



BOARD MINUTES
Book:788 Page:287-295
RCD:4/1/2024 @ 10:00:10 AM
Forrester County, MS
Lance C. Reid Chancery Clerk

Age

of the

Forrester County Board of Supervisors

Date: Monday, April 1, 2024

- **Call to Order**
- **Public Forum (5 minutes)**
 1. Proclamation of April 2024 (SAAM) /Crime Victims' Rights Week
 2. Marsha Olderr
 3. Tony Ducker, Valerie Wilson
- **Approve or Amend Agenda**

Motion:Woullard

2nd:Mordica

Vote:yes

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

Motion:Mordica

2nd:Thompson

Vote:yes

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- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

Motion:Woullard

2nd:Stringer

Vote:yes

C. Monthly Department Reports- March 2024

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johnice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Danny Hopkins, Maintenance Supervisor.

Motion:Stringer

2nd:Thompson

Vote:yes

D. Acknowledgements

1. Application for Notary Public Commission submitted by Tracy L. Parker (Tax Collector's Office) Notary ID # 115187.
2. Application for Notary Public Commission submitted by Melissa C. Kiser (County Prosecutor's Office) Notary ID # 103560.
3. Approve Application for Free Port Warehouse License, submitted by Baker Distributing Company LLC #920, and acknowledge Check No. 2189833 in the amount of \$10.00.
4. Consider adopting a Resolution Establishing Policies and Procedures for Determining Whether or Not Any Parcel of Land is in Such a State of Uncleanliness as to be a Menace to the Public Health and Safety of the Community Pursuant to Section 19-5-105 of the Mississippi Code.
5. Forrest County School District Audited Financial Statements For the Year Ended June 30, 2022.
6. Payment to Election Poll Workers as listed on the attached Claims Docket for their work at the March 12, 2024 primary election in the total amount of \$75,252.95, submitted by Lance Reid, Chancery Clerk.

Motion:Stringer

2nd:Thompson

Vote:yes

E. 16th Section Leases

1. Residential Lease between the Petal Municipal School District and Mason Stokes, containing .60 acres m/l, with an annual rent of \$378.00; authorize Board President to execute.
2. Residential Lease between the Petal Municipal School District and Miguel Espejo, containing 3.8 acres, with an annual rent of \$1,178.00; authorize Board President to execute.
3. Residential Lease between the Petal Municipal School District and Ronald Brett Graham, containing 1.36 acres m/l, with an annual rent of \$495.00; authorize Board President to execute.
4. Residential Lease between the Petal Municipal School District and Rutilo Hernandez, containing 1.36 acres m/l, with an annual rent of \$587.50; authorize Board President to execute.
5. Residential Lease between Hattiesburg Municipal School District and Lee Ann Willis, PPIN 21381, containing 0.46 acre m/l, with an annual rent of \$520.00; authorize Board President to execute.

Motion:Woullard

2nd:Mordica

Vote:yes

F. Tax Collector

1. Approve cancelation of PPIN 26528 for the year 2021 taxes sold to the City of Hattiesburg, 2021 taxes sold to Ganesha Tax Investments LLC, Tax Collector to refund purchaser from current collections.
2. Approve cancelation of PPIN 28783 for the year 2021 and 2022 taxes sold to Forrest County, 2021 and 2022 taxes sold to Tax Purchasers and the Tax Collector needs to refund the purchaser.
3. Approve cancelation of PPIN 28772 and 28776 for the year 2021 taxes sold to Forrest County, 2021 taxes sold to Tax Purchasers and the Tax Collector needs to refund the purchaser.
4. Approve cancelation of PPIN 9176 for the year 2021 and 2022 taxes, also void the 2023 taxes, 2021 and 2022 taxes sold to Tax Purchasers and the Tax Collector needs to refund the purchaser.
5. Authorize Tax Collector to void PPIN 11894-1 receipt which is a 2022 homestead chargeback charged in error by DOR, see attached letter of cancelation.

Motion:Woullard

2nd:Stringer

Vote:yes

G. Tax Assessor

1. Approve cancelation of the Tax Sale for PPIN 46816, Tax Year 2021, Assessed to Everett Construction LLC, Sold to Kale Farms in the amount of \$35.20; parcel was double assessed for 2021, authorize Tax Collector to refund purchaser and void receipt.
2. Approve Petition for Reduction of Assessment for PPIN: 2963, 44693, 22571, and 20408.

