



BOARD MINUTES
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RCD:12/18/2023 @ 9:57:18 AM
Forrest County, MS
Lance C. Reid Chancery Clerk

Agenda

of the

Forrest County Board of Supervisors

December 18, 2023

A. Call to Order

B. Public Forum

- **Adam Schraeder, ADP**

C. Approve or Amend Agenda

1. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

2A. Acknowledge receipt of Check No. 101258509, from The State of MS Department of Finance and Administration, in the amount of \$4,310.30 for the Forrest County Youth Drug Court.

2B. Acknowledge receipt of Check No. 299957, from the City of Hattiesburg, in the amount of \$9,397.00 for 2022 Byrne Grant Reimbursement.

3A. Approve and authorize Notice to Increase the Assessment of Real/Personal Property for PPIN 47874, as submitted by Mary Ann Palmer, Tax Assessor.

3B. Approve and authorize Petition for Reduction of Assessment for PPINS 27884 and 8823 as submitted by Mary Ann Palmer, Tax Assessor.

3C. Approve and authorize Petition for Reduction of Assessment for PPINS 5968, 6230, 6231, 7941, 6075, 7258, and 6331 as submitted by Mary Ann Palmer, Tax Assessor.

3D. Approve and authorize Petition for Reduction of Assessment for PPINS 8090, 11370, 38282, 6771, 14729, and 38592 as submitted by Mary Ann Palmer, Tax Assessor.

3E. Approve and authorize Increased Assessments for PPINS 47879, 7141, and 33367 as submitted by Mary Ann Palmer, Tax Assessor.

3F. Approve and authorize Request(s) for Tax Sale Cancellation for PPIN 12586 Assessed to Betty S Henderson. Tax Year 2019, Sold to Merritt Inc. for \$313.74, Tax Year 2020, Sold to Merritt Inc. for \$313.74, Tax Year 2021, Sold to Kale Farms for \$323.68, and Tax Year 2022 Sold to State of MS for no specified amount. The reason for the cancelations is due to incorrect legal description for the parcels. Authorize Tax Collector to issue refund.

4A. Acknowledge for recording in Board Minutes, the Multi-Purpose Center report for the month of November 2023, as submitted by Mike Turnage, Director.

4B. Acknowledge for recording in Board Minutes, the Road and Bridge Department report for the month of November 2023, as submitted by Kyle Mims, Road Manager.

4C. Acknowledge for recording in Board Minutes, the Forrest County Veterans Service Office report for the month of November 2023, as submitted by Gerald Britt, Forrest County Veterans Service Officer.

5. Approve the advertisement of Annual Bids for the calendar year 2024.
6. Acknowledge sole source letter and approve payment to Rapid Industries, in the amount of \$86,997.50, for purchase of a Rapid Paver machine for Road and Bridge.
7. Approve and authorize the transfer of a 2015 Chevrolet Silverado, VIN No 1GCVKREC0FZ165851, on inventory from BOS to Road and Bridge.
8. Approve and authorize the burial/cremation of the unclaimed body of Mary Ellen Bailey, pursuant to Order, and letter from Chief Deputy Coroner Anthony Robertson, and pay Moore Funeral Home in the amount of \$500.00.
9. Acknowledge Order to pay Robyn Day, in the amount of \$58.95, for reimbursement of mileage incurred, pursuant to the Order signed by Judge Carol Jones Russell on December 1, 2023.
10. Acknowledge Order for Disposition of Seized Property, State of MS Ex Rel 12th Circuit Court Narcotics Enforcement Team and Hattiesburg Police Department VS 2008 Lincoln MKZ VIN No. 3LMHM26T38R637332 Cause No: CO 23-1046, and authorize payment to the Tax Collector's Office in the amount of \$10.00 for Title Application.
11. Acknowledge Order Approving Interpreter's Fees, payable to Amanda Hohol, in the amount of \$70.00, for interpretation services and travel, pursuant to the Order signed by Chancellor Sheila Smallwood on November 30, 2023.

