



BOARD MINUTES
Book:784 Page:302-313
RCD:1/16/2024 @ 10:41:28 AM
Forrest County, MS
Lance C. Reid Chancery Clerk

Age

of the

Forrest County Board of Supervisors

Date: Tuesday, January 16, 2024

- **Call to Order**

- **Public Forum**

1. Valerie Wilson, Petal Chamber of Commerce

- **Approve or Amend Agenda**

Consent Agenda Items (A-X)

By: Woullard

2nd: Mordica

Vote: Yes

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

C. Tax Assessor Matters

1. Petition for Reduction of Assessment for the following PPINS, as submitted by Mary Ann Palmer, Tax Assessor: **11091, 47594, 32650, 2076, 41141, 7647, 8608, 8272, 1067**
2. Request for Tax Sale Cancellation for PPIN 2076 assessed to Rehm Micah G & Shannon, sold to TLGY, LLC for \$960.32 in Tax Year 2021, and sold to Ganesha Tax Investments LLC in Tax Year 2022 for \$842.06; remove all penalties associated with PPIN 2076, and Mr. Rehm will pay taxes for just the land as submitted by Mary Ann Palmer, Tax Assessor.
3. Request to grant tax refund and void the tax receipt for Melinda Standley for 2021&2022 property taxes for PPIN 41141 due to assessment incorrectly reflecting damages post plane crash.
4. Increased Assessment for the following PPINS, as submitted by Mary Ann Palmer, Tax Assessor: **9569, 47347, 44837, 44956, 42684**

D. Tax Collector Matters

1. Approve and authorize Marlee Miller for authority to sign Receiving Reports for the Tax Collector's Office.
2. Approve and authorize Shannel Harris for authority to sign Requisition Reports for the Tax Collector's Office.
3. Approve cancellation of PPINS 30930 and 30931 for the year 2022 and 2023 taxes sold to Brocket LLC; authorize Tax Collector to issue refund.

E. Monthly Department Reports- December 2023

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Tax Collector's Surrendered Tag List.
5. The Meal Log for the Juvenile Detention Center.

F. Payables

1. Authorize payment of the employer's portion of the Constables' Retirement on fees earned.
2. Order payable to Robyn Day, Court Administrator, \$35.37 for mileage incurred pursuant to the Order signed by Judge Carol Jones Russell on January 2, 2024.
3. Authorize payment to Mississippi Public Defender Association, in the total amount of \$180.00, for 2024 Applications for Membership for Wilton McNair, Eric Ray, and Candance Rickman.
4. Approve and authorize Pay Application No. 9, in the amount of \$430,478.25, payable to Hanco Construction, and Invoice No. 21-017.10, in the amount of \$19,903.10, payable to Albert & Robinson Architects for Forrest County Health Department. 100% WIC.
5. Approve and authorize payment to Gwen Wilks, Circuit Clerk and Clerk of the Youth Court, in the amount of \$17,000.00 for an itemized cost bill pursuant to Sections 43-21-205 and 25-7-13(1) (a) of the MCA for Youth Court cases originated by Petitions. (200 cases from January 2023-December 2023)
6. Approve Professional Services Quote for Operating System Software Upgrade to V7.5 on IBM System in the amount of \$4,000.00.
7. Approve payment to Cadence Bank in the amount of \$701.75 for the Sheriff's credit card statement.
8. Approve payment to MS Sheriffs' Association in the amount of \$1,000.00 for Sheriff Sims' 2024 Dues.
9. Order payable to Arlin Lang, Interpreter, \$300.00 for interpreting a court hearing pursuant to the Order signed by Judge Carol Jones Russell on January 8, 2024.
10. Order For Disposition of Seized Property, \$2,018.00, Cause No: CO 20-999 (Robert Brown).
11. Approve payment to Mississippi Public Defender Association in the amount of \$60.00 for Tangi Carter 2024 Dues.
12. Approve payment to Shows, Dearman, and Waits, in the amount of \$49,204.70 for Professional Services from Nov. 26, 2023-Dec. 31, 2023.
 - a. Invoice 23948, Project FC-098.001, Lochlyn Hinton Review \$7,719.00
 - b. Invoice 23949, Project FC19-247, East Hardy St. Bridge Replacement \$20,983.20
 - c. Invoice 23950, Project FC21-263, County Bridge Replacement (Rockhill-Brooklyn Rd) \$877.50

