



BOARD MINUTES
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Forrest County, MS
Lance C. Reid Chancery Clerk

Agenda

of the

Forrest County Board of Supervisors

Date: Monday, February 5, 2024

- Call to Order

- Public Forum (5 minutes)

1. Natasha McLeod, Signature Magazine
2. Eric Steele, Hattiesburg High Health & Science Dept.
3. Rev. Nathan Jordan, NAACP
4. Katie Martin, Sales & Marketing Professionals
5. Darryl Parker, Executive Director, Community Connections Inc.
6. Mark Jordan, Veterans Assistant Officer-DAV Ch. 62
7. Tawnya Holliman & Kaitlyn Slade, MSU Extension

- Approve or Amend Agenda

Motion: Woullard

2nd: Mordica

Vote: yes

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

Motion: Mordica 2nd: Stringer Vote: yes

C. Monthly Department Reports- January 2024

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johnice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Danny Hopkins, Maintenance Supervisor.
8. Meal Log for the Jail.

Motion: Stringer 2nd: Mordica Vote: yes

D. Acknowledgements

1. County Offices to be closed on Monday, February 19, 2024, in observance of the birthday of George Washington, as per Mississippi Code Section 3-3-7 of 1972, and reschedule the Forrest County Board of Supervisors meeting date set for Monday, February 19, 2024 to Tuesday, February 20, 2024 due to the holiday closing.
2. Submission of December 31, 2023 quarterly report for DFA Bond Proceeds Grant for SB 2971 Bridges (2) Temple Road over Reese Creek, Brooklyn-Janice Road Over Chaney Branch Creek, as submitted by Lance Reid, Chancery Clerk.
3. Accept Annual Bids per the recommendation of the Purchasing Clerk, including alternates.
4. Share of funds forfeited by MBN under the forfeiture provisions of the Mississippi Uniform Controlled Substance Law; Check No. 1504 (\$1,128.00) delivered to FCSO January 19, 2024.
5. State Aid 4-Year Program for Forrest County, as submitted by S,D.&W.
6. Accept the donation of filing cabinets from Shows, Dearman & Waits.
7. Qualifying Statement of Intent Candidate for Election Commissioner District 3, Lucretia Sug Jenkins.

Motion: Stringer 2nd: Woullard Vote: yes

E. 16th Section Lease Agreements

1. Acknowledge Hunting and Fishing Lease between Forrest County School District and Wilford Payne Jr., FCSD #012125 containing 20 acres m/l with an annual rent of \$220.00; authorize Board President to execute.
2. Acknowledge Hunting and Fishing Lease between Forrest County School District and Wilford Payne Jr., FCSD #012135 containing 60 acres m/l with an annual rent of \$1,500.00; authorize Board President to execute.
3. Acknowledge Hunting and Fishing Lease between Forrest County School District and Wilford Payne Jr., FCSD #012142 containing 15 acres m/l with an annual rent of \$216.00; authorize Board President to execute.
4. Acknowledge Residential Lease between Hattiesburg Municipal School District and Kingston Apartments, LLC, PPIN 18016, containing 0.17 acre m/l with an annual rent of \$279.00; authorize Board President to execute.

Motion: Thompson 2nd: Stringer Vote: yes

F. Tax Collector

1. Authorize Chancery Clerk to cancel the 2022 tax sale on PPIN 47149 due to mortgage code error; authorize Tax Collector to refund the purchaser and allow property owner to pay 2022 and 2023 without penalties.
2. Authorize Chancery Clerk's office to cancel the 2022-1 tax sale on PPIN 31445 which is a homestead chargeback, 2022-1 sold to the state which does not require a refund; authorize Tax Collector to void 2023-1 receipt which is a 2022 homestead chargeback in the previous owner's name, allow current owner, Wilbur Loyd Properties, LLC, to pay the 2023 taxes without penalties.
3. Authorize cancellation of PPINS 39174, 39175, 39176, 38663, 38773, 39172, and 40067 for the year 2021 and 2022 taxes, 2021 and 2022 taxes sold to State of MS and no refund is due.
4. Authorize Tax Collector to amend the Public Utility receipts for Plains Pipeline based on the corrected figures provided by the Department of Revenue and allow Tax Collector to waive the penalties.
5. Authorize Chancery Clerk to cancel the 2021 and 2022 tax sale on PPIN 18726 due to an incorrect assessment; authorize Tax Collector to refund the purchaser and allow the correct owner to pay the 2021 and 2022 taxes without penalty.