12. Acknowledge Order Approving Guardian Ad Litem Fees, payable to Dana Bumgardner, in the amount of \$1,529.16 for her services as guardian ad litem, pursuant to the Order signed by Chancellor Chad Smith on November 30, 2023.

13. Acknowledge Order Approving Interpreter's Fees, payable to Jonathan Pack, in the amount of \$127.21, for interpretation services and travel, pursuant to the Order signed by Chancellor Sheila Smallwood on December 4, 2023.

14. Authorize the purchase of two John Deere Gators for the Multi-Purpose Center in the total amount of \$17,179.34, per the request of Mike Turnage, Director. (See attached quotes)

15. Approve and authorize Pay Application No. 8, in the amount of \$589,024.70, payable to Hanco Construction, and Invoice No. 21-017.09, in the amount of \$27,366.77, payable to Albert & Robinson Architects for Forrest County Health Department.

100% WIC: \$27,366.77

16. Approve and authorize payment to the City of Hattiesburg, in an amount of up to \$25,000.00, to assist the City with off setting a portion of the cost of \$105,000.00 for the 6-foot privacy fence and ornamental fence that will serve as perimeter boundaries of Midtown Green Park, per request of Mayor Toby Barker.

17. Approve and authorize the Planning Department to pursue the MDEQ Solid Waste Assistance Grant in the amount of \$29,627.00; funds from this grant can be used for unauthorized dumping on public or private property and countywide cleanup days. (Deadline: April 30, 2024)

18. Approve and authorize payment to JNB Holdings, LLC, in the amount of \$4,536.00 for the annual parking lease for Forrest County Schools for parking slots located at the Carpenter Building.

19. Approve and authorize payment to Cadence Bank in the total amount of \$1,840.32 for Supervisors' and County Administrator Credit Card Statements for October 2023. (Sharon Thompson \$520.00; Roderick Woullard \$1,320.32; Jennifer Slade \$0.00).

20. Acknowledge the payment of \$30,000.00 paid to Hattiesburg Concert Association (HCA) for Festival South as approved by the Board in its September 18, 2023 Board Meeting, upon the Motion of Supervisor Ross and Second by Supervisor Thompson, with unanimous approval, after the presentation made during the Public Forum, and requiring said sum to be paid after October 1, 2023, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. Further, to correct the September 2023 minutes approved on October 2, 2023 to reflect the action taken by the board but that was inadvertently left out of the minutes.

21. Accept SB2719 and approve related pay raises for members of the Board of Supervisors and acknowledge concomitant raise for Justice Court Judges.

22. Acknowledge payment to Dish Network LLC, Invoice No. 82081089, in the amount of \$107.11, for the Dixie Barn.

23. Acknowledge payment to Enterprise FM Trust, Invoice No. FMR0192106 and FOT0164542 in the total amount of \$17,717.85, for leased vehicles for the FCSO.

24. Acknowledge Agreement and Release (County of Wilkinson/Lincoln) of the matter of James McErnest Bryant VS. Lt. Andre Cooley, et al., No. 2:21-cv-00051—BWR.

25. Acknowledge Stipulation of Voluntary Dismissal, Charlie William Parker VS. Officer Anthony Barnett, et al., Civil Action No. 2:22-cv-00133-HSO-BWR.

26. Acknowledge Order Adopting Report and Recommendation and Final Judgement, Jamerrel Marque Jones VS. Charlie Sims; Terrell Carson; and Chenetta Cains, Civil Action No. 2:22-cv-113-TBM-RPM.

27. Acknowledge Stipulation of Dismissal, Summer Gibson VS. Forrest County, MS and Dexter Bender, Tony Armstrong, Civil Action File No. H17-0023.

