



Agenda

of the

**Forrester County Board of Supervisors**

**Date: Monday, March 18, 2024**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. Carey Welsch, Manager-GovDeals
  2. Greg Williams
  3. Cayla Camp
- **Approve or Amend Agenda**

**Motion:Woullard**

**2nd:Thompson**

**Vote:yes**

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

**Motion:Woullard**

**2nd:Thompson**

**Vote:yes**

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- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

**Motion:Woullard**

**2nd:Stringer**

**Vote:yes**

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**C. Monthly Department Reports- February 2024**

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrester County Veterans Service Officer.
4. The Meal Log for the Juvenile Detention Center.
5. The Tax Collector's Surrendered Tag List.

**Motion:Mordica**

**2nd:Stringer**

**Vote:yes**

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**D. Acknowledgements**

1. Title for 2010 Toyota Camry, VIN No. MS0033973504, and Agreed Order for Disposition of Seized Property (Cause No: 21-495), and approve title to be signed over to original owner due to it inadvertently being titled in Forrest County from aforementioned Order.
2. The 2023 Constable Annual Financial Report submitted by Constable Jennifer Travis, Post 3.
3. Receipt of public notice, beginning March 13, 2024 and ending April 12, 2024, for the proposed renewal of a wastewater Pretreatment Permit for Wis-Pak of Hattiesburg, LLC.
4. Ratify extension of the Loan Agreement by renewal executed March 13, 2024 by President, Terri Bell, three-year term by Naval Historical and Heritage Command.

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**Motion:Stringer**

**2nd:Thompson**

**Vote:yes**

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**E. Tax Collector**

1. Approve Tax Collector to enter agreement with Paystar for credit card processing to lower fees incurred by taxpayers from 2.5% to 2.35%, authorize Board President to execute contract.
2. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Tax Collector regarding upgrading the following printers for: the Collections Area (one printer) (48-Month State Rental Rate \$99.00), Accounting (one printer) (48-Month State Rental Rate \$63.00), and replacing one (1) printer in the Work Room Area with 11 individual printers (total 48-Month State Rental Rate \$250.36).

**Motion:Stringer**

**2nd:Woullard**

**Vote:yes**

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**F. Tax Assessor**

1. Approve cancelation of the Tax Sale of PPIN 26897 for Tax Year 2021 and Tax Year 2022, Assessed to RSCO Realty Corp, due to parcel was sold to 4M Development LLC in a 2019 deed; and approve to void the penalties and interest for RSCO Realty Corp for the 2021&2022 property taxes on PPIN 26897, and allow 4M Development to pay back taxes.
2. Approve Petition for Reduction of Assessment for the following PPINS: 34257, 10969, 3744, 26897, 27878, 32169, 46936, 40472, 40461, 47106, 3229, and 19489.
3. Approve Increased Assessment of Real/Personal Property for the following PPINS: 3743,7052, and 4742.

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**Motion:Stringer**

**2nd:Mordica**

**Vote:yes**

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**G. Sheriff's Department**

1. Approve to declare surplus, allow for disposal through trade, and to remove the attached list from the FCSO's inventory.
2. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Sheriff's Office regarding upgrading the printer located in the Patrol Muster Room (48-Month State Rental Rate \$139.00).
3. Acknowledge the MOHS FY24 Homeland Security Grant Program Grant Application and quote, authorize Board President to execute.
4. Approve Board President to execute Amended City TeleCoin Contract.

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**Motion:Thompson**

**2nd:Woullard**

**Vote:yes**

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**H. Coroner's Office**

1. Acknowledge letter and adopt a procedure to approve current USM interns working at the Coroner's Office, and future interns, to ride in county vehicles.

**Motion:Woullard**

**2nd:Thompson**

**Vote:yes**

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**I. Planning**

1. Authorize Corey Proctor, LPA Official, to execute Mississippi Department of Transportation Contractor's Estimate-Recap Sheet for the J. Ed Turner Road sidewalk project No. FC15-220.
2. Authorize Corey Proctor, Planner, to execute MOHS FY24 Homeland Security Grant for Chancery Building and Circuit Court Security.

