



BOARD MINUTES  
Book:787 Page:97-106  
RCD:3/4/2024 @ 8:58:24 AM  
Forrest County, MS  
Lance C. Reid Chancery Clerk

Age

of the

**Forrest County Board of Supervisors**

**Date: Monday, March 4, 2024**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. Rev. Nathan Jordan, NAACP
  2. Susan Moss and Roman Galey, Southgroup Insurance
  3. SMPDD (@ 1:00 pm)
- **Approve or Amend Agenda**

**Motion: Woullard**

**2nd: Stringer**

**Vote: yes**

**A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

**Motion: Woullard**

**2nd: Mordica**

**Vote: yes**

**B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

**Motion: Stringer**

**2nd: Mordica**

**Vote: yes**

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**C. Monthly Department Reports- February 2024**

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Danny Hopkins, Maintenance Supervisor.

**Motion: Stringer**

**2nd: Woullard**

**Vote: yes**

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**D. Acknowledgements**

1. The 2023 Constable Annual Financial Report submitted by Constable John D. Tryner, Post 2.
2. Approve the closing of County offices on Friday, March 29, 2024, in observance of the Good Friday holiday pursuant to Mississippi Code 3-3-7(2).
3. Corrected dates on the Resolution of the Board of Supervisors of Forrest County, Mississippi Granting Exemption from Ad Valorem Taxes to Super Stud Building Products South, LLC and corrected dates on the Position Statement (both previously approved 12/19/2022).

**Motion: Woullard**

**2nd: Mordica**

**Vote: yes**

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**E. 16<sup>th</sup> Section Lease Agreements**

1. Residential Lease between Petal Municipal School District and Melanie and Richard Barnett, containing 1.5 acres, with an annual rent of \$677.50; authorize Board President to execute.

2. Residential Lease between Petal Municipal School District and Payday Rentals, LLC, containing 3 acres, with an annual rent of \$1,820.00; authorize Board President to execute.

**Motion: Woullard**

**2nd: Mordica**

**Vote: yes**

**F. Tax Collector**

1. Approve the cancelation of PPIN 20073 for the year 2021 and 2022 taxes, and voiding current tax year 2023; 2021 and 2022 taxes sold to State of Mississippi and no refund is due, as submitted by Lance Reid, Chancery Clerk.
2. Approve the cancelation of PPIN 46947 for the year 2021 and 2022 taxes due to incorrect assessment, and voiding current tax year 2023; 2021 and 2022 taxes sold to State of Mississippi and no refund is due, as submitted by Lance Reid, Chancery Clerk.
3. Approve Tax Collector to void PPIN 19582 2023-1 receipt which is a 2022 homestead chargeback in the previous owner's name, and allow current owner to pay 2023 taxes without penalties.
4. Approve cancelation of PPIN 832 for the 2022 taxes on 16<sup>th</sup> section land that had a lease cancelation, 2022 taxes were sold to the state, and no refund is due, and allow current lease holder to pay 2023 taxes without penalties.

**Motion: Thompson**

**2nd: Woullard**

**Vote: yes**

**G. Tax Assessor**

1. Approve Petition for Reduction of Assessment for the following PPINS as submitted by Mary Ann Palmer, Tax Assessor: 7207, 19777, 128, 23556, 23413, and 33199.
2. Approve request to void penalties for Paul Thomas Smith Jr. for 2022 and 2023 property taxes for PPIN 47215, and cancel the following Tax Sale and refund the purchaser: Tax Year 2022, PPIN 47215, Sold to Kale Farms in the amount of \$35.93, as submitted by Mary Ann Palmer, Tax Assessor.

**Motion: Woullard**

**2nd: Thompson**

**Vote: yes**

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**H. Sherrif's Department**

1. Approve request from the Forrest County Sheriff's Office to declare surplus, allow for disposal through trade, and remove the attached list of items from inventory.
2. Approve request for permission for the Forrest County Sheriff's Office to apply for the FY2024 Homeland Security Grant Program through the Mississippi Office of Homeland Security.

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**Motion: Stringer**

**2nd: Thompson**

**Vote: yes**

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**I. Inventory**

1. Approve and authorize the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

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**Motion: Stringer**

**2nd: Thompson**

**Vote: yes**

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**J. Planning**

1. Acknowledge the receipt of the Mississippi Outdoor Stewardship Trust Fund Grant for Pinebelt Blueways (Glendale Ave. Boat Ramp Enhancement) in the total amount of \$696,254.72 (reimbursable grant), as submitted by Corey Proctor, Planner.

