



BOARD MINUTES
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RCD:9/18/2023 @
Forrest County, MS

Age: Lance C. Reid Chancery Clerk

of the
Forrest County Board of Supervisors
September 18, 2023

A. Call to Order

B. Public Forum

- **Proclamation- McGaugh family**
- **Michael McCullum**
- **FestivalSouth**
- **Cory Brezeale**
- **Dixie Community Homeowners-Bob Escudera, Donna Poole**

C. Approve or Amend Agenda

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 83159 from the Golden Nugget Biloxi, in the amount of \$117.56, for a refund for Check No. 56601.

2B. Acknowledge receipt of Check No. 4677 and 4678 from Precision Construction, LLC., in the total amount of \$1,700.00, for refund overpayments.

2C. Acknowledge receipt of Check No. 1004648 from Forrest General Hospital, in the amount of \$125,000.00, for the Orthopedic Institute Tax Contribution.

2D. Acknowledge receipt of Check No. 1004647 from Forrest General Hospital, in the amount of \$526,452.00, for Jail Donation.

2E. Acknowledge receipt of payment from State of MS Paymode, in the amount of \$319,308.73, for Engineer Fees.

2F. Acknowledge receipt of Check No. 144926 from McNeil & Company, Inc., in the amount of \$290,500.00, for total loss 2019 Ford VIN No. 1FD0W5HT4KED39520.

2G. Acknowledge receipt of Check No. 015159 from Jeff Martin Auctioneers Inc., in the amount of \$11,904.00, for FCSO vehicles.

3A. Approve and authorize cancellation of the Tax Sale and authorize voiding receipt for PPIN 39630, Assessed to The Michael W Draughn Self-Settled, Sold to TLGFY, LLC. for \$2,156.09, due to Mr. Draughn receiving his disability from the Social Security Administration for the 2021 tax year, making him exempt for 2021, as requested by Mary Ann Palmer, Tax Assessor.

3B. Approve and authorize voiding the receipt for Plymouth Rock Missionary Baptist Church for the 2022 property taxes on PPIN 24613, they did not pay 2022 taxes due to the impression that since they are a church that they are automatically exempt, after receiving a letter requesting exempt status, the church is now exempt for 2023, as requested by Mary Ann Palmer, Tax Assessor.

3C. Approve and authorize cancellation of the Tax Sale for PPIN 30155, Assessed to Hounds Inc., Sold to TLGFY, LLC. for \$1,577.18, due to Mrs. Boyd should have been exempt for 2021, as requested by Mary Ann Palmer, Tax Assessor.

4A. Acknowledge for recording in Board Minutes, the Multi-Purpose Center report for the month of August 2023, as submitted by Mike Turnage, Director.

- 4B. Acknowledge for recording in Board Minutes, the Road and Bridge Department report for the month of August 2023, as submitted by Kyle Mims, Road Manager.
- 4C. Acknowledge for recording in Board Minutes, the Forrest County Veterans Service Office report for the month of August 2023, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
5. Acknowledge for recording in Board Minutes, the receipt of the Tax Collector's Surrendered Tag List for the month of August 2023, as submitted by Barbara Hudson, Tax Collector.
6. Acknowledge for recording in Board Minutes, Qualifying Statement of Intent Candidate for Election Commissioner District 1, Neil Harvison.
7. Acknowledge for recording in Board Minutes, Qualifying Statement of Intent Independent Candidate- Special Election for Election Commissioner District 1, Dale Beavers.
8. Acknowledge for recording in Board Minutes, Applicant Request Form For Amendment to the Local Solid Waste Management Plan.
9. Adopt Request to Use Burn Site for Training Purpose Form and Consent to Use Burned Structure as Training Site for Volunteer Fire Department Form, to be completed and submitted by both property owner and Volunteer Fire Department prior to the county taking any action to clear debris.
10. Approve and authorize payment to Sacred Heart Catholic Church, in the total amount of \$600.00, for Rental of Sacred Heart Property as a voting precinct on August 8 & 29, 2023.

11. Approve and authorize payment to Brycen Mckee, Director of IT, in the amount of \$325.65, for mileage reimbursement.

12. Approve and authorize payment to Tangi Carter, in the amount of \$380.00, for reimbursement of MS Bar dues.

13. Approve and authorize payment to TL Construction in the total amount of \$35,000.00 for two invoices dated August 30 and September 11, 2023, for work performed at 911 Atlanta Street Hattiesburg, MS., as requested by Twin Forks Rising.

14. Approve and authorize payment to K. Moye Land Design and Development in the amount of \$1,750.00 for Initial Design Fee and Draw 1 Project Management Fee for 911 Atlanta Renovation No. 0202334, as requested by Twin Forks Rising.