**Motion:Woullard**

**2nd:Thompson**

**Vote:yes**

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**J. Travel Requests**

1. Approve Supervisors Rod Woullard and Sharon Thompson to attend the 2024 NOBCO Economic Development Conference in Atlanta, Georgia on June 5-9, 2024 and authorize any associated costs.
2. Approve Constables to attend MCA Constables 80 Hour Training on April 1-5, April 8-12, 2024 at MS Delta Community College Law Enforcement Training Academy in the amount of \$850.00.
3. Approve Constables to attend MCA 2024 Convention & Training Seminar on June 9-13, 2024 at the Courtyard Gulfport Beachfront in the amount of \$450.00 and hotel at a rate of \$159.00 a night.
4. Approve Zac Howell, Tax Collector, to attend the MACA Conference at the Beau Rivage in Biloxi on July 14-17, 2024, hotel cost is \$630.00 and will be submitted on the travel reimbursement form post conference.
5. Approve Bryan Hunter, Chief Appraiser, to attend the MACA Conference at the Beau Rivage in Biloxi on July 14-17, 2024, cost of registration is \$150.00 (to be mailed), and a check for \$789.60 for lodging that Bryan will take with him.
6. Approve Jennifer Slade and Penny Steed to attend the joint Chancery Clerks Association and Mississippi Association of County Administrators/Comptrollers Educational Workshop at the Embassy Suites Jackson-North Ridgeland on May 14-15, 2024 in the amount of \$75.00 for the registration fee.
7. Approve Gavin Guy to attend Tactical K9 Medical Training at MSU in Starkville on March 20, 2024, school is free, and hotel cost \$180.00.

**Motion:Woullard**

**2nd:**

**Vote: T/U/A**

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**K. Sponsorship/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement to HubFins Swimming to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement to The Ray-E Foundation's 41<sup>st</sup> Annual Juneteenth Celebration taking place on June 15, 2024, which includes FCBOs choice of advertisement in publications, announcements, and social media to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement for the Hattiesburg Hundred Sworn Officers Appreciation Dinner on May 15, 2024 for the FCSO to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
4. Consider the purchase of a Sponsorship/Advertisement for the Soldiers Freedom Outdoors 2<sup>nd</sup> annual Golf Tournament on May 11, 2024 at Timberton Golf Club to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

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**Motion:Thompson**

**2nd:Mordica**

**Vote:yes**

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**L. Payables**

1. Approve payment to Sanjuana Andrade in the amount of \$150.00 for return of cleaning deposit for renting the Extension Center.
2. Approve payment to The Mississippi Commission on CLE in the amount of \$16.00 for 8 hours of training acquired at New Prosecutors Seminar by Jack Denton, Prosecuting Attorney.
3. Approve payment to Zac Fairley Appraisals, LLC, Invoice No. 1154, in the amount of \$1,400.00 for Rent Consultation Report for office building located at 1604 W. Pine Street.
4. Approve and authorize Pay Application No. 11, in the amount of \$229,915.20 payable to Hanco Construction, and Invoice No. 21-017.12, in the amount of \$12,439.44, payable to Albert & Robinson Architects for Forrest County Health Department. 100% Non-WIC.
5. Approve payment to Veterinary Associates of Hattiesburg, Invoice No. 741453, in the amount of \$169.41 for an exam and medication for K9 Bory.

6. Approve payment to Petal Area Chamber of Commerce in the amount of \$5,000.00 for dues.
7. Approve payment to Cadence Bank in the total amount of \$ 9,700.27 for Supervisors' and County Administrator's Credit Card Statement: Gentry Mordica (\$1,947.61), Sharon Thompson (\$0.00), Steve Stringer (\$2,936.13), Roderick Woullard (\$3,752.87), Terri Bell (\$1,051.66), and Jennifer Slade (\$12.00).

**Motion:Woullard**

**2nd:Stringer**

**Vote:yes**

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**M.Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **Lowe's**- Maintenance to purchase a vacuum cleaner for the Circuit Court basement in the amount of \$129.99.
  - b. **Dell, Inc.**- Justice Court to purchase a desktop computer in the amount of \$1255.26.
  - c. **Dell, Inc.**- Jail Maintenance to purchase a desktop computer in the amount of \$1393.25.
  - d. **Allbritton Chainsaw**- Jail Maintenance to purchase a chainsaw using requisition #81071 in the amount of \$341.99.
  - e. **Kimtek Corporation**- Macedonia VFD to purchase a skid unit using requisition #81007 in the amount of \$11,830.00 (see attached quotes).

**Motion:Mordica**

**2nd:Woullard**

**Vote:yes**

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**N. Claims Docket/Financials**

1. Approve Claims Docket, as presented.
2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

**Motion:Stringer**

**2nd:Woullard**

**Vote:yes**

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**O. Personnel Action**

1. New Hire: Ricko Foxworth started as a C.O. at the Adult Detention Center effective 3/11/2024.
2. Change: Crystal Easterling position changed to Booking Officer at the Adult Detention Center effective 3/11/2024.

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**P. Additional Matters**

1. Remove archway from East Hardy Street Bridge Construction plans.
2. Recess to Wednesday, March 20, 2024.

**Q. Taken Under Advisement March 4, 2024**

1. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028.  
(Current Appointee is Thomas Jeffery Foxworth)

**Next Board Meeting: Monday, April 1, 2024**