



BOARD MINUTES

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RCD:4/15/2024 @ 5:24:49 PM

Forrest County, MS

Agei Lance C. Reid Chancery Clerk

of the

Forrest County Board of Supervisors

Date: Monday, April 15, 2024

- **Call to Order**
- **Public Forum (5 minutes)**
 1. Kaitlyn Slade, 4-H & Heidi Hood
- **Approve or Amend Agenda**

Motion:Thompson

2nd:Woullard

Vote:yes

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

Motion:Mordica

2nd:Stringer

Vote:yes

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- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

Motion:Thompson	2nd:Stringer	Vote:
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C. Monthly Department Reports- March 2024

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Meal Log for the Juvenile Detention Center (total 909) and Adult Detention (total 24,079).
5. The Tax Collector's Surrendered Tag List.

Motion:Mordica	2nd:Stringer	Vote:yes
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D. Acknowledgements

1. Application for Free Port Warehouse License for HAJOCA Corporation #535 (wholesale plumbing) located at 1526 N Main St.
2. Free Port Warehouse Report of Inventory Movement For Period January 1, 2023 through December 31, 2023 for Kohler Co. and Free Port Warehouse Report of Inventory January 1, 2024 for Kohler Co..
3. Payment to Hostway Services Inc., Invoice No. 14513499, in the amount of \$622.17 for Mail-Usage Fee.
4. Constable Annual Financial Report for 2023 for Constable Mike Harris, Post 1.
5. Acknowledge Agreed Order for Disposition of Seized Property regarding Cause No: 21-731.
6. The signed Records Disposal Authorization allowing for Record Disposal at the Justice Court for the years 2015 and back.
7. Adopt Order of Board of Supervisors Forrest County, Setting Forth Proposed State Aid Projects for Period January 1, 2024 through December 31, 2027; Board President to execute.
8. Approve road entry and turn lane construction to Ira Hudson Road by Love's Travel stops upon receipt of Bond(s) per Section 31-5-51(1) Mississippi Code 1972 as amended.

Motion:Woullard

2nd:Mordica

Vote:yes

E. Tax Collector

1. Authorize Tax Collector to refund the taxes paid in error for PPIN 2363, approve current owner to pay 2023 taxes without penalties on correct PPIN 43603.

Motion:Woullard

2nd:Stringer

Vote:yes

F. Tax Assessor

1. Approve cancellation of tax sale PPIN 26890 for tax year 2021 and 2022 assessed to Ryan motors and sold to state of MS no refund is due and void penalties and interest for 2021 and 2022 taxes and allow owner 4M Development to pay prior years and allow name change to reflect deed filed in 2019.
2. Approve Petition for Reduction of Assessment for PPINS 16920 and 44914.
3. Approve Petition for Reduction of Assessment for PPINS 8475, 7945, and 7091.
4. Approve request to give a pro-rated refund to James Lee Cunningham for 2021 property taxes on PPIN 9123 in the amount of \$612.95. Refund to come from Forrest County General Fund.
5. Approve cancelation of the Tax Sale of PPIN 22675 for Tax Year 2022-1 Assessed to Ribeiro Adson & Gheysa Coelho and Sold to FIG 20, LLC FBO SEC PTY, and allow Ribeiro to pay the 2022-1 taxes without penalties.
6. Approve request to void penalties and interest for Tucker Dixie Trust for the 2020 property taxes on PPIN 46611 and also for D&J Ventures LLC for the 2021 & 2022 property taxes for PPIN 46611; allow name change from Tucker Dixie Trust to Wanda S. Stinson and allow her to pay back taxes without interest and penalties.
7. Approve cancelation of the Tax Sale of PPIN 46611 for 2021, 2022, and 2023, Parcel was sold to Wanda Stinson in a 2019 deed.

Motion:Mordica

2nd:Stringer

Vote:yes

G. Sheriff's Department

1. Approval for the list of attached vehicles to be sold by the FCSO at auction; donate vehicle (see memo) to McLain Police Department.
2. Approval for the list of attached radios (CP185) to be removed from inventory, declared surplus.

Motion:Stringer

2nd:Mordica

Vote:yes

H. Coroner's Office

1. Approval for Connor Bowman to be named Deputy Coroner to assist with high volumes of work, if approved he will be required to attend the Forty Hour training course with the state; \$300.00 per month base salary.