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**Motion: Woullard**

**2nd: Mordica**

**Vote: yes**

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**K. Travel Requests**

1. Approve Shannel Harris and Shawntay Woods to attend Collector of Revenue I on May 6-10, 2024 in Biloxi, MS, hotel cost is \$428.00 each and registration \$700.00.
2. Approve Summer Merritt to attend Terminal Agency Coordinator Course on March 18-22, 2024 in Pearl, MS, cost of training is meals and hotel, estimated hotel cost is \$448.00.
3. Approve for officers Marcol Smith, Vanderrick Jones, Christoen Sabino, and Thomas Bridges to attend Corrections Officer Training on March 4-22, 2024 at Columbia Law Enforcement Training Academy, total cost of training is \$2,400.00.



**Motion: Mordica**

**2nd: Woullard**

**Vote: yes**

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**L. Sponsorship/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement to the Petal Education Foundation's 16<sup>th</sup> Annual Laughter & Lagniappe Cajun Boil, Live and Silent Auctions and Live Music on April 11, 2024 in the Petal High School Gym to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement to the Mississippi Armed Forces Museum (MAFM) by way of annual fiscal support in order to attract more visitors and impact the local economy to be acknowledged on the MAFM's website, the lobby, and other publications to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement for the Petal 50<sup>th</sup> Anniversary Celebration on the River April 6, 2024 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

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**Motion: Thompson**

**2nd: Stringer**

**Vote: yes**

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**M. Payables**

1. Approve and authorize quote from NexTech Partners for IT Disposal in the amount of \$350.50.
2. Approve payment to the Area Development Partnership in the amount of \$1,000.00 for reimbursement of the cost of tuition for Leadership Pinebelt for Zac Howell, Tax Collector.
3. Approve payment to the National Association of County Collectors, in the amount of \$200.00 for membership dues for Zac Howell, Tax Collector.
4. Approve payment to Carmela Contreras in the amount of \$150.00 for return of cleaning deposit for renting the Extension Center.
5. Approve Quote from Magnolia Sports Construction in the amount of \$22,000.00 paid out of D3 ARPA Funds for the Pickleball Court at Sunrise Community Center.
6. Approve request of Forrest County Sheriff's Office to lower Juvenile Detention Center rate from \$300.00 to \$250.00.
7. Approve request of Forrest County Sheriff's Office to use Capital Outlay Funds to lease the attached list of vehicles.

8. Approve payment to Cadence Bank in the amount of \$1,447.74 for the Sheriff's Credit Card Statement.
9. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Circuit Court regarding upgrading the copier located in the Work Room (48-Month State Rental Rate \$334.00).
10. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Circuit Court regarding upgrading the copier located in Voters Registration (48-Month State Rental Rate \$117.00).

**Motion: Stringer**

**2nd: Woullard**

**Vote: yes**

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**N. Capital Outlay Expenditures/Other Purchase Requests**

**1. Approve Capital Outlay Expenditures:**

- a. **Lowe's-Inmate Canteen** to purchase a microwave using requisition #81053 in the amount of \$238.00.
- b. **Office Depot-BOS** to purchase five Microsoft Surface Pro 9 tablets in an amount not to exceed \$2000.00 each.
- c. **Lewis Printing-Tax Collector** to purchase furniture using requisition #59735 in the total amount of \$12,645.00.
- d. **Invisio-Sheriff** to purchase Communication Equipment for the FCSO SWAT team out of Fund 123 in the amount of \$16,244.45 (see attached letter and quotes).
- e. **Amazon-Data Processing** to purchase an office chair in an amount not to exceed \$200.00.

**2. Approve Emergency Purchases:**

- a. **iTech Systems Group-Sheriff** purchased Barracuda software needed to back up the system and storage using requisition #82911 and purchase order #158153 in the amount of \$2376.00
- b. **iTech Systems Group-Sheriff** purchased a Dell Power edge server to replace one for the Jail Tracker Server using requisition #82910 and purchase order #158152 in the amount of \$4430.00.

