



BOARD MINUTES
Book:778 Page:293-302
RCD:10/16/2023 @
Forrest County, MS

Age | Lance C. Reid Chancery Clerk

of the
Forrest County Board of Supervisors
October 16, 2023

A. Call to Order

B. Public Forum

- **Mississippi State University Extension; Tawnya Holliman**
- **Pine Belt Mental Health; Mona Gautier, Exec. Director**
- **Pine Belt Unseen; Brooke Cruthirds & Dr. Kimberly Hogan**
- **Nelson Haskin**
- **Matt Simpson & Tanner Rogers; Puckett Machinery**

C. Approve or Amend Agenda

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 101231306 from The State of MS Department of Finance and Administration, in the amount of \$4,308.00, for Forrest County Youth Court.

2B. Acknowledge receipt of Check No. 299087 from the City of Hattiesburg, in the amount of \$39,989.43, for housing of inmates for July 2023.

3A. Approve and authorize Tax Collector to exempt receipts for 2023 taxes on PPINS 28242, 30929, 30930, 30931, 31707, and 39454 due to the land being donated to the City of Petal in 2022.

3B. Approve and authorize Chancery Clerk to void the tax sale for the 2022 taxes on PPIN 13384 and 13385, no refund due; authorize property owner to pay August amount.

3C. Approve and authorize cancellation of the Tax Sale of PPIN 6564, Assessed to Abundant Life Ministries of the Cov, Sold to Taylor Tawhana for \$81.93, due to confusion over who owned the parcel, as requested by Mary Ann Palmer, Tax Assessor.

3D. Approve and authorize voiding the penalties for Trustmark National Bank for the 2020, 2021, and 2022 property taxes on PPIN 46818, and authorize cancellation of the Tax Sale of PPIN 46818 for Tax Year 2020, 2021, and 2022, in the total amount of \$245.61, due to error in transferring to new owners, as requested by Mary Ann Palmer, Tax Assessor.

3E. Acknowledge 16th Section Public School Trust Land Residential Lease between Hattiesburg Municipal School District and Charlotte McKee, PPIN 023365, 0.23 acres, m/l, with an annual rent of \$502.00, and authorize Board President to execute.

3F. Acknowledge 16th Section Public School Trust Land Hunting and Fishing Lease between Forrest County School District and Bob Riley, Lease No. 012186, 110.0 acres, m/l, with an annual rent of \$2,420.00, and authorize Board President to execute.

4A. Acknowledge for recording in Board Minutes, the Multi-Purpose Center report for the month of September 2023, as submitted by Mike Turnage, Director.

4B. Acknowledge for recording in Board Minutes, the Road and Bridge Department report for the month of September 2023, as submitted by Kyle Mims, Road Manager.

4C. Acknowledge for recording in Board Minutes, the Forrest County Veterans Service Office report for the month of September 2023, as submitted by Gerald Britt, Forrest County Veterans Service Officer.

5. Approve and authorize County Offices to be closed on Friday, November 10, 2023 in observance of Veteran's Day, as per Mississippi Code Section 3-3-7 of 1972 by Order of the Governor's Proclamation.

6. Acknowledge for recording in Board Minutes, the September 2023 Meal Log for the jail and juvenile detention center.

7. Acknowledge for recording in Board Minutes, the receipt of the Tax Collector's Surrendered Tag List for the month of September 2023, as submitted by Barbara Hudson, Tax Collector.

8. Acknowledge for recording in Board Minutes, the Work Email Policy, requested for adoption by Brycen McKee, Director of I.T., and amend Employee Handbook to reflect.

9. Acknowledge for recording in Board Minutes, General Journal Entries from September 2023, as submitted by Lance Reid, Chancery Clerk.

10. Approve and authorize the FY 2023 Final Revised Budget, as submitted by Lance Reid, Chancery Clerk.

11. Approve and authorize the Revised FY 2024 Recreation Budgets, as submitted by Lance Reid, Chancery Clerk.

12. Approve and authorize Revised FY 2024 Volunteer Fire Department Budgets, as submitted by Lance Reid, Chancery Clerk.

13. Approve and authorize the burial/cremation of the unclaimed body of Albert Elijah Haas, pursuant to Order, and letter from Coroner Douglas “Butch” Benedict Jr., and pay Moore Funeral Home in the amount of \$500.00.

14. Acknowledge Order to pay Arlin Lang, Interpreter, in the amount of \$800.00, for interpreting a youth court hearing, pursuant to the Order signed by Judge Carol Jones Russell on October 3, 2023.

15. Acknowledge Order to pay Robyn Day in the amount of \$41.27, for mileage reimbursement, pursuant to the Order signed by Judge Carol Jones Russell on October 1, 2023.