- d. Invoice 23951, Project FC21-264, Bridge Replacement Brooklyn-Janice Rd \$345.00
 - e. Invoice 23952, Project FC22-276, Forrest County Health Department \$227.50
 - f. Invoice 23953, Project FC22-277, Timber Bridge Replacement 2022-Covington \$475.00
 - g. Invoice 23954, Project FC22-278F, Timber Bridge Replacement 2022-South Lake Rd \$262.50
 - h. Invoice 23955, Project FC23-290, JC Burt Road Bridge (SA-059) Right of Way \$10,095.00
 - i. Invoice 23956, Project FC23-291, Warren Mott Parkway at US 11 Property \$1,500.00
 - j. Invoice 23957, Project FC23-284, Riverwalk MDOT Retaining Wall \$6,720.00
13. Approve increase of \$11,729.69 to State Aid Supplemental Agreement Project No. LSBP-18(19) for two (2) additional working days for Ryan Rd. in District 1; authorize Board President to execute.
14. Amend Board Order from December 4, 2023 (book 782 pg. 181-188) to use ARPA (District 1) funds for additions/remodeling of the FCAHS softball field house.
15. Approve payment to Cadence Bank in the amount of \$2,578.62 for the Supervisors' and the County Administrator's Credit Card Statements for December 2023. (David Hogan \$49.70) (Sharon Thompson \$932.16) (Roderick Woullard \$918.05) (Jennifer Slade \$678.71)

G. Acknowledgements

- 1. Letter from United Healthcare regarding 185040 Form 1099 reporting, which reflects the Service Fee compensation to the Board of Supervisor's Service Provider(s).
- 2. Letter from Gwen Wilks, Circuit Clerk, confirming signatures for the petition for Election Commissioner Districts 1 & 5 have been verified and certified.

H. Travel Requests

I. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement to the annual Night of Sweet DREAM's dessert auction fundraiser on February 23, 2023, at Parkway Heights Methodist Church to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. **(Presenting Sponsor \$5k) (Platinum Sponsor \$2,500) (Gold Sponsor \$1k) (Silver Sponsor \$500) and (Bronze Sponsor \$250)**
2. Consider the purchase of a Sponsorship/Advertisement for the Hattiesburg Pickleball Classic at Tatum Park the weekend of April 12-14, 2024 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3. **(Title Sponsor \$10k) (Presenting Sponsor \$5k) (Philanthropic Sponsor \$2,500.00) (Sunrise Sponsor \$2,500) (Indiv. Court Sponsor \$1k)**

J. Check Acknowledgements

K. 16th Section Lease Agreements

L. Inventory Matters

1. Approve request of Supervisor Stringer to transfer a 2014 Ford F150 VIN No. 1FTFW1CF2EKE3102 from Recreation 3 to the Petal School District.
2. Approve request for the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

M.Planning Matters

N. I.T. Matters

O. Coroner's Office Matters

1. The burial/cremation of the unclaimed body of Mark Pesqueira, pursuant to Order, and letter from Coroner Lisa Klem, and pay Hulett-Winstead Funeral Home in the amount of \$500.00.
2. The burial/cremation of the unclaimed body of Ronald Dodd, pursuant to Order, and letter from Coroner Lisa Klem, and pay Moore Funeral Home in the amount of \$500.00.
3. Approve and authorize the Agreement for Services between William Theodore Lightsey III, DeAnn Clay, and Forrest County for providing services as "Independent Contractors" transporting human remains under the direction of Forrest County Coroner, Lisa Klem; authorize Board President to execute both agreements.

P. Appointments

1. Consider temporary appointment of Anna Rush, Pam Castle, or Matthew Shoemaker as Special County Prosecutor in the event Jack Denton becomes unavailable.

