



BOARD MINUTES  
Book:790 Page:457-464  
RCD:5/20/2024 @ 10:37:35 AM  
Forrest County, MS  
Lance C. Reid Chancery Clerk

Age

of the

**Forrest County Board of Supervisors**

**Date: Monday, May 20, 2024**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. LaKeisha Bryant-Hall, HAC Chapter President, Delta Sigma Theta
  2. Mark Arnett
  3. Catherine Jorns, Dr. Rick Conn
- **Approve or Amend Agenda**

**Approve Consent Agenda Items:**

**Motion: Mordica      2nd: Stringer      Vote: yes**

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).
- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

**C. Monthly Department Reports- April 2024**

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Meal Log for the Juvenile Detention Center (total 924) and Adult Detention (total 23,721).
5. The Tax Collector's Surrendered Tag List.

**D. Acknowledgements**

1. Agreed Order for Disposition of Seized Property (Cause No: 22-316/Earnest Sims); approve payment in the amount of \$10.00 for title application (to Tax Collector's office) and order tag in the amount of \$16.00 to MS Dept of Revenue for Under Cover Tag.
2. Memorandum of Understanding between Pearl River Valley Opportunity, Inc. and Forrest County Board of Supervisors regarding 2025 LIHEAP/CSBG grant proposal.
3. Supplemental Agreement from OSARC regarding Local System Bridge Program Project No. LSBP-18(19).
4. Payment to US Postal Service (Inv No. PO BX 1564) in the amount of \$232.00 for Coroner PO Box Rental.
5. The signed Signature form for Department Head and Designee for authority to sign Requisition Reports for Maintenance Department granting authority to Dan Lee.
6. The signed Signature form for Department Head and Designee for authority to sign Receiving Reports for Road&Bridge, Bridge&Culvert, Sanitation, Pest Control, Recreation, and County Utility granting authority to Benny Lee.
7. Auction Agreement between Jeff Martin Auctioneers, Inc. and Forrest County entered into as of May 8, 2024.
8. Acknowledge submission of Modernization Expenditure Report 2023 filed for eligibility to receive funds July and January pursuant to Miss. Code Ann., 27-67-35.

9. Acknowledge 2013 Chevrolet Tahoe transferred from BOS to IT Department. VIN 1GNSCNE05DR209411.

**E. Tax Collector**

1. Approve and authorize Chancery Clerk to void the tax sale for PPIN 24630 - 2021 due to a mistake at the time; allow current owner to pay the 2021 taxes to the Tax Collector without penalties and authorize Tax Collector to refund tax sale purchaser.

**F. Road & Bridge Department**

1. Acknowledge Request for Proposal regarding Debris Monitoring Assistance and authorize RFP to advertise for Pre-Disaster Debris Monitoring Contractor and have the Bid Opening on June 17, 2024.
2. Approve and authorize request of the R&B Department that Archi Smith Road be posted as "NO TRUCKS" (see attached email).

**G. Sheriff's Department**

1. Approve and authorize to renew attached agreement between FCSO and Five Star Commissary Services.
2. Approve and authorize permission to apply for the FY24 Operation Stonegarden Grant through Mississippi Office of Homeland Security.

**H. Planning Department**

1. Acknowledge submittal of 2024 Land and Water Conservation Fund request in the amount of \$33,981.00 for District 5.

**I. Travel Requests**

1. Approve and authorize Officials and Staff to travel and attend the NACo Annual Conference on July 12-15, 2024 in Hillsborough County, Florida; authorize rescheduling the Monday, July 15, 2024 Board Meeting to Thursday, July 18, 2024.
2. Approve and authorize Sarah Parker to attend Orientation Course for E-Telecommunications June 24-25, 2024 in Canton, MS at the Standards & Training Building; training is free and estimated hotel cost of \$126.00 reimbursable by the State of MS.
3. Approve and authorize Forrest County Election Commissioners to attend the 2024 Ecam Training Workshop August 21-22, 2024 at the Golden Moon in Choctaw, MS.

4. Approve and authorize MS Justice Court Judges Assn. Summer Convention registration fee in the amount of \$500.00 for Judge Gay Polk Payton and authorize travel to the IP Resort in Biloxi July 14-18, 2024 in the amount of \$668.45.
5. Approve and authorize Kyle Mims, Road and Bridge Manager, to use his county vehicle to travel to and attend the Extreme Wind Conference in Biloxi May 21-24, 2024; Glen Moore with Emergency Management to cover the cost.