Motion:Woullard

2nd:Mordica

Vote:yes

H. Sheriff's Department

1. Approve donation of two drones from City Tele-Coin to assist with law enforcement incidents in the county; this is a \$25,000.00 donation associated with the \$75,000.00 technology grant given by City Tele-Coin, and authorize placement on FCSO inventory; total of \$100,000.00.

Motion:Thompson

2nd:Stringer

Vote:yes

I. Coroner's Office

1. The burial/cremation of the unclaimed body of Wayne Dixon, pursuant to Order, and letter from Coroner Lisa Klem, and pay Pinehaven Funeral Home in the amount of \$500.00.
2. The burial/cremation of the unclaimed body of Sydney Boutwell, pursuant to Order, and letter from Coroner Lisa Klem, and pay Serenity Funeral Home in the amount of \$500.00.

Motion:Woullard

2nd:Mordica

Vote:yes

J. Planning

1. Acknowledge the submittal of three Mississippi Department of Environmental Quality (MDEQ) 2023 Commercial Rubbish Site Annual Reporting Forms for Forrest County Districts 2, 3, and 4 Class II Rubbish Sites.
2. Acknowledge the submittal of the Local Assistance and Tribal Consistency Fund (LATCF) 1052-2023 Annual Report (\$407,363.12).

Motion:Woullard

2nd:Stringer

Vote:yes

K. Travel Requests

1. Approve Lisa Klem to attend (mandatory) 2024 Summer Conference for Mississippi Coroners Medical Examiner Association at the Golden Nugget Hotel in Biloxi on June 25-28, 2024, conference cost is \$350.00, combined membership fee of \$400.00, for a total of \$750.00, and hotel cost of \$450.00.
2. Approve Justice Court Clerk to attend Mandatory Continuing Education Training May 15-17, 2024, at the Silver Star Convention Center at Pearl River Resort, costs include reimbursement for travel expenses not covered by Judicial College.
3. Approve Randi Harris, Bob Helfrich, Evan Henderson, Greg Holliman, Candy Rickman, Lucy Davenport, and Kamekia Adams to attend Rise 24 on May 22-25, 2024 in Anaheim, CA., and approve payment to AllRise (Invoice No. INV_56807) in the total amount of \$420.00 for the combined membership fees of the aforementioned.

Motion:Stringer

2nd:Mordica

Vote:yes

L. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement for the 16th Season of Live at Five to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement to United Way of Southeast Mississippi for Forrest County School District children to enroll in Dolly Parton's Imagination Library, which mails books out monthly to children who otherwise may not have access to books; to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement to 2 M's Publishing, Inc. to be featured in their Newcomers Magazine to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

(See Board Order)	Motion:	2nd:	Vote:yes
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M. Payables

1. Acknowledge receipt of \$293,821.29 from the State of MS for Rail Car Tax Payment, list of distribution of the Rail Car Taxes is attached along with calculation of distribution, authorize dispersion of these funds to the other entities.
2. Acknowledge receipt of \$340,277.79 from the State of MS for MV Rental Sales Tax Payment, list of distribution of the Taxes is attached along with calculation of distribution, authorize dispersion of these funds to the other entities.
3. Approve request to pay Waters International for an emergency repair on a fire truck in the amount of \$6,354.75 (Invoice No. 08S832996) paid from Carnes VFD levy funds, submitted by Chip Brown, Fire Coordinator.
4. Approve payment to the Department of Revenue in the amount of \$12.00 for a Government tag for a 2024 Chevy Silverado VIN No. 1GB3WRE78RF243494 for Road and Bridge.
5. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County County Court regarding upgrading the copier located in the County Court office (48-Month State Rental Rate \$155.00).
6. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Youth Court regarding upgrading the copier located in the Youth Court office (48-Month State Rental Rate \$155.00).
7. Approve request to reimburse Perry County in the amount of \$22,000.00 for being improperly billed for housing an inmate, as submitted by Lin Carter, District Attorney.
8. Approve payment to Mississippi Association of Supervisors Minority Caucus in the total amount of \$600.00 for Sharon Thompson and Roderick Woullard's 2024 Membership Dues.
9. Authority to transfer \$206,606.80, from Fund 115, to General Funds, to contribute toward pay raises for Public Defenders (close out account) and authority to set up a new line item in General Funds for revenue received from Circuit Court beginning April 1, 2024.