Motion:Mordica

2nd:Thompson

Vote:yes

I. Planning

1. Approve and authorize the Board President to execute the Forrest County Waste Tire Grant Application for the continuation/implementation of waste tire collection/disposal in Forrest County for the total amount of \$35,000.00.
2. Approve and authorize the Board President to execute the Forrest County Local Solid Waste Assistance Grant administered by the Mississippi Department of Environmental Quality (MDEQ) in the amount of \$29,627.00 (Grant funds will be used for Clean-up Days, address illegal dumps and related activities).
3. Approve the preliminary layout of Leeville Road Development, as submitted by Tommy Baylis.
4. Authorize and approve payment of the 2024 American Planning Association (APA) Membership dues (Invoice#188081-202404) in the total amount of \$393.00 for Corey Proctor, County Planner.
5. Approve and authorize payment of the 2024 Annual Membership Dues for Corey Proctor for the Association of State Floodplain Managers (ASFPM) in the amount of \$180.00 National and the Association of Floodplain Managers of Mississippi, in the amount of \$75.00 (State).
6. Authorize the Board President to sign the agreement between Forrest County and Shows, Dearman and Waits, Inc. for Professional Services for the Brooklyn Sewer Project funded through the MCWI Grant (preparation of plans, specifications and related documents in accordance with MDEQ and MCWI requirements for upgrading two lift stations, installation of a SCADA monitoring system and rehabilitate the storage lagoon and spray field. Engineering includes surveying, AutoCAD drafting and engineering, design and construction engineering and inspection)

Motion:Thompson

2nd:Woullard

Vote:yes

J. Travel Requests

1. Approve for Supervisors and staff to attend John Maxwell Lunch & Learn ADP Training with speaker Chad Newell on Thursday, May 23, 2024 at William Carey University's 3rd floor Tatum Court 11:30-1:00, cost is \$50.00 (includes lunch).
2. Approve Officials and Staff to attend the MAS Annual Conference, June 10-13, 2024, in Biloxi and authorize all travel related expenses allowed by law.
3. Approve Road and Bridge employees to attend MDOT Flagger Certification on April 24, 2024 at the MDOT Administration Building in Jackson, free of cost.
4. Approve Brycen McKee to attend Cyber Risk Lunch & Learn with Pileum & Artic Wolf on April 24, 2024 at Enzo's Osteria in Ridgeland, MS, free of cost.

Motion:Thompson

2nd:Stringer

Vote:yes

K. Payables

1. Approve payment to Donese Logan in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
2. Approve payment to Magdalena Olguin in the amount of \$200.00 for reimbursement of the cleaning deposit to rent the Extension Center.
3. Approve payment to the Bread Agency, Invoice No. 271-08-01, in the amount of \$11,180.00 for website design.
4. Acknowledge Gwen Wilks 2023 Annual Financial Report and approve payment to Gwen Wilks in the amount of \$8,935.00 for 2023 PERS, and acknowledge Gwen Wilks writing the County General fund a check for \$112,895.00 for 2023 depository closeout.
5. Approve authorization to process 2023 AFR refund to John Tryner in the amount of \$277.16, and the County's portion of \$812.98.
6. Approve authorization to process 2023 AFR refund to Jennifer Travis in the amount of \$3,476.79, and the County's portion of \$6,721.79.
7. Approve and authorize Pay Application No. 12, in the amount of \$222,420.65 payable to Hanco Construction, and Invoice No. 21-017.13, in the amount of \$9,951.55, payable to Albert & Robinson Architects for Forrest County Health Department. (100% Non-WIC: \$9,951.55).

8. Approve payment to Cadence Bank in the amount of \$888.46 for the Sheriff's Credit Card Statement.
9. Approve payment to S,D,&W, in the total amount of \$65,319.50 for professional services from February 25, 2024 to March 23, 2024:
 - a. Invoice No. 21083, Project No. FC19-247, East Hardy Street Bridge Replacement, \$45,092.00
 - b. Invoice No. 24084, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$2,800.00
 - c. Invoice No. 24085, Project No. FC22-277, Timber Bridge Replacement 2022-Covington, \$3,192.50
 - d. Invoice No. 24086, Project No. FC23-284, Riverwalk MDOT Retaining Wall, \$14,235.00
10. Approve payment to Security Blanket, Inc., in the amount of \$450.00 installation fee, and \$45.00 per month for 12 months for the Forrest County Health Department.
11. Approve payment to Cadence Bank in the total amount of \$5,381.11 for Supervisor's Credit Card Statements. (Gentry Mordica \$1448.52), (Sharon Thompson \$1081.46), (Steve Stringer \$894.95), (Roderick Woullard \$1142.50), and (Terri Bell \$813.68).
12. Approve payment to Forrest-Lamar Alliance in the amount of \$300,000.00 for contribution to the alliance.
13. Approve payment to All Rise for Justice in the total amount of \$5,565.00 for INV_57511 for Rise24 Member Conference Fees (\$795.00 per person).
14. Order Directing Payment of Fees payable to Cynthia Re in the amount of \$855.00 pursuant to the Order signed by Chancellor Chase Morgan on November 28, 2023.
15. Approve payment to Learfield in the amount of \$10,000.00 (Inv. No. 749-246064-562619) for 2023-2024 Southern Miss Sponsorship.
16. Approve payment to Learfield in the amount of \$31,500.00 (Inv. No. 749-208681-424991) for 2023-2024 Southern Miss Sponsorship.

