



Agenda
of the
Forrest County Board of Supervisors

Date: Monday, May 6, 2024

- **Call to Order**
- **Public Forum (5 minutes)**
 1. Browns Bridge Rd. Property Owners (adjacent property problem)
 2. Heather Peterson, requesting funding for July 4th Fireworks at Paul B. Johnson
- **Approve April 2024 Minutes**

Motion:Mordica

2nd:Stringer

Vote:yes

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

Motion:Stringer

2nd:Mordica

Vote:yes

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- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

Motion:Thompson

2nd:Mordica

Vote:yes

C. Monthly Department Reports- April 2024

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johnce Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Danny Hopkins, Maintenance Supervisor.

Motion:Woullard

2nd:Stringer

Vote:yes

D. Acknowledgements

1. Approve and authorize County offices to close on Monday, May 27, 2024, in observance of Memorial Day holiday pursuant to Mississippi Code 3-3-7(2).
 2. Payment to Dish Network LLC (Inv No. 335007568) in the amount of \$438.96 for the Jail.
 3. Corrected Gwen Wilks AFR where a check was written to the Forrest County Chancery Clerk in the amount of \$112,895.00 erroneously. The amount that should have been paid is \$61,995.00 and refund of \$50,900.00.
 4. Sonny Blackwell, Risk Improvement Advisor, will be working with MASIT and SouthGroup to review and enhance loss prevention for the FCSO at no cost to the county; services will be paid for by SouthGroup.
 5. Order Accepting Resignation of Tracy Alexandra Parker Shoemaker, Staff Attorney for the 10th Chancery Court District of Mississippi, effective April 30, 2024; pursuant to the Order signed by Chancellor Chad Smith April 19, 2024.
 6. Acknowledge Submission of Quarterly Report SB 2971 Bridges Temple Rd (Reese Cr) Brooklyn-Janice Rd (Chaney Branch Cr) from Department of Finance and Administration.
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7. Acknowledge Submission of Quarterly Report HB 603 Monroe Road Extension Repairs and Improvements from Department of Finance and Administration.

Motion:Mordica

2nd:Stringer

Vote:yes

E. 16th Section Leases

1. Approve Residential Lease between Petal Municipal School District and Daniella Candelario, .74 acres m/l, with an annual rent of \$647.00; authorize Board President to execute.
2. Approve Residential Lease between Hattiesburg Municipal School District and Lora M. Anderson, PPIN 014921, 0.13 acre, with an annual rent of \$200.00; authorize Board President to execute.
3. Approve Residential Lease between Hattiesburg Municipal School District and Terry Donald, PPIN 19881, 0.12 acres m/l, with an annual rent of \$220.00; authorize Board President to execute.
4. Approve Hunting and Fishing Lease between Forrest County School District and Gun & Reel Sportsman Club, 575 acres m/l, with an annual rent of \$5,750.00; authorize Board President to execute.
5. Approve Agricultural Lease between Forrest County School District and Lonnie Allan, PPIN 9051, 80 acres m/l, with an annual rent of \$2,160.00; authorize Board President to execute.
6. Approve Residential Lease between Forrest County School District and Dale or Suzanne Beavers, 1.0 acres m/l, with an annual rent of \$547.50; authorize Board President to execute.

Motion:Woullard

2nd:Stringer

Vote:yes

F. Tax Collector

1. Approve and authorize Tax Collector to void PPIN 29524 2023-1 receipt which is a 2022 homestead chargeback, the homestead chargeback is in the previous owner's name, Craig Snow; no access to current owner's name; no refund is due, and no penalties to be waived.