**J. Sponsorship/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement to Carey Dinner Theatre's 50<sup>th</sup> Anniversary Season Program Book to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a Sponsorship/Advertisement to Downtown Hattiesburg Association's Star-Spangled Celebration on July 3, 2024 to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a Sponsorship/Advertisement to Petal Education Foundation Funny For Funds in the amount of \$500.00 from Rec 3, to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**K. Payables**

1. Approve Pay Application No. 28 from SD&W in the amount of \$519,612.83 payable to TL Wallace for Project No. ERBR-18(03) East Hardy St./Main St. Bridge Replacement.
2. Approve payment to Noble Motive Inc. (Inv No. 1977) in the amount of \$7,490.00 to be paid from District 3 ARPA for website design Petal Chamber of Commerce.
3. Approve payment to Pedro Cortez in the amount of \$150.00 for reimbursement of the cleaning deposit to rent the Extension Center.
4. Approve payment to ADP (Inv No. 823) in the amount of \$1,700.00 for Steve Stringer's ADP Leadership Exchange Registration in September 18-20 in Birmingham; authorize travel.
5. Approve payment to the MS Department of Revenue in the total amount of \$24.00 for government tags for the FCSO for two (2) 2023 Dodge Chargers Vin No. 2C3CDXAT5PH544846 and Vin No. 2C3CDXAT8PH544842.

6. Approve payment to Brooklyn Utility Association (Inv No. 2045) in the amount of \$13,579.19 as reimbursement paid from D5 ARPA for line move on Rockhill to Brooklyn Rd. bridge.
7. Approve payment to Cadence Bank in the total amount of \$4,079.76 for Supervisors' and County Administrator's Credit Card Statements: Gentry Mordica (\$489.44), Sharon Thompson (\$55.20), Steve Stringer (\$482.36), Roderick Woullard (\$969.92), Terri Bell (\$525.54), and Jennifer Slade (\$1,557.30).
8. Authorize purchase of real property located adjacent to Camp Dantzler Community Center, (part of the NE  $\frac{1}{4}$  , in Section 27, Township 2 North, Range 15 West, 0.03 acres), from Robert C. Lynchard and Sarah Lynchard for a total of two thousand (\$2,000.00) dollars. The community center power pole and adjacent equipment is located on this property which is owned by the Lynchards. This will clear title to same in County.
9. Approve Pay Application No. 4 from SD&W in the amount of \$56,861.49 payable to TL Wallace for Project No. FC21-263B Rockhill-Brooklyn Rd. Bridge Replacement.
10. Approve payment to Forrest County 4-H in the total amount of \$2,750.00 for the approved MSU Extension budget for the 2023-2024 Fiscal Year.
11. Accept sole bid from The First Bank for the Sunrise VFD purchase of a fire truck in an amount of \$90,000.00.
12. Approve payment to Cadence Bank in the amount of \$656.88 for Sheriff's Credit Card Statement.
13. Approve payment to the MS Department of Revenue in the amount of \$12.00 for a government tag for the FCBOS for a 2024 Chevy Tahoe Vin No. 1GNSKPKD9RR249750.
14. Approve payment to MASMC in the total amount of \$150.00 for Supervisor Woullard and Supervisor Thompson's registration Fee for the 2024 Summer Meeting June 9-10, 2024.

**L. Capital Outlay Expenditures/Emergency Purchase**

1. Approve Capital Outlay Expenditures:
  - a. Best Buy-Data Processing to purchase an executive office chair in an amount not to exceed \$400.00.

- b. Lowe's- Maint./Fire to purchase 2 tents in an amount not to exceed \$1000.00.
- c. Mingledorff's-Maintenance to purchase an air conditioning unit in the amount of \$3711.86 (see attached quotes)
- d. Allbritton-Maintenance to purchase weed eater in the amount of \$476.99.
- e. Standard Office Supply-Sheriff's office to purchase furniture to include installation using requisition #74283 in the total amount of \$1731.65.
- f. Amazon-Sheriff's office to purchase 2 VIZIO televisions using requisition #74281 in the total amount of \$319.98 (\$159.99 ea).
- g. Southern Connection-Sheriff's office to purchase lighting and speakers for new vehicles using requisition #74285 in the total amount of \$5190.00 (see attached quotes).
- h. Lowe's- BOS to purchase refrigerator in an amount not to exceed \$3500
- 2. Approve Emergency Purchase:
  - a. United States Fugitive Apprehension & Transport-Sheriff's department acquired an apprehension & transport service of an inmate using requisition #74292 and purchase order #158967 in the total amount of \$4562.30 (see attached letter).

