



BOARD MINUTES  
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RCD:11/6/2023 @  
Forrest County, MS

Age: Lance C. Reid Chancery Clerk

**of the**  
**Forrest County Board of Supervisors**  
**November 6, 2023**

A. Call to Order

B. Public Forum

- **Area Development Partnership-Vanessa Henson, Stancey Collins**
- **Jumpstart for Success- Colby Bennett and Kaitlyn Smith**
- **Fieldhouse for the Homeless**
- **Rev. Nathan Jordan, NAACP**
- **Tyanna Nelson**

C. Approve or Amend Agenda

D. Approve October 2023 Minutes

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 146033 from McNeil & Company, Inc., in the amount of \$1,000.00, for 2019 Ford F550 Vin No. 9520 for the Forrest County Fire District.

2B. Acknowledge receipt of Check No. 299240 from City of Hattiesburg, in the amount of \$30,531.92, for housing of inmates for September 2023.

2C. Acknowledge receipt of Check No. 0149207839 from CCMSI OBO Mississippi Association of Supervisors Insurance Trust, in the amount of

\$1,506.00, for 2016 Chevy Silverado 2500 Vin No. 84206 Damages for the Maintenance Department.

3A. Approve and authorize Notice to Increase the Assessment of Real/Personal Property for PPIN 277, as submitted by Mary Ann Palmer, Tax Assessor.

3B. Approve and authorize Notice to Increase the Assessment of Real/Personal Property for PPIN 8520, as submitted by Mary Ann Palmer, Tax Assessor.

3C. Approve and authorize Notice to Increase the Assessment of Real/Personal Property for PPIN 8672, as submitted by Mary Ann Palmer, Tax Assessor.

3D. Acknowledge 16<sup>th</sup> Section Public School Trust Land Residential Lease between Forrest County School District and Linda Bradley, PPIN 5675, annual rent of \$450.00, containing 1 acre, m/l, approve Board President to execute.

3E. Acknowledge 16<sup>th</sup> Section Public School Trust Land Residential Lease between Forrest County School District and Daimon and Daysha Adams, PPIN 5686, annual rent of \$1,366.00, containing 6.2 acres, m/l, approve Board President to execute.

3F. Acknowledge 16<sup>th</sup> Section Public School Trust Land Recreational Lease between Forrest County School District and Pat or Debbie Linton, PPIN 44990, annual rent of \$1,173.50, containing 3.6 acres, m/l, approve Board President to execute.

3G. Approve and authorize Petition For Reduction of Assessment for PPIN 6564, 2113, 32548, 7818, and 7956 as submitted by Mary Ann Palmer, Tax Assessor.

3H. Acknowledge 16<sup>th</sup> Section Public School Trust Land Residential Lease between Forrest County School District and Jeffery Dale Henry, PPIN 30068, annual rent of \$325.00, containing 1 acre, m/l, approve Board President to execute.

- 4A. Acknowledge for recording in Board Minutes, the Chancery report for the month of October 2023, as submitted by Lance Reid, Chancery Clerk.
- 4B. Acknowledge for recording in Board Minutes, the Justice Court report for the month of October 2023, as submitted by Faye Moffett, Justice Court Clerk.
- 4C. Acknowledge for recording in Board Minutes, the Coroner's report for the month of October 2023, as submitted by Douglas "Butch" Benedict, Coroner.
- 4D. Acknowledge for recording in Board Minutes, the Circuit Court report for the month of October 2023, as submitted by Gwen Wilks, Circuit Court Clerk.
- 4E. Acknowledge for recording in Board Minutes, the Election Commissioners report for the month of October 2023, as submitted by James Harvison, Lucretia Jenkins, Katie McGee, Faye Noble, and Sue Polk, Election Commissioners.
- 4F. Acknowledge for recording in Board Minutes, the Planning report for the month of October 2023, as submitted by Corey Proctor, Planner.
- 4G. Acknowledge for recording in Board Minutes, the Maintenance report for the month of October 2023, as submitted by Danny Hopkins, Maintenance Supervisor.
5. Acknowledge for recording in Board Minutes, the Forrest County Veterans Service Office report for the month of October 2023, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
6. Acknowledge for recording in Board Minutes, letter from the MDEQ Mining and Reclamation Division enclosing the Annual Inspection Report for the area covered by Surface Mining Permit P17-022, and acknowledge the Application to Amend Surface Mining Permit Reclamation Plan.