16. Approve and authorize Pay Application No. 5 from Shows, Dearman, and Waits, payable to Holliday Construction LLC, in the amount of \$32,206.42 for Project No. FC21-264A Brooklyn-Janice Road Bridge Replacement.

17. Approve and authorize payment to Mississippi Association of Extension 4H Agents, in the amount of \$100.00, for Annual Membership Dues for Kaitlyn Serwack, 4-H Extension Agent I.

18. Authorize Board President to execute and submit the Youth Court Drug Court Grant (grant through the MS Division of Public Safety Planning Office of Justice Programs). The total grant is \$87,029.00 (Federal: \$65,272.00 and Local: \$21,757.00).

19. Acknowledge and approve, as submitted by Faye Moffett, Justice Court Clerk: Aged Accounts Receivable Report, total amount due \$779,045.00, Distribution of Cash (GASB) Report, the total amount in Justice Court’s account as of September 30, 2023 is \$42,500.00, and the Collection Agencies Report detailing amounts outstanding with the Court.

20. Approve and authorize Pay Application No. 7 and Final from Shows, Dearman, and Waits, payable to Hemphill Construction, in the amount of \$251.53, for Project No. FC17-234 U.S. Highway 49 Pedestrian Overpass.

21. Approve and authorize purchase of a Government Tag, in the amount of \$12.00, for a 2022 Ford F150 VIN No. 1FTFW1T54NKE98236 for the Volunteer Fire Department.

22. Approve and authorize Letter of Support for the SMART Grant for signals along the US Hwy 49, Hwy 98, Hwy 11, and Hardy Street corridor, per the request of Kelly Castleberry, MDOT.

23A. Approve and authorize payment to Kelcey Neal, in the amount of \$150.00, for return of cleaning deposit for the Extension Conference Center.

23B. Approve and authorize payment to Petra Moltalvo, in the amount of \$150.00, for return of cleaning deposit for the Extension Conference Center.

23C. Approve and authorize payment to Jessica Toy (Bettye H Toy), in the amount of \$150.00, for return of cleaning deposit for the Extension Conference Center.

24. Approve and authorize payment to Mississippi Association of County Road Managers, in the amount of \$200.00, for 2024 Annual Dues.

25. Approve and authorize payment to Local Impact Analytics, LLC, Invoice No. 10062023-1, in the amount of \$8,000.00, for Grant Writing Services for Forrest County's Leaf River Active Transportation Network project.

26. Acknowledge Order to pay Court Programs, Inc., in the amount of \$2,279.50, for house arrest monitors for juvenile defendants, pursuant to the Order signed by Judge Carol Jones Russell on October 5, 2023.

27. Approve and authorize Forrest County Sheriff's Office accepting quote and entering into a Lease-Purchase Agreement with Enterprise for two (2) 2023 Chevrolet Silverado 1500 trucks.

28. Acknowledge payment to Hostway Services Inc, Invoice No. 13912448 and 13910434, in the total amount of \$709.17 for Usage Fees.

29. Acknowledge payment to Dish Network LLC, Invoice No. 82081089, in the amount of \$101.75 for the Dixie Barn.

30. Acknowledge payment to Enterprise FM Trust, Invoice No. FMR0189518 and FOT0162248, in the total amount of \$15,321.00 for FCSO Lease Vehicles/Maintenance.

31. Approve and authorize Scott Drennan to sign Requisition Reports for the Multi-Purpose Center, as submitted by Mike Turnage, Director.

32. Approve Capital Outlay Expenditures:

1. **Dell** Tax Collector to purchase a desktop computer (\$1291.55) with 2 monitors and accessories using requisition #67973 in the total amount of \$2176.95.
2. **Dell** Sheriff's Dept to purchase a desktop computer (\$814.32), 2 monitors (\$183.03 ea) with wireless keyboard and mouse using requisition #59302 in the total amount of \$1216.97.
3. **Lewis Printing** Election Commission to purchase 36 rolling carts (\$129.95 ea) for trifold signs and ballots using requisition #71293 in the total amount of \$4678.20.
4. **Lewis Printing** Inmate Canteen to purchase a 42" Roku TV using requisition #66691 in the amount of \$199.00.
5. **Lewis Printing** Jail to purchase 2 Brother desktop scanners (\$399.00) using requisition #66698 in the total amount of \$798.00.
6. **Gilliland** Public Bldg Renovations to purchase and add 2 cameras to the Youth Court Visitation Center in the amount of \$700.00 to include wiring connectors and labor.
7. **Lewis Printing** Maintenance to purchase a Serta Big & Tall chair for the Maintenance shop in the amount of \$599.00.

