost of lodging for two nights for a total of \$158.00.

38B. Approve and authorize Rochelle Campbell to attend 2023 MAGPPA Annual Conference and Vendor Expo October 15-18, 2023, at the Natchez Convention Center, cost of registration is \$175.00, lodging \$352.50, for a total of \$527.50.

39A. Consider the Appointment to the Rawls Springs Utility District for a term of five (5) years which expired August 12, 2023. (Current Appointee is Mark Prine).

39B. Consider the Appointment to the Glendale Utility District for a term of six (6) years which is set to expire on September 7, 2023. (Current Appointee is Kenny Blackwell).

40A. Consider the purchase of a Sponsorship/Advertisement for Miss Jones County/Pine Belt/Hattiesburg Pageant competitions to help fund scholarships for participants to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Crown Patron (\$5,000), Gold Patron (\$2,500-\$5,000), Silver Patron (\$1,000-2,500).

40B. Consider the purchase of a Sponsorship/Advertisement for the 2<sup>nd</sup> Annual Burg Bash Basketball Camp, September 23, 2023 at Boys and Girls Club for ages 4-12 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Level 1 (\$50), Level 2 (\$100), Level 3 (\$200), Level 4 (\$300), Level 5 (\$400).

40C. Consider the purchase of a Sponsorship/Advertisement for Hattiesburg's Historic Mobile Street Renaissance Festival on September 30, 2023 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Blues Stage Sponsor (\$12,000), Gospel Stage Sponsor (\$6,000), Children's Village Sponsor (\$6,000), Sho' Nuff Good Bar Be Cue Cookoff (\$5,000), Contributing Sponsor (\$2,000).

41. Approve Claims Docket, as presented.

42. Approve Commercial Claims Docket, as presented.

43. Approve Payroll Action Forms.

44. Acknowledge receipt of Check No. 0149207658 from CCMSI OBO Mississippi Association of Supervisors Insurance Trust, in the amount of \$2,561.45, for 2019 Ford Taurus Vin No. 1FAHP2MKXKG103559.

45. Acknowledge receipt of Check No. 101217082 from The State of Mississippi Department of Finance and Administration, in the amount of \$4,308.00, for the Forrest County Youth Court.

46. Acknowledge for recording in Board Minutes, payment to election poll workers for the August 29, 2023 Party Primary Elections in the amount of \$52,180.73.

47. Acknowledge Order, payable to Robyn Day, in the amount of \$62.23, for mileage reimbursement, pursuant to the Order signed by Judge Carol Jones Russell on August 31, 2023.

48A. Acknowledge fully executed Memorandum of Understanding between Forrest County and City of Hattiesburg for the Edward Byrne Memorial Justice Assistance Grant Program.

48B. Authority for FCSO to apply for Edward Byrne Memorial Local Law Grant.

49. Approve and authorize Board President to execute Memorandum of Understanding between Forrest County and the City of Hattiesburg regarding public park facilities; to be paid from District 2 ARPA.

50. Approve and authorize the request for the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild, and authorize request to return Asset No. 8587 SCAG Giant Vacuum/Blower back to County Inventory, per Kyle Mims, Road Manager.

51. Authorize Local Impact Analytics grant writing Scope of Work for the Leaf and Bouie River Development District regarding the Comprehensive Leaf River Walk Project under USDOT's Neighborhood Access and Equity and Grant Program in the amount of \$20,000.00; to be paid from Rec 4.

52. Acknowledge and authorize The Leaf and Bouie River Development District to pursue USDOT's Neighborhood Access and Equity Grant in the full amount of the project contingent upon the shared interest of all entities.

53. Authorize the Resolution of Adoption from the National Fitness Campaign regarding the Fitness Courts for Dewitt Sullivan Park and Eastside Park; from District 2 & 4 ARPA.

54. Clear room.

55. Enter into Executive Session for the purpose of discussing property transactions and personnel.

56. Exit Executive.

Additions 9/5/2023

57. Authority for Road & Bridge Department to purchase chainsaw and weed eater.

58. Authority for Board Attorney to file Probate Claim, Affidavit for the Estate of Willard Hugh Blackburn, Deceased.

59. Authority for Supervisor Sharon Thompson to travel to Bay, St. Louis to speak at the MS Justice Court Clerks Convention, September 6-8, 2023.

60. Authority for Supervisors David Hogan and Roderick Woullard to travel to MASIT Conference September 7-9, 2023, in Pensacola, Florida.

61. Approve the request of Kristen Mitchell, Dixie Youth Cheer Coach, in the amount of \$2500.00, to be paid from Rec 1, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

62. Authority for Board President to execute Temporary and Permanent Easement and Warranty Deed for property transaction for Forrest General Hospital and the City of Hattiesburg for Lot 3 Hillsdale Addition and Lot 13, Block 8, Hattiesburg Heights Subdivision.

63. Approve Sponsorship/Advertisement in the amount of \$10,000 to the Petal Education Foundation, to be paid from Rec 3, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

64. Approve Sponsorship/Advertisement in the amount of \$1,000, to be paid from Rec 3, to the Fuel to Fight 5K, sponsored by Forrest General Hospital's Cancer Center, October 21, 2023, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

65. Approve Sponsorship/Advertisement in the amount of \$1,000 to Petal Soccer, to be paid from Rec 3, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

66. Approve Sponsorship/Advertisement in the amount of \$5,000 to the Petal Touchdown Booster Club, to be paid from Rec 3, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

67. Acknowledge Order to Pay Bailiff, James Michael Honeysucker, in the amount of \$1,300.00, pursuant to the Order signed by Judge Chase Ford Morgan on August 31, 2023.

68. Acknowledge Agreed Order for Disposition of Property, Cause No: 23-29, in the amount of \$3,761.00 and Property at 208 Davis Road Petal, Mississippi, et al.

69. Adjourn to Monday, September 18, 2023 at 10:00 a.m.

## **Taken Under Advisement**

- I. Consider bid from Legacy Electric, in the amount of \$366,200.00, for the Dixie Ballfield Lights. **(Taken Under Advisement August 21, 2023)**