6. Authorize cancellation of PPIN 23821 for the years 2020 and 2021 taxes, 2020 taxes sold to Sam A Lee and the Tax Collector needs to refund, 2021 taxes sold to State of MS and no refund is due.
7. Authorize Chancery Clerk to cancel the 2022-2 tax sale on PPIN 36624 which is a homestead chargeback, 2022-2 sold to the state which does not require a refund; authorize Tax Collector to void 2022-2 receipt which is a 2022 homestead chargeback, allow current owner (Vincent and Sharon Galey) to pay the 2023 taxes without penalties.

Motion: Mordica 2nd: Stringer Vote: yes

G. Tax Assessor

1. Authorize granting a tax refund and voiding the tax receipt for Peter D Hobbs for the 2022 property taxes on PPIN 26004, as submitted by Mary Ann Palmer, Tax Assessor.
2. Authorize granting a tax refund and voiding the tax receipt for Amber Sumrall and Alicia S for the 2022 property taxes on PPIN 46995, as submitted by Mary Ann Palmer, Tax Assessor.
3. Authorize Petition for Reduction of Assessment for PPINS 46995, 9038, 8126, 40773, 11930, 20527, 17636, 1918, 21052, 204, 26004, 24524, 31308, 2296, 39498, 22774, 46637, 45719, 3007, 3577, 8157, 8163, 8610, 7367, 3144, 7545, 3249, 531, 1738, 5817, 5546, as submitted by Mary Ann Palmer, Tax Assessor.

Motion: Thompson 2nd: Mordica Vote: yes

H. Sherrif's Department

1. Acknowledge submission of FY22 Project Safe Neighborhoods Solicitation Southern District of Mississippi (PSN) grant application.

Motion: Stringer 2nd: Thompson Vote: yes

I. Road and Bridge Department

1. Approve quote from Allbritton Chainsaw & Lawn for a backpack blower for McLaurin D4 recreation to replace the broken one, in the amount of \$494.99.
2. Request from Forrest County School District to maintain school bus turnarounds in the area for the 2023-2024 school years: 48 Whippoorwill Lane.

Motion: Mordica 2nd: Thompson Vote: yes

J. Planning Department

1. Authorize Planning Department to pursue the MS Wildlife, Fisheries and Parks' Land and Water Conservation Fund for District 5 Recreation- Maximum grant \$200,000, Minimum grant \$25,000-Deadline May 9, 2024.
2. Accept the recommendation of the selection committee which selected Shows, Dearman, & Waits, Inc. as the project engineer for the Brooklyn sewer upgrades for the MCWI Grant program.
3. Authorize Board President to execute participation agreement (funding) for the Right Way to Throw Away event to be held May 4, 2024 as outlined in the MDEQ grant.

Motion: Stringer 2nd: Thompson Vote: yes

K. Coroner's Office

1. The burial/cremation of the unclaimed body of Judy Runnels, pursuant to Order, and letter from Coroner Lisa Klem, and pay Serenity Funeral Home in the amount of \$500.00.
2. Approve Service Agreement between MedPro Disposal and the Coroner's Office for Medical Waste Disposal Services in the amount of \$59.00 per month.

Motion: Stringer 2nd: Thompson Vote: yes

L. Board Attorney

1. Acknowledge and consider changes to prior Board actions, per the recommendation of Pat Zachary, Board Attorney.

Motion: Woullard 2nd: Thompson Vote: yes

M. Check Acknowledgements

1. Receipt of Check No. 101271441 from The State of MS Department of Finance and Administration in the amount of \$4,310.58 for the Forrest County Youth/Drug Court.