7. Acknowledge for recording in Board Minutes, Order of the Department of Revenue as to Assessment Rolls for real and personal property for 2023 as required by Section §27-35-115 Miss. Code Ann.

8. Acknowledge for recording in Board Minutes that The Department of Revenue certifies that Forrest County complied with criteria set forth in Section §27-39-329(2)(b) Miss. Code Ann., certification authorizes the county to expend the avails of the (1) mill levy collected for the 2023 roll year and any previous years under the above code.

9. Acknowledge for recording in Board Minutes, 2023 Annual Maintenance Inspection of Completed State Aid Projects for Forrest County.

10. Acknowledge for recording in Board Minutes, submission of September 30, 2023 Quarterly Report for DFA Bond Proceeds Grant, Fund 052, SB 2971, Bridges (2): Temple Road over Reese Creek and Brooklyn-Janice Road Over Chaney Branch Creek, as submitted by Lance Reid, Chancery Clerk.

11. Approve and authorize the closing of County offices on Thursday, November 23 and Friday, November 24, 2023 in observance of Thanksgiving Holiday, as per Mississippi Code Section 3-3-7 of 1972 by Order of the Governor's Proclamation.

12. Acknowledge fully executed Consulting Agreement for Grant Writing Services Between the FCBOS and Stover Developments, LLC.

13. Acknowledge Order for Payment of Court Reporter's Fees payable to Elena C. James, Official Court Reporter, in the total amount of \$1,699.20, pursuant to the Orders signed by Judge Jon Mark Weathers on October 13 and 17, 2023.

14. Acknowledge Order Approving Court Appointed Attorney's Fees payable to Shakita Taylor, in the amount of \$1,040.00, for legal fees, pursuant to the Order signed by Judge Carol Jones Russell on October 16, 2023.

15. Acknowledge Order for Disposition of Seized Property in the amount of \$965.00, Cause No:23-044W, pursuant to the Order signed by Judge Jon Mark Weathers on October 11, 2023.

16. Approve and authorize payment to the Mississippi Assessor Collector Association, in the amount of \$1,000.00, for 2023/2024 membership dues for Zac Howell.

17. Approve and authorize payment to MASIT, Invoice No. 3009-3018, in the total amount of \$99,692.66, for Deductible Reimbursements.

18. Approve and authorize payment to LaCharles Green, in the amount of \$150.00, for return of cleaning deposit for the Extension Conference Center.

19. Approve and authorize payment to Butler Snow, in the amount of \$3,000.00, for services rendered for the prep and submission of Continuing Disclosure Submissions for FY 2022.

20. Acknowledge Order Authorizing Compensation for Court-Appointed Special Defender For Indigent Party, payable to Pamela Castle, in the amount of \$1,040.00, for services rendered, pursuant to the Order signed by Chancellor Sheila Smallwood on October 19, 2023.

21. Acknowledge Order for Payment of Mileage Expense, payable to Kimme Roberts, Official Court Reporter, in the amount of \$188.64, pursuant to the Order signed by Chancellor Rhea Sheldon on October 12, 2023.

22. Acknowledge payment to Dish Network LLC, Invoice No. 335007568, in the amount of \$439.08, for the Jail.

23A. Acknowledge for recording in Board Minutes, OBJECT State Ruling on Homestead Exemption Tax Loss, Reimbursement Year 2022, as submitted by Lance Reid, Chancery Clerk.