28. Approve and authorize payment to Shows, Dearman, and Waits, in the total amount of \$ 42,951.72, for professional services from October 22, 2023, to November 25, 2023:

Invoice No. 23939, Project No. FC17-234.001, Country Club Pedestrian Bridge, \$4,187.22

Invoice No. 23932, Project No. FC19-247, East Hardy St Bridge Replacement, \$19,093.00

Invoice No. 23933, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$1,327.50

Invoice No. 23934, Project No. FC21-264A, Bridge Replacement Brooklyn-Janice Rd, \$462.50

Invoice No. 23935, Project No. FC22-276, Forrest County Health Department, \$175.00

Invoice No. 23936, Project No. FC22-278F, Timber Bridge Replacement 2022 (South Lake Rd), \$1,797.50

Invoice No. 23937, Project No. FC23-284, Riverwalk MDOT Retaining Wall, \$15,909.00

29. Approve and authorize Pay Application No. 25 from Shows, Dearman, and Waits, payable to T.L. Wallace, in the amount of \$123,254.88, for Project No. ERBR-18(03) East Hardy Street/Main Street Bridge Replacement.

30. Approve and authorize Pay Application No. 3 from Shows, Dearman, and Waits, payable to T.L. Wallace, in the amount of \$128,697.34, for Project No. FC21-263B Rockhill-Brooklyn Road Bridge Replacement.

31. Acknowledge letter from OSARC regarding Local System Bridge Program Project No. LSBP-18(21), and authorize Board President to execute attached acceptance documents.

32. Acknowledge letter from OSARC regarding Local System Bridge Program Project No. LSBP-18(19), and authorize Board President to execute attached acceptance documents.

33. Approve and authorize payment to Twin Forks Rising CDC, as reimbursement, Invoice No. 120123, for development fees for 911 Atlanta Street, in the amount of \$3,500.00, to be paid from District 2 & 4 ARPA funds.

34. Acknowledge Order for Payment of Court Reporter's Fees, payable to Elena C. James, Official Court Reporter, in the amount of \$708.00, pursuant to the Order signed by Judge Jon Mark Weathers on December 13, 2023.

35. Approve and authorize payment to the District Attorney's Office, in the amount of \$14,000.00, for the 2023-2024 Budget for the Operating Account, per request of Lin Carter, District Attorney.

36. Acknowledge Order Granting Court Interpreter's Fees, payable to Arlin Lang, in the amount of \$675.00, pursuant to the Order signed by Judge Jon Mark Weathers on December 12, 2023.

37. Approve and authorize payment to Dunn Roadbuilders, LLC, in the amount of \$56,995.80, for paving the parking lot at Dixie School, which will be reimbursed by Forrest County Schools.

38. Approve and authorize payment to the Mississippi Association of Governmental Purchasing/Property Agents, in the amount of \$35.00, for membership renewal for Rochelle Campbell, Purchasing Clerk.

39. Approve Capital Outlay Expenditures and Sole Source Expenditure:

1. **Dell, Inc.**-Planning to purchase a desktop computer with dual monitors in an amount not to exceed \$2600.00.
2. **Lewis Printing**-Tax Collector to purchase 2 clerk chairs (\$489.95 ea), arm kits for chairs (\$119.95 ea), petite chairs (\$429.95 ea) and a Logitech web cam (\$52.99) using requisition #59734 in the total amount of \$2132.69.
3. **Office Furniture Solutions**-Sheriff's Dept to purchase 2 high back chairs (\$1727.56 ea) using requisition #59321 in the total amount of \$3605.12 which includes \$150.00 delivery fee.
4. **Office Depot**-County Administrator to purchase a Lexmark all-in-one color printer in an amount not to exceed \$800.00.
5. **Office Depot**-County Administrator to purchase a Microsoft Office Pro 9 tablet (\$1530.00) and a signature keyboard (\$280.00)
6. **Parish Tractor**-R & B to purchase a chainsaw as a replacement in the total amount of \$559.98.
7. **Walt Massey Chevrolet**-BOS and Rec 3 to purchase a 2024 Chevrolet Silverado 1500 crew cab in the amount of \$60,901.00. (Budgets to be determined by the Board of Supervisors)
8. **BOS & Rec Departments** to purchase vehicles for Supervisors in District 4 & replacement vehicle for District 5 in amounts not to exceed \$75000.00 each. (Based on 2 quotes and budgets to be determined by Board of Supervisors)

Sole Source Expenditure

Limb Buster, LLC-R & B to purchase a 16' tree saw with blade (\$14460.00) and a 24" carbide tooth saw blade (\$413.00) in the total amount of \$16748.00. (Quote & sole source letter attached).

40. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth)

41. Consider the Appointment to SEMIC (Southeast MS Community Investment Corp) for a term of three (3) years beginning January 1, 2024 and ending December 31, 2026. (Current Appointees are Amber Travis and James Wilcox)

42. Consider the purchase of a Sponsorship/Advertisement to Midtown Merchants Association, to assist in promoting and supporting growth in Midtown Hattiesburg in the total amount of \$10,000.00 (\$5,000.00 paid from Rec 1 & 5), and county logo will be displayed during events to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

43. Consider the donation of a Nativity Scene from Grace Covenant Church to be displayed at the Circuit Courthouse during the Christmas season.

44. Approve Claims Docket, as presented.

45. Approve Commercial Claims Docket, as presented.

46. Approve Payroll Action Forms.

47. Approve General Journal Entries, Budget Adjustments, and Financial Reports, as requested by Lance Reid, Chancery Clerk.

48. Consider the purchase of a Sponsorship/Advertisement for the 2024 New Year's Day Champagne Jazz Brunch at the Twin Forks Rising Community Development Corporation in Downtown Hattiesburg from 10:00 am to 1:00 pm, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: Champagne Sponsorship (\$5,000), Wine Sponsor (\$3,500), Ginger Ale Sponsor (\$2,000), and Sparkling Sponsor (\$1,000)

Additions 12/18/23

49. Clear room.

50. Enter into Executive Session for the purpose of discussing hospital business and property transaction.

51. Exit Executive Session.

52. Approve and authorize Forrest General Hospital to enter into a Resolution of the Board of Supervisors of Forrest County, Mississippi to authorize and approve Forrest General Hospital Entering Into a Dept Financing Arrangement with Trustmark National Bank and to use the Proceeds thereof to purchase two (2) Medical Office Buildings in Picayune, Mississippi.

53. Approve Sponsorship/Advertisement for Tatum Park soccer fields in the amount of \$25,000, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

54. Acknowledge Stover Development applying for US Department of Housing and Urban Development from District 4 ARPA funds.

55. Approve payment obligation in the amount of \$16,000, to Magnolia Sports Construction, LLC, for a pickleball court which will be located at Leeville Recreation Center, to be paid from District 3 ARPA funds; authorize Board President to execute contract.

56. Clear room.

57. Enter into Executive Session for the purpose of discussing the dismissal of litigation claims and Personnel.

58. Exit Executive Session.

59. Approve the request of Brycen McKee, IT Director, for repairs to personal vehicle while traveling to Forrest County SO, contingent upon receiving accident report and quotes(s) for repair.

60. Acknowledge Order to Pay Bailiff, James Michel Honeysucker, in the amount of \$900.00, pursuant to the Order signed by Chancellor Chase Ford Morgan on December 18, 2023.

61. Acknowledge receipt of proposal from Shows, Dearman and Waits for Engineering Services for work related to the implementation of the American Rescue Plan Act (ARPA) for the Brooklyn Utility Sewerage System.

62. Recess to Tuesday, January 2, 2024 at 10:00 a.m.

Taken Under Advisement

- I. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Wis-Pak of Hattiesburg, LLC., for its 2 W.L. Runnels Industrial Drive facility, for a period of five (5) years. **(Taken Under Advisement December 4, 2023)**

- II. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Super Stud Building Products South, LLC, for its 53 W.L. Runnels Industrial Drive facility, for a period of five (5) years. **(Taken Under Advisement December 4, 2023)**

- III. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Dunn Roadbuilders, LLC, for its 157 Chevis Lee Road facility, for a period of five (5) years. **(Taken Under Advisement December 4, 2023)**