



BOARD MINUTES
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RCD:2/20/2024 @ 9:21:43 AM
Forrest County, MS
Lance C. Reid Chancery Clerk

Agent

of the

Forrest County Board of Supervisors

Date: Tuesday, February 20, 2024

- **Call to Order**
- **Public Forum (5 minutes)**
 1. Super Stud-Adam Schraeder, Josh Luebbers and Chris Stafford
 2. Andrea Saffle-Downtown Association
- **Approve or Amend Agenda**

Motion: Thompson

2nd: Mordica

Vote: yes

-
- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).
- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

Motion: Stringer 2nd: Thompson Vote: yes

C. Monthly Department Reports- January 2024

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Tax Collector's Surrendered Tag List.
5. The Meal Log for the Juvenile Detention Center.

Motion: Stringer 2nd: Mordica Vote: yes

D. Acknowledgements

1. Fully executed Mississippi Department of Transportation Reimbursement Estimate-Recap Sheet (Project No. STP-8776-00(005)LPA-JED Turner Sidewalk Project).
2. Debt Collection Setoff Authorizing Resolution and Debt Setoff Program Participation Agreement; authorize Board President to execute.
3. Acknowledge fully executed 16th Section Lease by the Forrest County School District and Pat or Debbie Linton.

Motion: Mordica 2nd: Thompson Vote: yes

E. 16th Section Lease Agreements

1. Residential Lease between Hattiesburg Municipal School District and Jerry Little, PPIN 017577, containing 1.11 acres m/l, with an annual rent of \$1,839.50; authorize Board President to execute.
2. Residential Lease between Hattiesburg Municipal School District and Bobby Pope Jr., PPIN 18005, containing 0.17 acre, with an annual rent of \$276.00; authorize Board President to execute.
3. Residential Lease between Forrest County School District and Debra Wikle, PPIN 4296, containing 1.58 acres m/l, with an annual rent of \$381.00; authorize Board President to execute.

4. Residential Lease between Forrest County School District and Anthony or Je'an Michelle James, FCSD Lease No. 400485, containing 1 acre m/l, with an annual rent of \$450.00; authorize Board President to execute.
5. Residential Lease between Hattiesburg Municipal School District and Lexi Sutton, PPIN 20091, containing 0.34 acre m/l, with an annual rent of \$713.00; authorize Board President to execute.

Motion: Mordica 2nd: Thompson Vote: yes

F. Tax Collector

1. Approve Tax Collector to accept proposal from CL Simmons Consulting for training, March 23, 2024 at PRCC, to be paid out of approved budget.

Motion: Bell 2nd: Mordica Vote: yes

G. Tax Assessor

1. Approve Increase Assessment of the following PPINS, as submitted by Mary Ann Palmer, Tax Assessor: 46993, 46994, 46996, 46997, 46998, 3285, 8173, 8326, 47916, and 2236.
2. Approve Petition for Reduction of Assessment for the following PPINS as submitted by Mary Ann Palmer, Tax Assessor: 22573, 32608, 18604, 41551, 11410, 38103, 26004, 1339, 7199, and 8309.

Motion: Mordica 2nd: Stringer Vote: yes

H. Sheriff's Department

1. Acknowledgement of the FCSO's termination of participation in METRO, effective January 31, 2024.

Motion: Bell 2nd: Mordica Vote: yes

I. Sunrise Volunteer Fire Department

1. Acknowledge State of Mississippi Department of Insurance Division of Fire Services Development Rural Fire Truck Acquisition Assistance Program Grant Application; authorize Board President to execute.

Motion: Stringer 2nd: Thompson Vote: yes

J. Inventory

1. Approve and authorize the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

Motion: Mordica 2nd: Stringer Vote: yes

K. Planning

1. Acknowledge SLFRF Compliance Report-SLT-4929-P&E Report- Q4 2023, Report Period: Quarter 4 2023 (October-December), submitted by Corey Proctor, Planner.