- 23B. Acknowledge for recording in Board Minutes, ACCEPT State Ruling on Homestead Exemption Tax Loss, Reimbursement Year 2022, as submitted by Lance Reid, Chancery Clerk.
24. Approve and authorize the transfer from the General County Fund 001 Dept 510 to the MPC Operations Fund 405.
25. Approve and authorize payment to the Mississippi Department of Employment Security, in the amount of \$1,370.56, for Reimbursable Billing Statement for the third quarter of 2023.
26. Approve and authorize payment to Brycen McKee, Director of IT, in the amount of \$378.95, for milage reimbursement for 583 miles traveled from September 12 through October 25, 2023.
27. Approve quote from J.L. McCool Contractors, Inc., Annual Bid winner, in the amount of \$144,162.90, for bid for road striping, for roads paved thus far.
28. Acknowledge Order to Pay Bailiff, payable to James Michael Honeysucker, in the amount of \$1,300.00, pursuant to the Order signed by Chancellor Sheila Smallwood on October 24, 2023.
29. Acknowledge Order, payable to Carol Jones Russell, in the amount of \$102.66, for reimbursement of vital conference communication via Zoom, pursuant to the Order signed by Judge Carol Jones Russell on October 19, 2023.
30. Acknowledge for recording in Board Minutes, the attached list of Petty Cash used by the FCSO July 1, 2023 through September 30, 2023, and authorize reimbursement in the amount of \$35.01.

30. Acknowledge for recording in Board Minutes, the attached list of Petty Cash used by the FCSO July 1, 2023 through September 30, 2023, and authorize reimbursement in the amount of \$35.01.

31. Acknowledge for recording in Board Minutes, Report of Supplemental Salaries and New Positions for the District Attorney's office, in compliance with Sections 25-31-10.1 and 25-31-5(4) of the Mississippi Code.

32. Approve and authorize payment to Twin Forks Rising for invoices dated 10/18/23 and 10/26/23, in the total amount of \$6,475.76, as reimbursement for work performed at 911 Atlanta Street, to be paid from District 2 and 4 ARPA funds.

33. Approve and authorize payment to the MS Dept. of Revenue for the purchase of the following tags and tag renewals for the FCSO:

**Government Tags:** 2006 Dodge Magnum VIN: 2D4GZ57216H148917, and 2016 Chevy Silverado VIN No. 3GCUKSEC4GG357861 in the total amount of \$24.00.

**Under Cover Tags:** 2008 Dodge Charger VIN: 283LA53H88H202716,

2015 Dodge Ram VIN: 1C6RR6LT4FS613944,

2021 Dodge Ram VIN: 1C6RR7XT2MS595375,

2023 Chevy Silverado VIN: 3GCPACEE4PG239449, and

2023 Chevy Silverado VIN: 3GCPACEK7PG253863, in the total amount of \$80.00.

**Renewals:** 2019 Ford Taurus VIN: 1FAHP2D86KG115289, in the amount of \$16.00.

34. Approve and authorize payment to Shows, Dearman, and Waits, in the total amount of \$35,085.23, for professional services from September 17 to October 21, 2023:

Invoice No. 23849, Project No. FC-098.001, Subdivision Review-Standards, \$700.00

Invoice No. 23850, Project No. FC17-234.001, Country Club Rd Pedestrian Bridge, \$4,342.73

Invoice No. 23851, Project No. FC18-238.001, Longleaf Acres Dam Construction Phase, \$1,625.00

Invoice No. 23852, Project No. FC19-247, East Hardy St Bridge Rpl, \$13,357.50

Invoice No. 23853, Project No. FC21-263, County Bridge Rpl Program (Rockhill-Brooklyn Rd), \$1,707.50

Invoice No. 23854, Project No. FC21-264A, Bridge Rpl Brooklyn-Janice Rd, \$2,180.00

Invoice No. 23855, Project No. FC22-277, Timber Bridge Rpl 2022-Covington, \$375.00

Invoice No. 23856, Project No. FC22-278F, Timber Bridge Rpl 2022-South Lake Rd, \$3,315.00

Invoice No. 23857, Project No. FC22-278H, Timber Bridge Rpl 2022- Tower Rd, \$115.00

Invoice No. 23858, Project No. FC22-278J, Timber Bridge Rpl 2022-Tower Rd(Walls Creek), \$175.00

Invoice No. 23859, Project No. FC23-284, Riverwalk MDOT Retaining Wall, \$6,022.50

Invoice No. 23860, Project No. FC23-288, Loves Truck Stop on Elks Lake Rd, \$1,170.00

35. Approve and authorize payment to the Dixie Community Utility Association, in the amount \$51,282.18, for installation of ½ mile of a 6” water line to improve hydraulics and supply water to new homes on Anderson Road, to be paid from District 1 ARPA funds.