10. Authority for Road & Bridge Department to purchase chemical SoilPak-250 for gravel roads in the amount of \$14,183.00 from 7 Aarow Stabilizers.
11. Authorize the purchase of two entry metal detectors for Hattiesburg High School and North Forrest High School, one for each school not to exceed total of \$8,000.00, to be paid from District 2 ARPA.
12. Approve payment to Local Impact Analytics, LLC, in the amount of \$13,500.00 for Grant Writing Services.

Motion:Woullard

2nd:Stringer

Vote:yes

N. Capital Outlay Expenditures

1. Approve Capital Outlay Expenditures:
 - a. **Economy Supply**-Maintenance to purchase a saw zaw in the amount of \$278.00.
 - b. **Mingledorff's**-Maintenance to purchase an ice machine for Carne's Sr. Building in the amount of \$3325.00 (includes freight cost of \$125.00) (see attached quotes).
 - c. **Crown Security Products**-Jail to purchase a face depth facial recognition time clock in the amount of \$1,109.00
 - d. **Southern Rescue Systems**-Macedonia VFD to purchase an Amkus rescue tool set in the amount of \$11580.00 using requisition #81009 (see attached quotes).
 - e. **Amazon**-Sheriff Office to purchase a Blink video doorbell in the amount of \$69.99 using requisition #82919.
 - f. **Amazon**-Sheriff Office to purchase an Echo Show 5 with smart display in the amount of \$89.99 using requisition #82919.
 - g. **Allbritton Chainsaw**-Jail Maintenance to purchase a STIHL weed eater in the amount of \$359.99 using requisition #81087.
 - h. **Lewis Printing**-Justice Court to purchase a compact refrigerator for the judge's chambers in the amount of \$209.95 using requisition #75546.
 - i. **Lewis Printing**-Justice Court to purchase a Dymo label printer in the amount of \$389.95 using requisition #75546.
 - j. **Albritton Chainsaw**-Brooklyn VFD to purchase two STIHL chainsaw in the amount of \$449.99 each using requisition #81010.

Motion:Mordica

2nd:Thompson

Vote:yes

O. Claims Docket/Financials

1. Approve Claims Docket, as presented.

Motion:Thompson

2nd:Stringer

Vote:yes

P. Personnel Action

1. New Hire: Vicki Clark began working as a C.O. for the FCSO effective 4/1/2024
2. New Hire: Jessica Savoy began as Deputy Clerk for the Justice Court effective 4/1/2024
3. New Hire: William Montgomery began part-time in Rec 3 as a mower effective 4/1/2024
4. New Hire: Reggie Hayes began full-time as an Operator for Road and Bridge effective 4/1/2024
5. New Hire: Veda Robinson began part-time in Rec 4 as a Secretary effective 4/1/2024

Motion:Woullard

2nd:Thompson

Vote:yes

Q. Additional Matters

1. Authority to pay Gwen Wilks, Circuit Clerk, in the amount of \$17,100.00 for March 12, 2024 Primary Election for 52 scanners, 85 pollbooks, and 34 express vote machines.
2. Approve quotes for flooring at Tax Assessor's Office.
3. Approve flooring in Judges lounge in Chancery Building.
4. Approve Mini-Split for Maxie VFD in the amount of \$929.35, to be paid from Maxie VFD.
5. Approve floors to be waxed at Justice Court.
6. Recess to Wednesday, April 3, 2024, at 10:00 am.

R. Taken Under Advisement March 18, 2024

1. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028. (Current Appointee is Thomas Jeffery Foxworth)
2. Consider the purchase of a Sponsorship/Advertisement to HubFins Swimming to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement to The Ray-E Foundation's 41st Annual Juneteenth Celebration taking place on June 15, 2024, which includes FCBO's choice of advertisement in publications, announcements, and social media to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
4. Consider the purchase of a Sponsorship/Advertisement for the Hattiesburg Hundred Sworn Officers Appreciation Dinner on May 15, 2024 for the FCSO to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
5. Consider the purchase of a Sponsorship/Advertisement for the Soldiers Freedom Outdoors 2nd annual Golf Tournament on May 11, 2024 at Timberton Golf Club to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Next Board Meeting: Monday, April 15, 2024