Motion: Thompson 2nd: Woullard Vote: yes

N. Travel Requests

1. Approve Gavin Guy to attend Firearms Instructor Program (Patrol Rifle) at Columbia Law Enforcement Training Academy from February 26-March 1, 2024, registration cost \$650.00.
2. Approve Bob Taylor and any member of the BOS to attend the 2024 National Hurricane Conference on March 25-28, 2024 at the Rosen Centre Hotel in Orlando Florida, cost of conference is \$425.00, and authorize payment of all related travel expenses.
3. Approve Supervisor Thompson to travel and attend the MS Justice Court Clerks Convention on February 7-9, 2024 at the Natchez Grand Hotel, and authorize payment of travel expenses.
4. Approve Ashleigh Blakeney to attend Behind the Badge on February 12-13, 2024 at Pass Christian Police Range, cost of training \$300.00 plus any travel costs.
5. Approve John Michael to attend the Law Enforcement Refresher Course for 200 hours at the Columbia Law Enforcement Training Academy in the amount of \$1,500.00 reimbursable by the State.

Motion: Woullard 2nd: Stringer Vote: yes

O. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement to Hattiesburg Little League Baseball program to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship Advertisement for the FCA 12th Annual "Good Friday" Breakfast of Champions on March 29, 2024 at the Lake Terrace Convention Center to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: (FCA "Tom Landry" \$10k), (FCA "Champion" \$5k), (FCA "Gamechanger" \$2,500), (FCA "Gold" \$1,500)
3. Consider the purchase of a Sponsorship/Advertisement for the Southern Miss Baseball Agreement 2024 Season for radio broadcasting commercials via Blakeney Communications in the amount of \$4,000.00, (\$800 monthly Feb-June) to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
4. Consider the purchase of a Sponsorship/Advertisement to Extra Table for their fourth annual Farm to Fork Ride, Run, and Criterium in the amount of \$1,000.00 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Motion: Thompson 2nd: Woullard Vote: yes

P. Payables

1. Approve renewal of existing 3-year contract regarding legal research with Thompson Reuters/Clear Account (Order ID: Q-07731945), as requested by Jack Denton, County Prosecuting Attorney.
2. Approve payment to the Department of Revenue in the total amount of \$72.00 for renewals for a 2021 Chevrolet Silverado 1GCUYDED9MZ432553, 2008 Chevrolet Silverado 3GCEC13C08G307376, and 2016 Ford Explorer 1FM5K7B88GGC93512 for the DA's Office, and two government tags 2024 Chevrolet Silverado 1GCUAED0RZ123099 for the Multi-Purpose Center and a 2021 Dodge Charger 2C3CDXAT7MH550790 for the FCSO.
3. Approve Pay Application No. 26 from Shows, Dearman, and Waits, payable to T.L. Wallace in the amount of \$119,240.00, for East Hardy St./Main St. Bridge Replacement ERBR-18(03).