- 15A. Approve and authorize payment to Kendra Robinson, in the amount of \$150.00, for reimbursement of cleaning deposit for the Extension Conference Center.

- 15B. Approve and authorize payment to Stephanie McLeod, in the amount of \$150.00, for reimbursement of cleaning deposit for the Extension Conference Center.

16. Approve and authorize Pay Application No. 6 from Hemphill Construction, in the amount of \$640.00, for U.S. Highway 49 Pedestrian Overpass Project No. FC17-234.

17. Acknowledge Order for Payment of Court Reporter's Fees, payable to Elena C. James, Official Court Reporter, in the total amount of \$1,051.20, pursuant to the Orders signed by Judge Jon Mark Weathers on September 5th and 13th, 2023.

18. Acknowledge In the Matter of the Appointment of Special Master In Lunacy Commitments appointing Francis Zachary to serve for a term starting October 1, 2023 through September 30, 2024, with a monthly compensation of \$2,200.00, pursuant to the Order signed by Chancellor Rhea Sheldon on August 30, 2023.

19. Acknowledge In the Matter of the Appointment of Special Prosecutor in Lunacy Commitments, appointing Pamela L. Castle to serve for a term starting October 1, 2023 through September 30, 2024, with a monthly compensation of \$1,700.00, pursuant to the Order signed by Chancellor Rhea Sheldon on August 30, 2023.

20. Acknowledge Order for the Appointment of Special Defender in the Matter of Lunacy Commitments for Forrest County, Mississippi, appointing Lindsay Carter to serve for a term starting October 1, 2023 through September 30, 2024, with a monthly compensation of \$1,700.00, pursuant to the Order signed by Chancellor Rhea Sheldon on August 30, 2023.

21. Acknowledge Order Appointing County Probate Administrator, appointing the Honorable Steve Headrick to serve for a term starting October 1, 2023 through September 30, 2024, with a monthly compensation of \$1,000.00, pursuant to the Order signed by Chancellor Rhea Sheldon on August 30, 2023.

22. Acknowledge Order for Fees and Expenses of Guardian Ad Litem and to be Discharged as Guardian Ad Litem, payable to K. Lee Stribling, in the amount of \$732.50, pursuant to the Order signed by Chancellor Sheila Smallwood on September 5, 2023.

23. Approve and authorize payment to The Mississippi Bar, in the amount of \$380.00, for 2023-2024 Enrollment Fees for Judge Gay Polk-Payton.

24. Acknowledge Order to pay Forrest & Perry Counties Adult Drug Courts, in the amount of \$1,380.00, for laboratory tests to test clients (\$20.00 per specimen), pursuant to the Order signed by Judge Carol Jones Russell on August 23, 2023.

25. Acknowledge Order to pay Jacqueline Williams in the amount of \$101.97, for reimbursement of the cost of food, decorations, and gift card for SOAR's Drug Intervention Court Program Graduation, pursuant to the Order signed by Judge Carol Jones Russell on August 18, 2023.

26. Acknowledge for recording in Board Minutes, the price increase with Kone for the Maintenance Contract by +3.45%, effective October 1, 2023.

27. Approve and authorize Request for Proposals for ARPA Engineering Services for the Brooklyn Utility Sewerage System Upgrades for the MCWI Grant through MDEQ, as requested by Corey Proctor, Planner.

28. Approve and authorize compensation for equipment used for the August 29, 2023 Primary Runoff Election in the form of 54 scanners, 34 expressvotes and 70 electronic pollbooks, at \$100.00 each, for a total of \$15,800.00, per request of Gwen Wilks, Circuit Court Clerk.

29. Approve and authorize the purchase of a government tag for the Road and Bridge Department, 2024 Kenworth T280 Dump Truck VIN No. 2NK3HM6XORM354682, in the amount of \$12.00, and the purchase of a tag renewal for the FCSO, 2021 Ford F-150 Vin No. 1FTFW1E52MFA72971, in the amount of \$14.75.

30. Approve Capital Outlay Expenditures:

1. **Lowe's** Maintenance to purchase a microwave in the amount of \$179.99 for the Juvenile Detention Center.
2. **Lewis Printing** Coroner's office to purchase a label maker (\$226.99) and a chair (\$299.95) using requisition #72407.
3. **Terry Services** Circuit Court to purchase a coil replacement in the amount of \$25,385.00 using PO 156686

31. Approve and authorize payment to Cadence Bank in the total amount of \$36.00 for Supervisors' and County Administrator Credit Card Statements for August 2023. (Sharon Thompson \$-190.63; Roderick Woullard \$0.00; Chris Bowen \$0.00; Jennifer Slade \$36.00).

32. Acknowledge for recording in Board Minutes, Quitclaim Deed for Disposition of Property for Cause No: 23-29, \$3,761.00 and property at 208 Davis Road Petal, MS, et al.

