



BOARD MINUTES
Book:783 Page:630-641
RCD:1/2/2024 @ 8:36:52 AM
Forrest County, MS
Lance C. Reid Chancery Clerk

Age

of the

Forrest County Board of Supervisors

January 2, 2024

A. Call to Order

B. Public Forum

- **Rev. Nathan Jordan, NAACP**

C. Approve or Amend Agenda

1. Nominate and elect Board President.

2. Nominate and elect Board Vice-President.

3. Appoint and employ the Forrest County Board Attorney, per Section 19-3-47 at the current salary as budgeted.

4. Appoint and employ the County Administrator, per Section 19-4-1 at the current salary as budgeted.

5. Appoint and employ the County Comptroller per Section 19-3-61 at the current salary as budgeted.

6. Appoint and employ the County Road Manager, per Section 65-17-1 at the current salary as budgeted.

7. Appoint and employ a County Engineering Firm/County Engineer, per Section 65-9-13, 65-9-15, and 65-17-201, and approve the compensation/services/fees/agreements for various type projects as follows; authorize Board President to execute.

7a. Board of Supervisors contracting for engineering services on behalf of the County, as per recommendation of County Engineer.

7b. Authorize Board President to execute Contract Agreement covering payment from State Aid Funds for the engineering services performed on State Aid Projects, as per recommendation of County Engineer.

7c. Authorize Board President to execute Contract Agreement covering payment from State Aid Funds for the sampling and testing services performed on State Aid Projects, as per recommendation of County Engineer.

7d. Authorize Board President to execute Contract Agreement covering payment from State Aid Funds for the engineering services performed on Local System Bridge Replacement and Rehabilitation (LSBP Projects) as per recommendation of County Engineer.

8. Appoint and employ the County Justice Clerk and Deputy Clerks, per Section 9-11-27 at the current salaries as budgeted.

8a. Appoint Public Defender for Justice Court (Currently DeCarlo Hood & Tangi Carter)

9. Appoint and employ the County Fire Coordinator, per Section 19-3-71 at the current salary as budgeted.

10. Approve County Prosecuting Attorney and provide a reasonable office and expenses for operation of the office.

10a. Approve and adopt Order assigning additional duties to County Prosecuting Attorney as Special Prosecutor for Lunacy and Drug and Alcohol Commitments on an as-needed basis and setting compensation therefor at an annual rate of \$10,000.00 to be paid concurrently with the County Prosecuting Attorney's regular salary.

10b. Approve and adopt Order assigning additional duties to County Prosecuting Attorney as Special Assistant District Attorney for the Twelfth Circuit Court District on an as-needed basis and setting compensation therefor at an annual rate of \$10,000.00 to be paid concurrently with the County Prosecuting Attorney's regular salary.

11. Approve the appointment and employment by the County Administrator of the County Purchase Clerk, Requisition Clerks, and County Receiving Clerk and Assistants, per Section 31-7-101, at the current salaries budgeted.

12. Approve the appointment and employment by the County Administrator of the County Inventory Control Clerk, per Section 31-7-107 at the current salary budgeted.

13. Approve the minutes from December 2023.

14. Continue in effect the Board President's March 13, 2020, Proclamation of Emergency of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 22-15-17(d).

15A. Approve and authorize adopting a consent agenda.

16A. Acknowledge for recording in Board Minutes, the Chancery report for the month of December 2023, as submitted by Lance Reid, Chancery Clerk.

16B. Acknowledge for recording in Board Minutes, the Justice Court report for the month of December 2023, as submitted by Faye Moffett, Justice Court Clerk.

16C. Acknowledge for recording in Board Minutes, the Coroner's report for the month of December 2023, as submitted by Douglas "Butch" Benedict, Coroner.

16D. Acknowledge for recording in Board Minutes, the Circuit Court report for the month of December 2023, as submitted by Gwen Wilks, Circuit Court Clerk.

16E. Acknowledge for recording in Board Minutes, the Election Commissioners report for the month of December 2023, as submitted by James Harvison, Lucretia Jenkins, Katie McGee, Faye Noble, and Sue Polk, Election Commissioners.

16F. Acknowledge for recording in Board Minutes, the Planning report for the month of December 2023, as submitted by Corey Proctor, Planner.

16G. Acknowledge for recording in Board Minutes, the Maintenance report for the month of December 2023, as submitted by Danny Hopkins, Maintenance Supervisor.

17A. Acknowledge 16th Section Farm Residential Lease, PPIN 037958, containing 3.8 acres, currently recorded in the names of George and Elizabeth Roth has been reclassified as Other Land as approved by Petal School District Board of Trustees on October 10, 2023.

17B. Acknowledge 16th Section Public School Trust Land Residential Lease between Petal Municipal School District and Jim Delery, PPIN 002239, containing 3 acres m/l, with an annual rent of \$1,300.00; authorize Board President to execute.