33. Approve and authorize the request for the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

34A. Consider the purchase of a Sponsorship/Advertisement for the Hope Classic Golf Tournament on November 9, 2023 at Canebrake Country Club to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: Title Sponsor (\$15,000), Presenting Sponsor (\$10,000), Major Sponsor (\$5,000), Tournament Souvenir Sponsor (\$3,500), Putting Challenge Sponsor (\$2,500), Driving Range Sponsor (\$2,500), Cart Sponsor (\$2,500), Drink Sponsor (\$1,500), Par 3 Sponsor (\$1,500), Lunch Sponsor (\$1,500), Hole Sponsor (\$400), Team (\$300), and Individual Player (\$150).

34B. Consider the purchase of a Sponsorship/Advertisement for the Jesse L. Brown Lodge No. 1450 and Susie J. Neal Temple No. 1102 sixty-third Annual Ball on November 25, 2023 at the Jackie Dole Sherrill Community Center where they will sponsor a souvenir booklet with proceeds going toward donating baskets at Christmas time, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3 as a Corporate Sponsor by donating \$200.00.

35. Approve Claims Docket, as presented.

36. Approve Commercial Claims Docket, as presented.

37. Approve Payroll Action Forms; with additions.

38. Acknowledge Order to pay Drug Testing Program Management, in the amount of \$10,512.12, for testing supplies, pursuant to the Order signed by Judge Robert Helfrich on October 10, 2023.

39. Approve and authorize Gavin Guy and Rick Monday to attend Red Dot Sight Instructor for Law Enforcement on November 6-8, 2023, at Columbia Law Enforcement Training Academy, cost of registration is \$350.00 per person totaling \$700.00.

40. Approve and authorize payment to Cadence Bank in the total amount of \$2,724.02 for Supervisors' and County Administrator Credit Card Statements for September 2023. (David Hogan \$; Sharon Thompson \$629.49; Burkett Ross \$; Roderick Woullard \$1,809.40; Chris Bowen \$192.70; Jennifer Slade \$92.43).

41. Approve and authorize Board President to execute the Consulting Agreement for Grant Writing Services Between FCBOS and Stover Developments, LLC., beginning October 1, 2023 and ending September 30, 2024 totaling \$25,000.00, \$2,083.00 payable monthly.

42. Approve and authorize payment to Mississippi Association of Supervisors, Invoice No. 2023-0595, in the amount of \$3,050.00, for annual membership dues.

43. Acknowledge and approve the submittal of Forrest County's request for funding from the MPO under the Carbon Reduction Category for Classic Drive in the total amount of \$175,085.00.

44. Acknowledge Construction Progress Report from K. Moye Land Design and Development, LLC., and approve payment to Twin Forks Rising for Invoices dated 9/26/2023 and 10/04/2023 in the total amount of \$9,800.76, for work performed at 911 Atlanta Street to be paid from District 2 and 4 ARPA funds.

45. Acknowledge The Mississippi Outdoor Stewardship Trust Fund Application for an outdoor recreation and conservation project at the Board of Supervisors' discretion.

Additions 10/16/2023

46. Approve the increase of Purchase Order No. 156663 to Puckett Machinery, in the amount of \$12,519.50, for repairs to Motor Grader for Road & Bridge, due to additional parts needed including pistons, reman transmission pump, clutch plates and friction disk that were discovered upon breakdown of machine.

47. Clear room.

48. Enter into Executive Session for the purpose of discussing potential litigation.

49. Exit Executive Session.

50. Approve sponsorship/advertisement request from Pinebelt Unseen in the total amount of \$1,000.00 (\$500 each from Rec 1 & 5) to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

51. Approve the request from Sheriff Charlie Sims for the following Correctional Officers to travel and attend training beginning on October 31-November 17, 2023. The total cost is \$3,500.00 (\$500.00 per person): Anthony Barnett, Malcolm Hampton, Brittany Wade, Rosheda Rodriquez, Mathias Westmoreland, Sherry Moussa, and Tramell Gates.

52. Approve and authorize payment to the MS Dept of Revenue, in the amount of \$14.75, for a tag renewal for a 2022 Ford F-150 VIN No. 1FTFW1E50NKE10697 for the FCSO.

53. Adjourn to Monday, November 6, 2023 at 10:00 a.m.

Taken Under Advisement

- I.** Consider the Appointment to the Rawls Springs Utility District for a term of five (5) years which expired August 12, 2023. (Current Appointee is Mark Prine). **(Taken Under Advisement October 2, 2023)**

- II.** Acknowledge for recording in Board Minutes, Applicant Request Form For Amendment to the Local Solid Waste Management Plan. **(Taken Under Advisement October 2, 2023)**