Motion: Stringer 2nd: Mordica Vote: yes

L. Travel Requests

1. Authorize Faye Moffett and DeAnn Bailey to travel to Jackson to the Mississippi Association of Supervisors Building on February 23, 2024 for training on the Debt Setoff Program, and allow for applicable travel expenses.
2. Authorize officials and staff to attend 2024 Annual MAPDD Conference in Biloxi at the Beau Rivage on April 23-26, 2024 (Early registration Fee \$400/Hotel Room Rate \$169 per night)

Motion: Mordica 2nd: Stringer Vote: yes

M. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement for the Innova Prep Adult Spelling Bee being held at the Saenger Theater on February 29, 2024, to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: **Title Sponsor(\$5,000), Spelling Bee Podium Sponsor(\$2,500), Spelling Bee Round Sponsor(\$1,000), Video Sponsor(\$750), Spelling Bee Contestant (\$500 sold out), and Friends of Innova Prep (\$50-\$500).**
2. Consider the purchase of a Sponsorship/Advertisement for the Hattiesburg ½ Marathon being held on April 6, 2024 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: **Silver(\$3,000), Bronze(\$1,500), Iron(\$750), Hero(\$500), and In-Kind.**

3. Consider the purchase of a Sponsorship/Advertisement for the *Mississippi Supervisor* magazine for the 2024 publication cycle to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
4. Consider the purchase of a Sponsorship/Advertisement for the 8th Annual Community Baby Shower being held at the Jackie Dole Sherrill Community Center on May 21, 2024 in the amount of no less than \$500.00 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
5. Consider the purchase of a Sponsorship/Advertisement for First Priority of South MS's 25th Annual Golf Tournament and Silent Auction April 25-26, 2024 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3: **Platinum Level(\$2,500), Silver Level(\$1,000), and Hole Sponsorship(\$500)**
6. Consider the purchase of a Sponsorship/Advertisement for Forrest County Youth Sports (see attached quotes) for additions to fencing and a metal sign with the FCBOS logo to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Motion: Stringer

2nd: Mordica

Vote: yes

N. Payables

1. Authority to Pay Approved Budgeted Outside Entities FY 2024 Budget Allocations, as submitted by Lance Reid, Chancery Clerk.
2. Authority needed to transfer collections of the Hattiesburg Clinic Professional Association fee in lieu of taxation for tax year 2023: City of Hattiesburg \$34,027.20, Forrest County Schools \$31,394.60, as submitted by Lance Reid, Chancery Clerk.
3. Authority needed to pay the City of Hattiesburg for FY 2024 TIF Payments (County Share): Southern Point \$118,873.72, Midtown Market \$13,238.00, Whispering Pines \$209,841.00, Hattiesburg Clinic Midtown \$41,517.00, Planet Fitness \$31,113.00, Elam Arms \$162,943.00.
4. Approve payment to Lucero Lopez in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
5. Approve payment to Twin Forks Rising CDC, Invoice No. 013024, in the amount of \$123.49, paid from Districts 2 & 4 ARPA funds, for reimbursement of Development Fees for 911 Atlanta St., Hattiesburg.

6. Approve payment to Kohler, in accordance with the agreement, \$270,300.00 for current amounts owed through Dec. 31, 2023 (Book 761 Page 113, Item 77) for previous approval of these payments mistakenly referred to as “credit toward taxes,” (Feb. 6, 2023 for reference).
7. Authorize payment to Petal Children’s Task Force in the amount of \$14,500.00, as reimbursement from District 3 ARPA Funds.
8. Approve payment to Landarc Consulting Group, Inc., Invoice No. 06-2124, in the amount of \$4,600.00 for design related work for the Riverwalk Project funded by MDOT.
9. Approve payment to the Department of Revenue in the total amount of \$46.75 for the following tags: Two (2) U/C renewals for the D.A.’s Office- 2022 GMC Terrain Vin No. 3GKALMEV2NL278047 and a 2020 GMC Sierra VIN No. 3GTU9AEF4LG14996, and purchase of a U/C tag- 2021 Dodge Ram VIN No. 1C6RR7XT3MS595353.
10. Approve and authorize Rental Agreement for Use by Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Board of Supervisors (Chancery Court).