### **M. Personnel Action**

- 1. New Hires for the Summer Program effective 5/28/2024: Jimmy "Cash" Clark (Maint.), Orlando Dantzler (R&B/Palmers), Cyleah Sanders (R&B/Palmers), Trinitee Lewis (R/B/Palmers), Patrick Bates (R&B), Dakota Brown (R&B), Lawrence Dehner (R&B), Caleigh Carter (D.A.), Tanyzia Kidd (Justice Court), Ethan Lawler (R&B/Brooklyn), and Maudell Tarvin (Rec 4)
- 2. New Hire: Cherlie Berry began full-time with Juvenile Detention effective 5/20/2024
- 3. Separation of Service: Kendra May left Juvenile Detention effective 5/14/2024
- 4. Change: Scott Drennan at the FCMPC rate change effective 5/20/2024
- 5. New Hire: Ruslan Saucier began as a part-time firefighter effective 5/21/2024

### **End of Consent Agenda**

## **N. Discussion Items**

### **E. Tax Collector**

1. Approve Cancellation of PPIN 23413 assessed to Quinisia Hatten for 2022 taxes that sold to the State of MS no refund is due; the House burned 5/7/22 and the value was adjusted to account for the damage in 2022. Please allow Mrs. Hatten to pay 2022 taxes without penalties and interest and authorize Tax Collector to make a new or amended receipt.
2. Approve to void the receipts for PPIN 23556 assessed to Josephine Parker for tax years 2021, 2022 and 2023. Ms Parker's homestead was denied in error due to a confusion with another Josephine Parker. Allow Tax Collector to refund her mortgage company for tax years: 2021 in the amount of \$1572.25, 2022 in the amount of \$1572.25 and 2023 in the amount of \$1027.28 and create a new or amended receipt showing the over 65 Homestead exemption privileges.

### **J. Sponsorships/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement to Leadership Pinebelt's Go With The Flow initiative to address the lack of access to menstrual hygiene products for homeless and underserved women in the Hattiesburg community to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

### **K. Payables**

1. Approve an amount not to exceed \$22,000.00 from Rec4 for Summer Reading Project.
2. Approval for Road Manager to obtain a county credit card for the purposes of travel and registration fees.
3. Approval for Comptroller to set up separate line item for Summer Employment for salaries.
4. Approval for playground equipment to be purchased from Rec 5 in an amount not to exceed \$7,000.00.
5. Approve payment to Terri Bell in the amount of \$58.96 as travel reimbursement for 88 miles traveled.
6. Approve estimate from the BREAD Agency in the amount of \$2,000.00 for the creative graphic design process of redesigning/modernizing the County's logo by Bread's team of brand strategist and developers.

### **M. Claims Docket/ Financials**

1. Approve Claims Docket, as presented.
2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

**O. Additional Matters**

1. Approval for VFD to use property located at 117 Shows Road, Petal for training sight contingent upon proper forms being signed by VFD and property owner.
2. Acknowledge letters from OSARC regarding Order of Board of Supervisors Forrest County Setting Forth Proposed State Aid Projects for the Period of January 1, 2024 through December 31, 2027 for Red Creek Road, SABP-18(1) and Elks Lake Road, SABP-18(2).
3. Acknowledge payment to PACKTRACK in the amount of \$700.00 for K-9 logs for FCSO, due to service being interrupted.
4. Authority to add reimbursement to James Michael Honeysucker to the Claims Docket.
5. Authority for payment to Petal Band in the amount of \$10,000 from District 3 ARPA, previously approved by previous Board.
6. Authority for payment to be issued to Holiday Inn Express for Chip Brown, attending the 87<sup>th</sup> MS Firefighters and Fire Chiefs Conference, in the amount of \$205.40.
7. Authority for payment to be issued to MS Association of County Board Attorneys, in the amount of \$150.00, for 2024 membership dues, for Pat Zachary, Board Attorney.
8. Consider the purchase of a Sponsorship/Advertisement to IMG College LLC for USM Baseball sign contract in the amount of \$45,592.00 to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**Next Board Meeting: Monday, June 3, 2024**