36. Approve Capital Outlay Expenditures:

1. **Lowe’s**-Jail Maintenance to purchase a mini fridge (\$319.98) and accessories using requisition #81903 in the total amount of \$327.42.
2. **K-Log** -Jail to purchase 10 mesh task chairs (\$107.00 each) using requisition #81909 in the total amount of \$1388.50 (includes \$318.50 shipping).
3. **Dell, Inc.**-Data Processing to purchase a desktop computer with dual monitors in the total amount of \$2401.80.
4. **Itech Systems Group**-Data Processing to purchase a 48 port switch in the amount of \$1650.00.
5. Allbritton-R&B to purchase a chainsaw in the amount of \$494.99.
6. **Dell, Inc.**-Tax Assessor to purchase 8 desktop computers, 8 conference sound bars and 16 monitors using requisition #77545 in the total amount of \$11,894.00.
7. **Dell, Inc.**-Tax Assessor to purchase a desktop computer with dual monitors and a conference soundbar using requisition #77544 in the total amount of \$1698.66.

37. Consider Insurance Proposal For: Forrest County VFD Equipment coverage, for equipment on 12 trucks, Presented by SouthGroup Insurance and Financial Services, LLC.

38. Acknowledge payment to Hostway Services Inc., Invoice No. 14014189, in the amount of \$587.17, for usage fees.

39. Approve and authorize Hayden Eoff to attend On Scene Homicide Investigation-Level III, November 27, 2023 through December 7, 2023 at MLEOTA in Pearl, MS, cost of training is \$1,000.00 which includes hotel room and meals.

40. Approve and authorize Gavin Guy and Jamie Hopkins to attend Glock Armorers Course on December 5, 2023 at MLEOTA in Pearl, MS, total cost of training is \$500.00.



41. Approve and authorize payment to Zac Howell, Chief Deputy Tax Collector, in the amount of \$176.85, for mileage incurred on 10/25/2023 traveling to a special called MACA Legislative Meeting.

42A. Consider the purchase of a Sponsorship/Advertisement to William Carey Athletics for the upcoming athletic year, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: All Sports Multi-Media Package (\$10,000), Single Sport Multi-Media Package (\$5,000), Single Game Multi-Media Package Sponsor (\$500), All Sports Social Media Package (\$3,000), Single Sports Social Media Package (\$1,000), All Sports Facility Signage (\$8,000-requires 3 yr commitment), Single Facility Field Signage (\$750-\$1,750).

42B. Consider the purchase of a Sponsorship/Advertisement to South Forrest County Community Basketball League for the 2023-2024 season in the amount of \$5,000.00 for the purchase of uniforms and equipment to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

42C. Consider the purchase of a Sponsorship/Advertisement for The 18<sup>th</sup> Annual MLK Ecumenical & Scholarship Prayer Breakfast, hosted by Alpha Phi Alpha Fraternity on January 15, 2023, at the Thad Cochran Center Ballrooms, to support scholarships and community organizations to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: (\$500), (\$300), (\$100), or (\$ optional amount), donations are tax deductible.

42D. Consider the purchase of a Sponsorship/Advertisement to North Forrest Youth Basketball Association for the 2023-2024 season in the amount of \$2,500.00 for the purchase of uniforms and equipment to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

43. Approve Claims Docket, as presented.

44. Approve Commercial Claims Docket, as presented.

45. Approve Payroll Action Forms; with additions.

46. Approve General Journal Entries, Budget Adjustments, and Financial Reports, as requested by Lance Reid, Chancery Clerk.