Motion:Stringer

2nd:Woullard

Vote:yes

G. Tax Assessor

1. Motion to Amend the Board Minutes from February 5, 2024, Agenda Item G #2 to correct the same. New item #2 should be as follows: Authorize the granting of a tax refund and voiding the tax receipt for Amber Sumrall and Alicia S. Sumrall for the 2022 property taxes on PPIN 46995, as submitted by Mary Ann Palmer, Tax Assessor and authorize the Tax Collector to make a new or amended receipt for property. This Amendment is to replace the Item G #2, Book 785 Page: 480.
2. Approve Petition for Reduction of Assessment for PPINS 12639, 8021, 26199, and 15254.
3. Approve cancelation of tax sale PPIN 26199 for tax year 2022 and 2023 assessed to JN LLC and Tax Collector needs to refund tax purchaser. Void penalties and interest for 2022 and 2023 taxes and allow owner Hunter Blake Shutze to pay and allow name change to reflect deed filed in 2021.
4. Approve request to void the receipt for Michael T & Wendy W Clark for the 2021 property taxes on PPIN 39520; Tax Collector needs to refund tax purchaser.
5. Approve request to void the receipt for Harvison-Morgan LLC for the 2021 property taxes on PPIN 39952; Tax Collector needs to refund tax purchaser.
6. Approve Increased Assessment for PPIN 8475.
7. Approve request for tax sale cancelation for PPIN 44110 for Tax Years 2021 and 2022; Tax Collector needs to refund purchaser and allow owner to pay with no penalties or interest.
8. Approve request for tax sale cancelation for PPIN 1035 for Tax Year 2021. Homestead was denied in error and Tax Collector needs to refund purchaser.

Motion:Mordica

2nd:Woullard

Vote:yes

H. Sheriff's Department

1. Approve purchase of MCC 7500E Radio console on the BJA FY23 Rural and Small Department Violent Crime Reduction Program Grant under MSWIN RFP 3429. (\$78,000)
 2. Approve payment to Vector Solutions for Guardian Tracking renewal (Inv No. INV86964) in the amount of \$6,433.10; request to use \$2,797.00 from Sheriff Admin Account and \$3,636.10 from Cops Grant.
 3. Approve purchase of a 2024 Dodge PPV 2023-2024 State Police Vehicle Contract, price including title fee: \$38,783.00 to come out of Jail Custody of Prisoners 220 Capital.
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Motion:Woullard

2nd:Mordica

Vote:yes

I. Planning

1. Authority to advertise for bids for Forrest County Project FC18-239 Construction of Boat Ramp Upgrades for Districts 1, 2, and 4.
2. Acknowledge submittal of MS Office of Homeland Security's State and Local Cybersecurity Grant Program (SLCGP) Consent Form and MOU.
3. Acknowledge SLFRF Compliance Report SLT-4929 P&E Report Q1 2024, Report Period: Quarter 1 2024 (January-April 2024) submitted by Corey Proctor, Planner.
4. Acknowledge the scope of work, map layout and related information for water system improvements for McLaurin (treatment plant upgrades and elevated tank repair and rehabilitation) and Rockhill (chlorine equipment/control upgrades and elevated tank repair and rehabilitation); final grant paperwork will be submitted by Addie Stover, Grant Writer, Stover Development.

Motion:Stringer

2nd:Mordica

Vote:yes

J. Inventory

1. Approve and authorize the attached list of items to be removed from Inventory, per the request of Inventory Control Clerk, Johnnie Fairchild.

Motion:Woullard

2nd:Stringer

Vote:yes

K. Travel Requests

1. Approve Sheriff Charlie Sims to attend the 2024 Sheriffs' Summer Conference at the Golden Nugget June 3-7, 2024 and all cost associated with rooms and meals, estimated cost of room is \$479.96.
2. Approve Judge Gay-Polk Payton to travel to MS Bar Summer School 2024 in Sandestin July 8-13, 2024, approve reimbursement to Judge Payton for hotel prepayment in the amount of \$399.00, remainder of hotel cost \$2,102.15, and registration fee in the amount of \$505.00.
3. Approve Gavin Guy to attend Law Enforcement Driving Instructor Course May 6-10, 2024 at the Columbia Law Enforcement Training Academy, cost is \$650.00 for registration.
4. Approve Chip Brown to attend 87th MS Firefighters and Fire Chiefs Conference May 29-June 2, 2024 at the Natchez Convention Center, registration \$75.00 and hotel \$740.00.