33. Approve and authorize Board President to execute Consulting Agreement for Grant Writing Services By and Between Forrest County Board of Supervisors and Stover Developments, LLC., previously approved for Rec 4 ARPA funds.

34. Approve and authorize Board President to execute Mississippi Office of Homeland Security State and Local Cybersecurity Grant Program Interest Survey and Memorandum of Understanding, as requested by Brycen McKee, IT Director.

35. Approve and authorize the removal of a Scag Zero Turn from Inventory and donating to FCAHS, per the request of Inventory Control Clerk, Johnnie Fairchild.

36. Approve and authorize the transfer of \$2,500.00 from County Administrator budget to Tax Assessor budget for 2007 Jeep Liberty, VIN No. 1J4GK48K57W655259, for the Inventory Department.

37. Approve and authorize Pay Application No. 23 from Shows, Dearman, and Waits, payable to T.L. Wallace in the amount of \$738,905.13, for East Hardy St./Main St. Bridge Replacement Project No. ERBR-18(03).

38A. Approve and authorize Supervisor Chris Bowen to travel and attend the ADP Leadership Exchange 2023 which will be held September 27-30, 2023 in Greenville, South Carolina, cost of registration and hotel provided by ADP.

38B. Approve and authorize Zac Howell, Chief Deputy Tax Collector, to attend the Mississippi Assessor and Collector Association Conference in Starkville on November 12-16, 2023, hotel cost of \$845.87 will be submitted with travel expenses.

38C. Approve and authorize James Harvison, Johniece DuPree, Lucretia Jenkins, Faye Noble, and Sue Polk, to attend the ECAM 2024 Annual Certification Training and Convention at the Silver Star Hotel in Philadelphia, MS, on January 24-26, 2024, registration and hotel cost at \$565.00 per person for a total of \$2,825.00.

39A. Consider the purchase of a Sponsorship/Advertisement for the 12th Annual Scott Berry Classic at the Hattiesburg Country Club on October 27, 2023, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: Corporate Sponsor (\$1,500), Closest to the Hole Sponsor (\$500), Hole Sponsor (\$250), Long Drive Sponsor: (\$500).

39B. Consider the purchase of a Sponsorship/Advertisement for FCAHS PTSO's academic celebration for students who performed well on last year's state tests in the amount of \$3,000.00 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

40. Approve Claims Docket, as presented.

41. Approve Commercial Claims Docket, as presented.

42. Approve Payroll Action Forms.

43. Approve General Journal Entries, Budget Adjustments, and Financial Reports, as requested by Lance Reid, Chancery Clerk.

44. Approve and authorize Board President to execute 2024 Beaver Control Assistance Program (BCAP) and pay the fee of \$7,500.00.

45. Approve and authorize payment to Dwayne Nelson in the amount of \$400.00, for Crisis Prevention Intervention (CPI) Training for the Juvenile Detention Center and the Evaluation Center on September 26th and 8th, 2023.

46. Approve and authorize VFD et al's to Forrest County MASIT Policy, in the amount of \$69,898.47, for the time period of October 9, 2023 through April 1, 2024.

47. Approve and authorize Forrest County to join NACo's Operation Green Light for Veterans, by shining green lights, and adopt a Resolution declaring the county's participation from November 6 through 12, 2023.

Additions 9/18/2023

48. Clear room.

49. Enter into Executive Session for the purpose of discussing Personnel, Hospital Business, and potential Litigation.

50. Exit Executive Session.

51. Authority to advertise for Board Attorney beginning September 28, 2023 through October 19, 2023.

52. Approve and authorize Sponsorship/Advertisement to Petal School District in the amount of \$100,000, from Rec 3, for construction of a new concession stand,

bathroom and ticket office, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

53. Authority to void check to Petal Education Foundation in the amount of \$40,000 from District 3 ARPA funds and reissue from Rec 3 funds.

54. Approve and authorize Sponsorship/Advertisement to Local Legends in the amount of \$1,000, from Rec 3, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

55. Approve and authorize Sponsorship/Advertisement to Petal Junior High Soccer Team in the amount of \$1,000 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

56. Approve and authorize Sponsorship/Advertisement to Magnolia Sports Construction, LLC in the amount of \$22,000, from Rec 3, for Pickleball Court at Barrontown Community Center.

57. Acknowledge Forrest General Hospital's FY2023/24 Budget.

58. Adjourn to Wednesday, September 27, 2023 at 2:00 p.m.

Taken Under Advisement

- I.** Consider the Appointment to the Rawls Springs Utility District for a term of five (5) years which expired August 12, 2023. (Current Appointee is Mark Prine). **(Taken Under Advisement September 5, 2023)**