17C. Acknowledge 16th Section Lands Amendment of Lease with Petal School District, PPIN 003214, currently in the name of Marvin and Judy Tolbert, Ms. Tolbert is deceased, and Mr. Tolbert requests her name be removed from the lease; authorize Board President to execute.

17D. Acknowledge 16th Section Public School Trust Land Residential Lease between Hattiesburg Municipal School District and Griffin Estates, LLC, PPIN 20984, containing 0.09 acres, m/l, with an annual rent of \$178.00; authorize Board President to execute.

17E. Acknowledge 16th Section Public School Trust Land Residential Lease between Hattiesburg Municipal School District and Jerry Little, PPIN 017577, containing 1.11 acres, m/l, with an annual rent of \$1,839.50; authorize Board President to execute.

17F. Approve and authorize Petition for Reduction of Assessment for PPIN 42961, as submitted by Mary Ann Palmer, Tax Assessor.

18. Acknowledge and authorize County Offices to be closed on Monday, January 15, 2024, in observance of Martin Luther King, Jr. per Section 3-3-7, Miss Code of 1972; and consider rescheduling the Forrest County Board of Supervisors meeting date set for Monday, January 15, 2024, to Tuesday, January 16, 2024, due to the holiday closing.

19A. Approve and authorize Jack Denton for authority to sign Requisition Reports for County Prosecutor's Department.

19B. Approve and authorize Lisa Klem for authority to sign Requisition Reports for Coroner's Department.

20. Acknowledge Orders Authorizing Compensation for Court-Appointed Special Prosecutor, payable to Pamela L. Castle, in the total amount of \$3,440.00, for professional services rendered, pursuant to the Orders signed by Judge John Price on November 30, 2023 and Judge Larry Buffington on November 15, 2023.

21. Acknowledge Court Reporter Pay Order, payable to Lisa M. Ladner, RPR Official Court Reporter, in the amount of \$135.00, pursuant to the Order signed by Chancellor Chad Smith on December 14, 2023.

22. Approve and authorize Gloria Moorner, Deputy Court Administrator (Chancery), for an increased base salary from \$64,200.00 to \$67,540.00, and promotion to Court Administrator, pursuant to Miss Code Ann §9-1-36 and §9-1-17; authorize Board President to execute.

23. Acknowledge Order for Payment of Mileage Expense, payable to Kimme Roberts, in the amount of \$235.80, pursuant to the Order signed by Chancellor Rhea Sheldon on December 14, 2023.

24. Acknowledge letter from the District Attorney's Office informing that the individuals Jadarius Martin (Cause No. 20-846 (\$1,700.00)) and Denario James (Cause No. 22-1223 (\$1,300.00)) are entitled to the listed amounts that were previously seized.

25. Acknowledge Order to pay Court Programs, Inc., in the amount of \$1,405.00, for house arrest monitors for juvenile defendants, pursuant to the Order signed by Judge Carol Jones Russell on December 14, 2023.
26. Adopt a Resolution for county road crew employees to be recognized as First Responders, per request of the Mississippi Association of County Road Managers.
27. Approve and authorize payment to Zac Howell, Chief Deputy Tax Collector, in the amount of \$720.10, for travel reimbursement.
28. Acknowledge fully executed agreement for MDEQ Agreement No. SW1230 Modification No. 2 to Solid Waste Grant Agreement.
29. Approve and authorize permission to apply for Project Safe Neighborhoods Solicitation Southern District of Mississippi grant, per request of Sheriff Charlie Sims.
30. Approve and authorize Chiquita Sullivan to attend FTO for the Jail and Corrections Officer on January 23-25, 2024 at the Orleans Justice Center, estimated cost of training is \$800.00 which includes hotel and meals.
31. Approve and authorize Gavin Guy to attend Tactical Medical Instructor on January 22-24, 2024, in Pearl, MS, cost of training is free and estimated hotel cost is \$291.00 plus meal cost.

32. Approve and authorize Faye Moffett, Louise Jackson, Hope D. Bailey, and Juanita Wilson to attend The Justice Court Clerks Mid-Winter Conference at The Natchez Grand Hotel on February 7-9, 2024, lodging in the amount of \$1,121.60, registration fees \$400.00, and applicable travel expenses.

33. Consider the purchase of a Sponsorship/Advertisement to the Forrest County Distinguished Young Women scholarship program to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

34. Acknowledge Order to pay Carol Jones Russell, in the amount of \$51.33, for vital conference communication via Zoom, pursuant to the Order signed by Judge Carol Jones Russell on December 23, 2023.