Motion:Stringer

2nd:Mordica

Vote:yes

L. Sponsorship/Advertisements

1. Consider the purchase of a Sponsorship/Advertisement for the FCAHS Cheer Booster Club for T-Shirt sponsorship ads to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement for Wounded Minuteman of MS 14th Annual Golf Tournament at Pine Creek Golf Club to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement for Hattiesburg Public School District Foundation Teacher Appreciation Week and Support Services luncheon to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
4. Consider the purchase of a Sponsorship/Advertisement for Distinguished Young Women in the amount of \$450.00 paid from Rec 3 to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Motion:Thompson

2nd:Woullard

Vote:yes

M. Payables

1. Approve and authorize Board President to execute ARPA Subgrant Agreement with Glendale Utility District for \$100,000.00 from District 2 ARPA funds for ARPA eligible sewer system upgrades.
 2. Approve request of mileage reimbursement in the amount of \$538.68, payable to Brycen Mckee, Director of IT.
 3. Approve payment to Orlando Dantzler in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
 4. Approve payment to Abel Candelario in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
 5. Approve payment to Kimberli Barnes in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
 6. Approve payment to MDES in the amount of \$3,394.61 for the first quarter of 2024.
 7. Approve payment to the Hattiesburg Police Department in the amount of \$400.00 for Law Enforcement Memorial Service.
 8. Approve reimbursement to Sheriff Charlie Sims in the amount of \$295.19 for GoDaddy Renewal Websites + Marketing Premium.
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9. Approve request of Brycen McKee, Director of IT, to purchase a block of time (for use at his discretion) from Pileum that offers IT services, attached is a service agreement and a quote for \$4,995.00.
 10. Approve Pay Application No. 27 from SD&W, payable to TL Wallace, in the amount of \$1,001,567.58 for the East Hardy St./Main St. Bridge Replacement (ERBR-18(03)).
 11. Approve payment to the MS Department of Revenue in the amount of \$16.00 for a tag renewal of 2023 Chevrolet Tahoe VIN No. 1GNSKLED3PR274371 for the FCSO and \$12.00 for a government tag for 2024 Dodge Ram VIN No. 1C6RR7XT5RS149664 for FCSO.
 12. Approve payment request submitted by Court Reporter Elena James regarding the Software Maintenance Agreement from ProCAT to replace the previous agreement approved by the Board; Court Administrator did NOT submit it for payment; therefore, it was terminated. (\$1,195.00).
 13. Approve payment to SD&W in the total amount of \$29,185.00 for professional services from March 24, 2024 to April 20, 2024:
 - a. Invoice No. 24152, Project No. FC19-247 East Hardy St. Bridge Replacement, \$23,812.50
 - b. Invoice No. 24153, Project No. FC21-263 County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$637.50
 - c. Invoice No. 24154, Project No. FC22-278K Timber Bridge Replacement 2022-Davis Rd (Lotts Creek), \$4,735.00
 14. Approve payment to Bread (Inv No. 271-09-01) in the amount of \$3,800.00 for photography (BOS headshots/community centers).
 15. Approve payment to PearlComm Fiber in the amount of \$54.95 for internet services for Carnes VFD.
 16. Approve mileage reimbursement for Terri Bell in the amount of \$128.64.
 17. Approve payment to 2024 Allocated Petal School District Mini-Grants Funds in the amount of \$25,000.00 paid for from District 3 ARPA.
 18. Approve reimbursement for Tommy Cook in the amount of \$858.48.
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Motion:Stringer