(See attached purchase orders, requisitions, quotes and memos)

**Motion: Stringer**

**2nd: Thompson**

**Vote: yes**

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**O. Claims Docket**

1. Approve Claims Docket, as presented.

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**Motion: Stringer**

**2nd: Thompson**

**Vote: yes**

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**P. Personnel Action**

1. New Hire: Emily Compton started as Deputy Collector for the Tax Collector effective 3/4/2024
2. New Hire: Adonica Roberts started as Deputy Collector for the Tax Collector effective 3/4/2024
3. New Hire: Jessica Malone to start as Assistant Public Defender effective 3/25/2023
4. New Hire: Richard Barnes started as a part-time bailiff with the FCSO effective 2/26/2024
5. New Hire: Caleb Michael started as a C.O. for Adult Detention effective 2/26/2024
6. New Hire: Crystal Easterling started as a C.O. for Adult Detention effective 2/26/2024
7. New Hire: Tyrece Graham started as an Assisting Officer for Juvenile Detention effective 2/26/2024
8. New Hire: Courtney White started as Deputy Collector for the Tax Collector effective 3/4/2024
9. Separation of Service: Amanda Barnes resigned from Maintenance as a custodian effective 3/1/2024
10. Separation of Service: Daxton Merritt resigned as C.O. at Adult Detention effective 2/29/2024
11. Jerry Stansell's position changed to full-time Transport Deputy for the FCSO effective 2/26/2024
12. Jon Howard's position changed to Sergeant for the FCSO effective 2/26/2024
13. David Ward's position changed to Captain for the FCSO effective 2/26/2024
14. Shakeila Miller's probation period as Deputy Clerk for Justice Court ended effective 2/20/2024
15. Marcol Smith's position changed to Corporal for the Jail effective 2/26/2024

16. Joseph Corley shift hours changed as a C.O. for the Jail effective 2/26/2024
17. Leon Leverette Sr.'s position changed to Sergeant for Adult Detention effective 2/26/2024
18. Charles Brown, Fire Coordinator, began acquiring benefits effective 3/1/2024
19. Sandra Smith, Custodian, switched from part-time to full-time effective 3/11/2024
20. Steven Shoemaker, Custodian, switched from part-time to full-time effective 3/11/2024
21. Ethan Johnson from Rec 5 received a raise effective 2/26/2024
22. New Hire: Christopher Loveless became a full-time Firefighter effective 3/4/2024

**Motion: Stringer**

**2nd: Woullard**

**Vote: yes**

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**Q. Appointments**

1. Acknowledge the resignation of Richard Preusch to the Forrest General Hospital Board of Trustees and appoint Andy Mercier, District 5, for the remainder of the term ending June 6, 2025.

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**R. Additional Matters**

1. Accept donation of dirt from Love's sight on IRA Hudson Road.
2. Authority to transfer \$150,000.00 from General Funds to the Multi-Purpose Operation Funds.
3. Establish the need to enter into Executive Session.
4. Motion was made to enter into Executive Session for the purpose for discussing personnel.
5. Exit Executive Session.
6. Approve the Resolution (FGH).
7. Consider the request of Rhea Sheldon, Senior Chancellor, regarding opposing redistricting, Senate Bill 2901, or any change in the present structure of 10<sup>th</sup> Chancery District, Forrest, Lamar, Marion, Pearl River and Perry Counties; and the 12<sup>th</sup> Circuit Court District of Forrest and Perry Counties.

8. Motion to authorize Jay Estes, prepare the Corp of Engineers for the county to send with initial request for the WRDA (Water Resources Development).
9. Authority to change McLaurin to Brooklyn Road bridge from pour in place to pre-cast and Shows Dearman and Waits to redesign plans P.E. contract.
10. Authority to bid Sims Road Bridge.
11. Authority to pay Mississippi Power Company in the amount of \$1,076.90, for underground service for trailers at Election Commission.
12. Authority to pay James Michael Honeysucker, Bailiff, in the amount of \$1,500.00, pursuant to the Order to Pay Bailiff signed by Rhea Sheldon, Chancellor on February 29, 2024.
13. Accept the donation of tanks from Mississippi Tank Company to the Road and Bridge Department.
14. Recess to Monday, March 18, 2024 at 10:00 am.

**S. Taken Under Advisement February 20, 2024**

1. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth)
2. Consider the purchase of a Sponsorship/Advertisement for Forrest County Youth Sports (see attached quotes) for additions to fencing and a metal sign with the FCBOS logo to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Approve Request to Pay:
  - a. **Bonaventure**-Invoice #S-0028164 in the amount of \$24,497.75 to be from the Carnes VFD budget per Chip Brown, Fire Coordinator. **(NOTE: Purchase was made without obtaining a purchase order. 2 Quotes are attached and emails to County Administrator)**

**Next Board Meeting: Monday, March 18, 2024**