4. Approve payment to the MS Secretary of State in the amount of \$25.00 for a Notary Public application for DeAnn Clay.
5. Approve payment to Petal 3-D School, in the amount of \$100,000.00 paid for by D3 ARPA Funds as reimbursement for construction payment made to Rozier Construction for the 3-D School.
6. Approve payment to the FCSO in the amount of \$81.14 for reimbursement of Petty Cash used from October 2023-December 2023.
7. Approve FCSO to use Capital Outlay Fund 200/915 to buy out leases on the following: 2021 Dodge Charger VIN No. 2C3C0XAT4MH540203, 2021 Dodge Charger VIN No. 2C3CDXAT6MH551372, and 2021 Dodge Ram 4x4 VIN No. 1C6RR7XT2MS595358.
8. Approve TransUnion TLO Investigation Database in the amount of \$105.00 per month for the Coroner's Office.
9. Approve payment to S,D,&W in the total amount of \$38,787.00 for professional services from January 1, 2024 to January 27, 2024:
 - a. Invoice No. 23993, Project No. FC18-239, Boat Ramps, \$5,512.50
 - b. Invoice No. 23994, Project No. FC19-247, East Hardy St. Bridge Replacement, \$32,809.50
 - c. Invoice No. 23995, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$465.00
10. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between RJ Young Company and Forrest County Board of Supervisors (Circuit Court).
11. Approve payment to Cadence Bank in the amount of \$377.64 for the Sheriff's Credit Card Statement.
12. Acknowledge Order to pay Fuelman in the amount of \$1,378.30, for services rendered pursuant to the Order signed by Judge Robert Helfrich on January 31, 2024.
13. Approve one of the two quotes for Geothermal Valve Replacement for the FCSO (lower quote \$7,651.00).
14. Approve and authorize Pay Application No. 10, in the amount of \$775,712.05, payable to Hanco Construction, and Invoice No. 21-017.11, in the amount of \$37,318.31, payable to Albert & Robinson Architects for Forrest County Health Department. (100% WIC: \$37,318.31)
15. Approve payment to SouthGroup Insurance in the amount of \$200.00 for Justice Court Crime Policy.
16. Approve payment to MDES in the amount of \$1,175.00 for Reimbursable Billing Statement for the 4th Quarter of 2023.

17. Approve payment to the Macedonia VFD in the amount of \$25,000.00 from D3 ARPA funds as reimbursement.
18. Approve the purchase of a vehicle from District 4 ARPA funds for Rec 4, not to exceed 50k.

Motion: Stringer 2nd: Thompson Vote: yes

Q. Capital Outlay Expenditures/Other Purchase Requests

1. Approve Capital Outlay Expenditures:
 - a. Howard Industries-Data Processing to purchase a subscription for a Barracuda cloud account in the amount of \$9115.00 (see attached quotes)
 - b. Howard Industries-Data Processing to purchase a Cisco Duo subscription in the amount of \$6750.00 (see attached quotes)
 - c. Howard Industries-Data Processing to purchase management endpoint detection software in the amount of \$72,420.00 per year (see attached quotes).
 - d. Dell, Inc.-R & B to purchase a laptop with accessories in the amount of \$1906.60.
 - e. Lewis Printing-Jail to purchase a 2-drawer file cabinet using requisition #82626 in the amount of \$189.00.
 - f. Lowe's-Multi-Purpose Ctr to purchase a Dewalt drill set with attachments, a Dewalt impact driver wrench and a Dewalt Sawzall using requisition #81877 in the total amount of \$982.94.
 - g. Dell, Inc.-Sheriff's office to purchase a desktop computer and accessories using requisition #82662 in the total amount of \$1167.32.
 - h. Lowe's-Maintenance-Juvenile Det Ctr is purchasing a microwave in the amount of \$155.00.
2. Approve Sole Purchase:
 - a. **Limb Buster, LLC**-R & B to purchase a 16' tree saw with blade (\$14460.00) and a 24" carbide tooth saw blade (\$413.00) in the total amount of \$16748.00 (Quote, sole source letter from vendor, and letter from Purchasing office).