Q. Sheriff's Department Matters

1. Contract and Agreement between Pine Belt Mental Healthcare Resources (PBMHR) and FCSO pertaining to services under FCSO/PBMHR Mobile Crisis Response Team; Board President to execute.
2. Approve and authorize request to remove Kent Banks as Assistant Receiving Clerk and add Katie Byrd.

R. Personnel Action

1. New Hire: Robert Pellegrin Jr. hired as a full-time Patrol Deputy with the FCSO, replacing Matthew Shepard, effective 1/8/2024
2. Separation of Service: John Matthew Burt voluntarily resigned as a Lieutenant for the FCSO effective 1/12/2024
3. Separation of Service: Darryl Monroe voluntarily resigned as a Corrections Officer for the FCSO effective 1/4/2024
4. Separation of Service: Laquanda Davis voluntarily resigned as a Corrections Officer for the FCSO effective 12/28/2023
5. Separation of Service: Cynthia Lowery Eads' position at the Tax Collector's office was eliminated effective 12/31/2023
6. Separation of Service: Nate Robertson voluntarily resigned as a Deputy Sheriff with the FCSO effective 1/5/2024
7. Change: Nate Robertson position title changed from Sergeant to Deputy at the FCSO effective 1/5/2024
8. Change: Matthew Shepard replaced Nate Robertson as a Sergeant at the FCSO effective 1/1/2024
9. Change: Gregory Parker who works in the Road Department got a 25 cent raise effective 1/16/2024
10. Ashleigh Fontaine, receptionist for the Board of Supervisors, goes on FMLA effective 1/16/2024
11. Marlee Miller at the Tax Collector's Office returns from FMLA effective 1/8/2024
12. James Mapp, R&B, returns from FMLA effective 2/2/2024
13. Emrys Youngberg, Corrections Officer for the FCSO, was moved to part-time effective 2/2/2024
14. James Shrimp, Corrections Officer for the FCSO, did not accept the job offer effective 12/21/2023
15. Hayley Nowlin will fill the vacant position of victim's coordinator for the DA's Office effective 12/23/2024
16. New Hire: Michael McRee hired as a full-time Patrol Deputy with the FCSO, replacing John Burt effective 1/29/2024
17. Separation of Service: Lekindreonna Winding voluntarily resigned as a Corrections Officer for the FCSO effective 1/11/2024
18. Amanda Barnes, custodian, goes on FMLA effective 12/8/2023-3/1/2024

S. Capital Outlay Expenditures/Other Purchase Requests

1. Approve Capital Outlay Expenditures:

- a. **Lewis Printing**-Sheriff's office to purchase two HP LaserJet printers (\$169.00ea) along with toner using requisition #82660 in the total amount of \$577.85.
- b. **Lowe's**-Canteen Fund to purchase a refrigerator using requisition #81443 in the amount of \$488.00.
- c. **Amazon**-Sheriff's office to purchase a TCL 65" smart tv (\$399.99) and a dry erase board (\$209.89) using requisition #82656.
- d. **Office Depot**-BOS to purchase a printer in an amount not to exceed \$700.00 for D-3 Supervisor's office.
- e. **Office Depot**-BOS to purchase an office chair not to exceed \$400.00 for D-5 Supervisor's office.
- f. **Office Depot**-County Administrator to purchase an office chair not to exceed \$300.00 for County Administrator's office.

2. Approve Subscription Requests:

- a. **Hi-Comp**-Data Processing is requesting that our IBM Maintenance is renewed based on the attached quote (\$3379.00 for a year).
- b. **BadgePass**-Sheriff's office is requesting the renewal of their BadgePass subscription (photo ID and access control software \$360.00) along with their Connect Essentials support subscription (12 @ 65.00) in the total amount of \$1140.00.