47. Approve payment to Cadence Bank, in the amount of \$1,263.68, for the Sheriff's Credit Card.

48. Approve and authorize (lower quoted) proposal from Security Blanket, Inc., in the amount of \$12,140.00, for the new security system at the Forrest County Health Department.

49. Acknowledge SLFRF Compliance Report- SLT-4929 – P & E Report – Q3 2023, Report Period: Quarter 3 2023 (July-September), as submitted by Corey Proctor, Planner.

50. Acknowledge Order to pay Robyn Day, in the amount of \$60.92, for mileage reimbursement, pursuant to the Order signed by Judge Carol Jones Russell on November 1, 2023.

51. Approve and authorize Pay Application No. 7, in the amount of \$217,740.00 payable to Hanco Construction, and Invoice No. 21-017.08, in the amount of \$10,011.55, payable to Albert & Robinson Architects for Forrest County Health Department.

86.73% Non-WIC:  $\$10,011.55 \times 86.73\% = \$8,683.02$  from  
ARPA  
13.27% WIC:  $\$10,011.55 \times 13.27\% = \$1,328.53$  from  
General County Funds

52. Approve and authorize payment to Southern Regional Public Safety Institute, in the amount of \$350.00, for the cost of uniforms for James Keenum.

53. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Board of Supervisors (Evaluation Center).

54. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Board of Supervisors (Election Commission).

55. Acknowledge for recording in Board Minutes, the receipt of the Tax Collector's Surrendered Tag List for the month of October 2023, as submitted by Barbara Hudson, Tax Collector.

56. Approve and authorize Memorandum from Sheriff Charlie Sims, regarding Seized Property, for items that will remain at the FCSO, items transferred to Road and Bridge, and items to be approved for auction.

57. Approve and authorize employees to attend Certified Playground Safety Inspector Course, December 6-8, 2023, at Clinton Parks & Recreation Department in Clinton. The cost of the course and exam is \$550.00 per employee.

58. Approve and authorize the purchase of time clocks, requested by Jennifer Slade, County Administrator, in an amount not to exceed \$12,500.00 (see attached quotes).

59. Consider the purchase of a Sponsorship/Advertisement for the "Community Day of Blessings" on November 19, 2023, at the C.E. Roy Community Center, in the amount of \$2,000.00, to help serve 1,500+ people by supplying backpacks, blankets, sleeping bags, and Thanksgiving Dinner and to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Additions 11/6/2023

60. Approve and authorize the request of Area Development Partnership (ADP) for Advertisement/Sponsorship for 2024 HUBFEST, March 23, 2024, in the amount of \$15,000, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

61. Approve and authorize the request of Area Development Partnership (ADP) for Advertisement/Sponsorship for Jumpstart to Success, February 1, 2024, at the Forrest County Multi Purpose Center, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

62. Approve and authorize Maintenance Department to build benches for the Department of Human Services building's parking lot.

63. Clear room.

64. Enter into Executive Session for the purpose of discussing Hospital Board business.

65. Exit Executive Session.

66. Authority to issue check to Lawrence Printing for Tax Statement postage and hold for disbursement upon delivery.

67. Clear room.

68. Enter into Executive Session for the purpose of discussing personnel and possible proposal from I C Thomasson Associates, Inc. for GEO Thermal issues at the jail.

69. Exit Executive Session.

70. Approve and authorize the request of Fieldhouse for the Homeless for Advertisement/Sponsorship to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

71. Authorize to increase Kids Hub funding from \$22,000 to \$30,000 and issue check.

72. Adjourn to Monday, November 20, 2023.

## Taken Under Advisement

- I. Acknowledge for recording in Board Minutes, Applicant Request Form For Amendment to the Local Solid Waste Management Plan. (**Taken Under Advisement October 16, 2023**)

FORREST COUNTY MS LANCE C. REID  
I CERTIFY THIS INSTRUMENT WAS FILED ON 11/6/2023 AND RECORDED IN BOARD MINUTES BOOK:779 PAGE:136