Motion: Thompson 2nd: Stringer Vote: yes

R. Claims Docket

1. Approve Claims Docket, as presented.

Motion: Thompson 2nd: Mordica Vote: yes

S. Personnel Action

1. New Hire: Akerahs N. as a C.O. for the Jail effective 1/22/2024
2. New Hire: Veronica B. as a C.O. for the Jail effective 1/22/2024
3. Separation of Service: Marlon P. resigned as an Assist. Officer for Juvenile Detention effective 1/17/2024
4. Separation of Service: Travis B. resigned as a Deputy Sheriff effective 2/2/2024
5. Change: Ashley C. was promoted to Booking Officer at the Jail effective 1/29/2024
6. Change: Gauis C. was promoted to Booking Officer at the Jail effective 1/29/2024
7. Change: Gregory Crocker was promoted to Corporal at the Jail effective 1/29/2024
8. Change: Malcom Hampton was promoted to Sergeant at the Jail effective 1/29/2024
9. New Hire: Eric Hennis in the Road Department effective 2/7/2024
10. Separation of Service: Chiquita Caines left Adult Detention effective 1/30/2024
11. Separation of Service: Mkhennzie Rankin resigned as a Sergeant for the jail effective 1/29/2024
12. Separation of Service: Kristi Nobles resigned as a Booking Officer from adult detention effective 1/26/2024
13. Change: Jeremy Jackson's title changed to Investigator for the FCSO effective 2/12/2024
14. Change: Larry Allen's title changed to Warrants for the FCSO effective 2/12/2024

Motion: Woullard 2nd: Stringer Vote: yes

T. Appointment

1. Consider the appointment of Ted Webb to the Forrest County Industrial Park Commission for a five (5) year term.

U. Additional Matters

1. Approval for purchase of cameras for the community centers in District 5 out of Building Renovation Funds.
2. Approval for Maintenance to purchase a mini-split a/c for Brooklyn VFD in the amount of \$977.08.
3. Approval for Terry Services to make repairs to the chiller at the Multi-Purpose Center using the lower quote in the amount of \$4,860.00.
4. Approval for payment to Hattiesburg Downtown Association in the amount of \$25,000 for the 2024 Façade Grant funding.
5. Approval for Justice Court to start Operation Fresh Start.
6. Approval for Cameras to be installed at the back door at Justice Court purchased out of Building Renovation Funds.
7. Approve payment to Advocacy-Service-Compassion in the amount of \$5,753.00, for hotel cost from Local Emergency in connection with Extreme Cold Conditions January 15, 2024 through January 22, 2024.
8. Approval for payment to Candence Bank for credit card balances in the total amount of \$7,350.50. (Gentry Mordica-\$1369.20 Sharon Thompson - \$1,380.81 Steve Stringer -\$1,819.50 Roderick Woullard- \$575.73 Terri Bell - \$943.20 Jennifer Slade -\$1,262.06)
9. Approval for paving cemetery in District 3 in the amount of \$3,000.00 (\$1,0000 from Rec 2 and \$2,000 from Rec 3)
10. Accept the donation of mobile homes from FCAHS. One for temporary office space for property located at N. 31st Avenue and one for Election Parties to use; authorize Maintenance department to move and incur cost.
11. Approval for Maintenance department to install and breakdown fencing for the Downtown Crawfish Jam April 20, 2024.
12. Authority for Shows, Dearman, & Waits to prepare Monroe Road Community Center walking track.
13. Make a closed determination of the need to enter into executive session.
14. Enter into Executive Session for the purpose of discussing personnel and possible property transactions.
15. Exit executive session.
16. Approval for pay raises for Public Defender's Office.
17. Approval of the Resolution By The Forrest General Hospital Board of Trustees Approving and Authorizing The Purchase Of Certain Real Property and Improvements Located at 110/112 South 27th Avenue by the Forrest General Hospital Board of Trustees subject to the price and conditions stated therein.

18. Approve sponsorship/advertisement for MAS-MC (Mississippi Association of Supervisors-Minority Caucus) in the amount of \$5,000, which will be held in Hattiesburg in April 2024.
19. Recess to Tuesday, February 20, 2024 at 10:00 a.m.

V. Taken Under Advisement January 16, 2024

1. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Super Stud Building Products South, LLC, for its 53 W.L. Runnels Industrial Drive facility, for a period of five (5) years.
2. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth)
3. Consider the Appointment to SEMIC (Southeast MS Community Investment Corp) for a term of three (3) years beginning January 1, 2024 and ending December 31, 2026. (Current Appointees are Amber Travis and James Wilcox)
4. Consider temporary appointment of Anna Rush, Pam Castle, Matthew Shoemaker, or Andre Wallace as Special County Prosecutor in the event Jack Denton becomes unavailable.

Next Board Meeting: Tuesday, February 20, 2024