T. Claims Docket and Financial Reports

1. Approve Claims Docket, as presented.
2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

U. Final Resolutions

1. Adopt Resolution granting FINAL approval of Ad Valorem Tax Exemption to the following, pursuant to Section §27-37-105, Et. Seq, of the Miss. Code of 1972, as amended:
 - a. BPREX Closures, LLC, for five (5) years in the amount of \$3,004,400.00 commencing January 1, 2023.
 - b. Kohler Co., for ten (10) years in the amount of \$79,664,745.00 commencing January 1, 2023.
 - c. Mar-Jac Poultry MS, LLC, for five (5) years in the amount of \$2,050,794.00 commencing January 1, 2023.
 - d. Mar-Jac Poultry MS, LLC, for five (5) years in the amount of \$2,629,912.00 commencing January 1, 2024.
 - e. Zeon Chemicals, L.P., for five (5) years in the amount of \$868,124.00 commencing January 1, 2023.
 - f. Green Bay Converting, Inc, for five (5) years in the amount of \$644,287.00 commencing January 1, 2023.
 - g. Resinall Corp, for five (5) years in the amount of \$8,701,603.00 commencing January 1, 2023.
 - h. Western Container, for five (5) years in the amount of \$3,140,205.00 commencing January 1, 2024.
 - i. Excel Injection Molding, Inc, for five (5) years in the amount of \$243,416.00 commencing January 1, 2024.
 - j. York International Corp, for five (5) years in the amount of \$247,556.00 commencing January 1, 2023.
 - k. SOFIDEL America Corp, for five (5) years in the amount of \$2,212,129.00 commencing January 1, 2023.
 - l. WIS-PAK OF HATTIESBURG, LLC, for five (5) years in the amount of \$823,391.00 commencing January 1, 2023.
 - m. Dunn Roadbuilders, LLC, for five (5) years in the amount of \$2,477,308.00 commencing January 1, 2023.
 - n. Georgia-Pacific Consumer Operations, LLC, for five (5) years in the amount of \$9,227,246.00 commencing January 1, 2023.
 - o. MS Tank Company, for five (5) years in the amount of \$932,075.00 commencing January 1, 2023.
 - p. Western Container, for five (5) years in the amount of \$1,999,468.00 commencing January 1, 2023.

V. Appointments

ADP	Terri Bell	1/19/2024
Hattiesburg Downtown Association	Sharon Thompson	1/19/2028
Library Board	Dee Tatum	4/1/2024
	Mary Moore Conville	1/16/2028
MPO Policy Committee	Terri Bell	1/2/2028
	Steve Stringer	1/2/2028
Pearl River Community College	Mitchel Brian Freeman	1/19/2028
Regional Commission for Mental Retardation for Region XII	Dr. Beverly Smallwood	1/19/2028
Southeast One Regional Governing Council		
	Glen Moore	1/19/2028
SMPDD	Tommy Dews	1/19/2028
	Gentry Mordica	1/19/2028
	Roderick Woullard	1/19/2028
Twin District Workforce Investment	Sharon Thompson	1/19/2028
	Burkett Ross	1/19/2028
MASIT Steering Committee	Gentry Mordica	1/1/2028

W. Additional Matters

1. Sponsorship request for the Know Eyes Project, in the amount of \$300.00, from Candace Booth.
2. Payment to Newell Paper, in the amount of \$569.99, for the Multi-Purpose Center, to be added to Claims Docket.

3. Approve 16th Section Residential Lease between Petal Municipal School District and Amelia Cano, PPIN 037955, 1 acre, \$490.00 annually.
4. Approve 16th Section Residential Lease between Petal Municipal School District and Leonard Napier, PPIN 002260, .58 acre, \$828.80 annually.
5. Clear Room
6. Enter into Executive Session for the purpose of discussing Personnel.
7. Exit Executive Session

X. Taken Under Advisement January 2, 2024

1. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Super Stud Building Products South, LLC, for its 53 W.L. Runnels Industrial Drive facility, for a period of five (5) years.
2. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth)
3. Consider the Appointment to SEMIC (Southeast MS Community Investment Corp) for a term of three (3) years beginning January 1, 2024 and ending December 31, 2026. (Current Appointees are Amber Travis and James Wilcox)
4. Appoint Public Defender for Justice Court (Currently DeCarlo Hood & Tangi Carter)

Next Board Meeting: Monday, February 5, 2024