Motion: Mordica

2nd: Stringer

Vote: yes

O. Capital Outlay Expenditures/Other Purchase Requests

1. Approve Capital Outlay Expenditures:
 - a. **T & C Restaurant Equip & Supply**-Jail Maintenance to purchase CookRite Economy Proofer/Heated Cabinet (\$1543.75) using requisition #82643 in the total amount of \$1810.25 which includes a 1 year warranty.
 - b. **Amazon**- Sheriff’s Dept to purchase 12 27” gaming monitors (not to exceed \$150.00 ea), 12 Vivo stands (not to exceed \$40.00 ea) and 17 Microsoft Office Home & Business software (not to exceed \$240.00 ea) using requisition #82902.
 - c. **C.E.D.** Maintenance to purchase tool kit in the amount of \$299.00
2. Approve Request to Pay:
 - a. **Bonaventure**-Invoice #S-0028164 in the amount of \$24,497.75 to be from the Carnes VFD budget per Chip Brown, Fire Coordinator. **(NOTE: Purchase was made without obtaining a purchase order. 2 Quotes are attached and emails to County Administrator)**
 - b. **Election Systems & Software**-Invoice #’s CD2062547 (\$39.44), CD2065493 (\$1655.00), CD2065494 (\$1634.97), CD2065896 (\$840.00), and CD2067181 (\$1639.36). **(NOTE: Orders were made in the Circuit Clerk’s office without**

obtaining a purchase order. Requisition submitted months after orders were made. Have spoken with the Circuit Clerk and her staff in order to go over the purchasing process and attempt to avoid this error in the future)

Motion: Stringer 2nd: Mordica Vote: yes

P. Claims Docket/Financials

1. Approve Claims Docket, as presented.
2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

Motion: Thompson 2nd: Mordica Vote: yes

Q. Personnel Action

1. New Hire: Andrew Spurlin started full time as a Patrol Deputy for the FCSO effective 2/26/2024
2. New Hire: Andretta Reid started full time as a Patrol Deputy for the FCSO effective 2/26/2024
3. Separation of Service: Byronika Smith left the Justice Court as of 2/9/2024
4. Separation of Service: John Piazza left the Public Defenders office as of 2/6/2024
5. Change: Jared Hagan became a Sergeant for the FCSO as of 2/13/2024
6. Change: Zachary Ruple became a Sergeant for the FCSO as of 2/13/2024
7. Change: Matthew Shepard became an Investigator for the FCSO as of 2/13/2024
8. New Hire: Antione McIntyre started full time as an operator for R&B effective 2/20/2024
9. Other: Charlene Robertson, custodian, returned from FMLA on 2/6/2024
10. Other: Brian Dewease went on Intermittent FMLA on 12/20/2023
11. New Hire: Tera Kendrick started full time as a C.O. at Adult Detention effective 2/5/2024
12. New Hire: Tanakia Manning started full time as a C.O. at Adult Detention effective 2/5/2024
13. Separation of Service: Tommie Davis left the D.A.'s office effective 2/9/2024
14. Other: Ashleigh Fontaine returns from FMLA effective 2/20/24

15. Other: James Johnson returns from FMLA effective 2/15/2024
16. Separation of Service: Edward Hatten left R&B effective 2/15/2024

Motion: Stringer 2nd: Thompson Vote: yes

R. Appointment

1. Consider the reappointment of Mike Waits to the Pear River Community College Board of Trustees for a term of five (5) years.

Motion: 2nd: Vote:

S. Additional Matters

1. Approval for Road & Bridge to deliver rubbish from stalls at the Multi-Purpose Center to Tim Goggins contingent up release form being signed.
2. Approval for County Engineer to advertise for bridge(s). Sims Road and McLaurin-Brooklyn Road.
3. Approval to pay Enterprise invoice in the amount of \$33,601.28 for buyout leases for FCSO.
4. Approve sponsorship/advertisement request for Will Hall Golf Tournament, May 30, 2024, at Hattiesburg Country Club, to advertise county resources to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
5. Approve sponsorship/advertisement request for Kids Hub Golf Tournament to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
6. Establish the need to enter into Executive Session.
7. Enter into Executive Session for the purpose of discussing personnel matters.
8. Exit Executive Session.
9. Approval for Justice Court to have three additional cameras installed.
10. Approval to purchase Crosswalk Lights and signs at Dixie School parking lot not to exceed \$1,500.00 from Rec 1.
11. Approve the request from the City of Hattiesburg for \$40,000 for the Old River Avenue Bridge, if grant is approved from MS Department of Wildlife Recreation Trails Program (RTP).
12. Adopt Updated Employee Handbook.
13. Recess to Monday, March 4, 2024 at 10:00 a.m.

T. Taken Under Advisement February 5, 2024

1. Adopt a Resolution approving the Application for Ad Valorem Tax Exemption filed by Super Stud Building Products South, LLC, for its 53 W.L. Runnels Industrial Drive facility, for a period of five (5) years.
2. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028.
(Current Appointee is Thomas Jeffery Foxworth)

Next Board Meeting: Monday, March 4, 2024