35. Acknowledge Marion Sims being appointed as the County Fire Investigator for 2024.

36A. Approve Capital Outlay Expenditures:

1. **Dell, Inc.**-Coroner's office to purchase a desktop in an amount not to exceed \$1700.00 and a laptop in an amount not to exceed \$1400.00.
2. **Office Depot**-Coroner's office to purchase a printer in an amount not to exceed \$700.00.
3. **Mid-South Glass**-Maintenance to have glass with mirrored reflection film furnished and installed at the Tax Building in the amount of \$3000.00.
4. **Pine Belt Motors**-Coroner to purchase a 2024 Ford Expedition on MS State Contract (#8200071229) in the amount of \$50,235.00.
5. **Pine Belt Chevrolet**-MPC to purchase a 2024 Chevy Silverado 1500 in the amount of \$43,270.00 (see attached quotes) -authority for Budget increase by \$45,000

36B. Approve Emergency Purchase:

Gilliland-Maintenance had the DVR replaced at the Maintenance shop in the total amount of \$1250.00 which includes the service call fee. The previous DVR stopped working. Purchase Order #157439, requisition #80984, and a letter from the Maintenance Supervisor is attached.

37. Consider the appointment of the Forrest County Board of Supervisors President and Vice-President to serve on the Forrest-Lamar Alliance under the Regional Economic Development Act (REDA) Board for a four (4) year term, with the initial term to expire January 19, 2028; and acknowledge the designation of the Forrest County Chancery Clerk as the Treasurer. (David Hogan, Roderick Woullard, and Lance Reid are the current appointees)

38. Consider the appointment to the Pearl & Leaf Rivers Rails to Trails Board of Directors, to serve a four (4) year term ending on January 4, 2028. (Burkett Ross is the current appointee)

39A. Consider the appointment of the AAA Ambulance District Board of Directors for a four (4) year term ending on January 7, 2028. (Glen Moore is the current appointee)

39B. Appoint Glen Moore to Southeast MS Air Ambulance for a term of four (4) years.

40. Approve Claims Docket, as presented.

41. Approve Payroll Action Forms; with additions.

42. Approve and authorize amending the Forrest County Flood Damage Prevention Ordinance (Floodplain Ordinance) to reflect the changes as recommended by FEMA/MEMA to include updated panel numbers, definitions, section updates, and administrative related duties.

43. Approve and authorize limiting Public Forum to 3-5 minutes per speaker.

44. Approve and authorize payment to the Mississippi Fire Chiefs Association in the amount of \$45.00, for membership dues for Chip Brown, Fire Coordinator.

45. Approve and authorize Chip Brown to attend 2024 Mid-Winter Mississippi Fire Chiefs Conference on January 30-February 1, 2024 in Ridgeland, MS at the Embassy Suites, late registration fee in the amount of \$110.00, and all travel related cost including hotel.

46. Approve and authorize Chip Brown to attend Vision 20/20 on February 20-22, 2024 at the Embassy Suites by Hilton Nashville, ticket for symposium pass is \$475.00 and Hotel cost is \$607.13.

47A. Approve and authorize Supervisors and Staff to travel and attend the MAS Mid-Winter Conference which will be held January 23-25, 2024 at the Sheraton Refuge in Flowood.

47B. Approve and authorize Supervisors and staff to travel and attend NACO Leg. Conference in Washington, D.C., February 10-13, 2023.

48. Acknowledge payment to Hostway Services Inc., Invoice No. 14211848, in the amount of \$599.67 for usage fees.

49. Acknowledge End of Term Reports for the January 2020 – December 2023 term as submitted by Zac Howell, Tax Collector, in accordance of 27-29-31.

50. Approve and authorize payment to MS Department of Revenue in the amount of \$12.00 for Gov. Tag for BOS for a 2024 Chevy Silverado Vin No. 3GCUDFEDXRG120319.

51. Recess to January 16, 2024 at 10:00 am.

Taken Under Advisement

- I. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Super Stud Building Products South, LLC, for its 53 W.L. Runnels Industrial Drive facility, for a period of five (5) years. **(Taken Under Advisement December 18, 2023)**
- II. Acknowledge sole source letter and approve payment to Rapid Industries, in the amount of \$86,997.50, for purchase of a Rapid Paver machine for Road and Bridge. **(Taken Under Advisement December 18, 2023)**
- III. Acknowledge and approve request from the FCSO to enter a contract with Axon Enterprise, Inc, for 5 years, totaling \$39,792.85 for the purchase of tasers. **(Taken Under Advisement December 18, 2023)**
- IV. Approve and authorize payment to Dunn Roadbuilders, LLC, in the amount of \$56,995.80, for paving the parking lot at Dixie School, which will be reimbursed by Forrest County Schools. **(Taken Under Advisement December 18, 2023)**
- V. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth) **(Taken Under Advisement December 18, 2023)**
- VI. Consider the Appointment to SEMIC (Southeast MS Community Investment Corp) for a term of three (3) years beginning January 1, 2024 and ending December 31, 2026. (Current Appointees are Amber Travis and James Wilcox) **(Taken Under Advisement December 18, 2023)**