Motion:Stringer

2nd:Woullard

Vote:yes

L. Capital Outlay Expenditures/Emergency Purchase

1. Approve Capital Outlay Expenditures:
 - a. **Jackson Comm**-McLaurin VFD to purchase 5 Motorola APX radios (\$2400 ea) and 5 Motorola Apx mics (\$616.00 ea) totaling \$15,080.00 using requisition #81016 (see attached quotes).

- b. **Agricultural & Environmental Solutions**-Road & Bridge to purchase 1 sprayer in the amount of \$15,100.00 and Pest to purchase 1 sprayer in the amount of \$15,100.00 (see attached quotes).
- c. **Allbritton Chainsaw**-Rec 2 to purchase a STIHL backpack blower in the amount of \$494.99.
- d. **Allbritton Chainsaw**-Bridge & Culvert to purchase a STIHL chainsaw to replace inventory #7420 for Brooklyn Barn.

2.Approve Emergency Purchase:

- a. **American Appliance & Supply**-Maintenance purchased a refrigerator for Brooklyn Community Center using requisition #82192 and PO# 158573 in the total amount of \$683.26. (See attached)

Motion:Stringer

2nd:Thompson

Vote:yes

M.Claims Docket/Financials

- 1. Approve Claims Docket, as presented.
- 2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

Motion:Thompson

2nd:Mordica

Vote:yes

N. Personnel Action

- 1. New Hires for the part-time Summer Program: Victoria Nelson (Maintenance), Timothy Bates (R&B), Remington Breland (R&B), and Grafton Howdeshell (Planning); Tanner Graham (Dixie) effective 5/28/2024.
- 2. New Hire: Jacie Byrd began part-time as an Assisting Officer for FCSO effective 4/8/2024
- 3. New Hire: Corinthians Stewart began full-time as an Assisting Officer for the FCSO effective 4/8/2024
- 4. New Hire: Thomas Gilbert began full-time as a C.O. for FCSO effective 4/8/2024
- 5. New Hire: Simon Lee began full-time as a C.O. for FCSO effective 4/8/2024
- 6. New Hire: Sebastian Elwood began full-time as a Guard at the Evaluation Center effective 4/8/2024
- 7. New Hire: Curtis Lyon began part-time as a pest sprayer for R&B effective 4/15/2024

8. New Hire: Robin Breland began full-time as a Deputy Clerk at Justice Court effective 4/15/2024
9. New Hire: Charles Magee began full-time as a C.O. for FCSO effective 4/8/2024
10. New Hire: Darryl Patterson began part-time as a pest sprayer for R&B effective 4/15/2024
11. New Hire: Alex Myers began part-time as an Assisting Officer for FCSO effective 4/22/2024
12. Separation of Service: Ta'Shyra Warren (C.O., Annex) effective 4/8/2024
13. Separation of Service: Tavares Webb (Assisting Officer, FCSO) effective 4/21/2024
14. Separation of Service: James Hayes (Pest Sprayer, R&B) effective 4/9/2024
15. Separation of Service: Tony Bond (Pest Sprayer, R&B) effective 4/4/2024
16. Separation of Service: Christopher Higginbotham (Operator, R&B) effective 4/9/2024
17. Separation of Service: Eddie Joe Morris (Operator, R&B) effective 4/12/2024
18. Tabatha Woods at Adult Detention went on FMLA 4/19/2024
19. Veda Robinson rescinding job offer 4/8/2024
20. New Hire: Morgan Swilley began full-time for R&B effective 4/15/2024
21. Monica Dewease went on Intermittent FMLA effective 3/11/2024
22. Connor Bowman to be named Deputy Coroner effective 4/15/2024.

Motion:Woullard

2nd:Mordica

Vote:yes

O. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement for the Midtown Merchants Association for Midtown Sounds to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

P. Additional Matters

1. Adopt FC Road Department Culvert Installation Policy stating the county will provide and install one (1) culvert and required amount of gravel or fill material per residential dwelling.
2. Recess to Friday, April 19, 2024 at 10:00 a.m.

Q. Taken Under Advisement April 1, 2024

1. Consider the Appointment to the North Forrest Fire Protection for a term of five (5) years beginning January 1, 2024 and ending December 31, 2028.
(Current Appointee is Thomas Jeffery Foxworth)
2. Consider the purchase of a Sponsorship/Advertisement to HubFins Swimming to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider adopting a Resolution Establishing Policies and Procedures for Determining Whether or Not Any Parcel of Land is in Such a State of Uncleanliness as to be a Menace to the Public Health and Safety of the Community Pursuant to Section 19-5-105 of the Mississippi Code.
4. Consider the purchase of a Sponsorship/Advertisement to 2 M's Publishing, Inc. to be featured in their Newcomers Magazine to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Next Board Meeting: Monday, May 6, 2024