2nd:Thompson

Vote:yes

N. Capital Outlay Expenditures/Sole Source Expenditure

1. Approve Capital Outlay Expenditures:

- a. **Eddie Pearson Roofing**-Maintenance to have a roof installed at Camp Dantzler Community Center in the amount of \$13,915.85 (see attached quotes).
 - b. **Lewis Printing**-Circuit Clerk to purchase a Fujitsu scanner using requisition #82618 in the amount of \$1299.00.
 - c. **Best Buy**-Data Processing to purchase a Sony camera and lens in an amount not to exceed \$3500.00.
 - d. **Audio Video Specialists (AVS)**-Maintenance to have the Justice Court audio system upgraded in the amount of \$31,062.10 to be processed from the Public Bldg Renovations fund (see attached quotes)
 - e. **C-Spire**-Sheriff's Department to purchase wireless routers. The Peplink Max routers (\$199.00 each) using requisition #82673 in the total amount of \$4378.00 and Peplink Primecare Plus (\$130.00 ea) using requisition #82674 in the total amount of \$2860.00.
 - f. **Lowe's**-Canteen Fund to purchase a refrigerator (\$488.00) and a microwave (\$129.00) using requisition #79133 in the total amount of \$617.00 for state inmates.
 - g. **Lewis Printing**-Jail Maintenance to purchase 2 backpack sprayers (\$269.95 ea) using requisition #79130 in the total amount of \$539.90.
 - h. **Jackson Comm**- Sheriff's Department to purchase 10 handheld radios (\$1125.00 ea) using requisition #74278 in the total amount of \$11250.00 to be part of the CTC Tech Grant. See quotes attached.
 - i. **Economy Supply**-Maintenance to purchase a drill combo set in the amount of \$270.00.
 - j. **Lewis Printing**-Sheriff's Department to purchase an HP Officejet printer using requisition #74277 in the amount of \$219.95.
 - k. **BSN Sports**-Rec 2 to purchase 2 sets of bleachers in an amount not to exceed a total of \$10,000.00.
 - l. **Rec 2**-to purchase an office table in an amount not to exceed \$1000.00.
- 2. Approve Sole Source Expenditure:**
- a. **Stenograph**-Circuit Court (Weathers) to purchase Stenograph machine NexGen using requisition #65087 in the total amount of \$5854.00 (See attached)

Motion:Thompson

2nd:Stringer

Vote:yes

O. Claims Docket

1. Approve Claims Docket, as presented.

Motion:Woullard

2nd:Mordica

Vote:yes

P. Personnel Action

1. New Hires for the Summer Program Effective 5/28/2024: Thomas Hennis (R&B), Brice Selman (I.T., R&B), Alisa Willis (R&B), and Kyle Roberts (Rec 3)
2. New Hire as Operator for R&B, Donald Labove, effective 5/6/2024
3. New Hire as Operator for R&B, William Lott, effective 5/6/2024
4. Separation of service from the Summer program, Elizabeth Issacs, effective 4/19/2024
5. Separation of Service from the FCSO as a C.O., Emrys Youngberg, effective 5/9/2024
6. Matthew Howard transferred to the Tax Collector's office as Deputy Collector effective 5/2/2024
7. Leon Leverette Sr. position changed to Corporal at the FCSO effective 5/2/2024
8. Gregory Crocker position changed to Sergeant at the FCSO effective 4/29/2024
9. Monica Stanberry went on Intermittent FMLA 4/1/2024
10. Adam Hutchinson went on FMLA 5/21/2024
11. Madra Lyas Intermittent FMLA ended 4/14/2024
12. Matthew Howard FMLA ended 5/1/2024
13. Kendria Jackson FMLA ended 3/30/2024
14. James Mapp FMLA ended 4/29/2024
15. Robert Walker went part-time in R&B effective 4/15/2024

Q. Additional Matters

1. Acknowledgement and acceptance of the 2024 NRA Foundation State Fund Grant in the amount of \$5,175.00 for FCSO.
2. Adopt Proclamation for Fallen Officers.
3. Authority to pay Gilliland Contracts in the amount of \$11,618.98.
4. Approve and authorize payment to Dixie Attendance Center PTO in the amount of \$464.59, from Rec 1 funds, for Teacher Appreciation Week.
5. Order to pay James Michael Honeysucker in the amount of \$1,300.00.

R. Taken Under Advisement April 15, 2024

1. Consider the purchase of a Sponsorship/Advertisement to HubFins Swimming to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement to 2 M's Publishing, Inc. to be featured in their Newcomers Magazine to advertise county resources as per Mississippi Code §17-1-1 and §17-3-3.

Next Board Meeting: Monday, May 20, 2024