



BOARD MINUTES  
Book:791 Page:340-348  
RCD:6/3/2024 @ 11:07:11 AM  
Forrest County, MS  
Age Lance C. Reid Chancery Clerk

of the

**Forrest County Board of Supervisors**

**Date: Monday, June 3, 2024**

- Call to Order
- Public Forum (5 minutes)
  1. Father Tommy Conway
  2. Thomas Heanue, Executive Director-Hattiesburg-Laurel Regional Airport
  3. Felicia Groves, Forrest County's Community Wellness Planner
  4. Danny Hopkins, Darrell Thames- Retirement Proclamations
  5. Lakeyla White- request for Heirs Property Lunch & Learn
- Approve or Amend Agenda

**Approve Consent Agenda Items A - L:**

**Motion: Mordica**

**2nd: Woullard**

**Vote: Yes**

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).
- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

**C. Monthly Department Reports- May 2024**

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johnice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Danny Hopkins, Maintenance Supervisor.

**D. Acknowledgements**

1. Acknowledge for recording in Board Minutes, observation of the Thursday, July 4<sup>th</sup>, Independence Day Holiday and authorize the closing of County Offices on that day, per Section 3-3-7 of the Mississippi Code of 1972.
2. Acknowledge Fully Executed Subrecipient Agreement regarding Corona Virus Relief Fund Monies from District 2 ARPA between the FCBOS and Glendale Utility District.
3. Acknowledge Check No. 016909 in the amount of \$5,175.00 for the NRA Backup Firearm and Replacement Acquisition for sworn FCSO members, Grant #24MS014; authorize comptroller to transfer funds to FCSO account.

**E. 16<sup>th</sup> Section Leases**

1. Residential Lease between Hattiesburg Municipal School District and Ericka Lopez/Luis Cardona, PPIN 23598, annual rent of \$318.00; authorize Board President to execute.
2. Residential Lease between Petal Municipal School District and Linda Causey, 1.9 acres m/l, with an annual rent of \$659.00; authorize Board President to execute.
3. Residential Lease between Hattiesburg Municipal School District and Arthur Siggers, PPIN 21374, 0.08 acres m/l, with an annual rent of \$138.50; authorize Board President to execute.

4. Assignment of Sixteenth Section Residential Lease Contract between J. Alvin Investments, LLC and Rony Salvador Lopez, PPIN 21358, 0.30 acre m/l.
5. Assignment of Sixteenth Section Residential Lease Contract Lora Anderson and LaRea & Curtis Washington, PPIN 14921.
6. Residential Lease between Hattiesburg Municipal School District and Samantha Wertenberger, PPIN 14104, 0.30 acre m/l, with an annual rent of \$861.00; authorize Board President to execute.

**F. Tax Assessor**

1. Approve and authorize cancelation of the Tax Sale for PPIN 46881, Tax Year 2021, sold to Woodmark Investments LLC in the amount of \$352.96; deed was incorrectly worded and parcel should not exist, allow Tax Collector to void receipt, cancel tax sale, and refund the purchaser.
2. Approve Petition for Reduction of Assessment for PPIN 7864.
3. Approve change in taxing district and authorize Tax Collector to generate new receipt and allow land owner to pay without interest and penalties per MS Code 27-35-157 for PPIN 7370 (for 2023 taxes) and for PPIN 7161 (for 2022 and 2023 taxes).

**G. Applications for Ad Valorem Tax Exemption**

1. Acknowledge the Application for Ad Valorem Tax Exemption filed by Georgia-Pacific Consumer Operations, LLC for its 1 WL Runnels Industrial Drive location for a period of 5 years.
2. Acknowledge the Application for Ad Valorem Tax Exemption filed by Georgia-Pacific Consumer Operations, LLC for its 1 WL Runnels Industrial Drive location for a period of 6-10 years.
3. Acknowledge the Application for Ad Valorem Tax Exemption filed by Georgia-Pacific Consumer Operations, LLC for its 1 WL Runnels Industrial Drive location for a period of 7-10 years.
4. Acknowledge the Application for Ad Valorem Tax Exemption filed by JPM of Mississippi, Inc. for its 116 WL Runnels Industrial Drive location for a period of 10 years.
5. Acknowledge the Application for Ad Valorem Tax Exemption filed by Kohler Co. for its 182 J M Tatum Industrial Dr location for a period of 10 years.

6. Acknowledge the Application for *Extension of 5 years* for Ad Valorem Tax Exemption on Personal Property #7733 filed by Mar-Jac Poultry MS., LLC for its 1301 James Street location.
7. Acknowledge the Application for Ad Valorem Tax Exemption for 2023 Acquisitions, Expansions filed by Mar-Jac Poultry MS., LLC for its 1301 James Street location.
8. Acknowledge the Application for *Extension of 5 years* for Ad Valorem Tax Exemption on Personal Property #7734 filed by Mississippi Tank Company for their 3000 W 7<sup>th</sup> Street location.
9. Acknowledge the Application for Ad Valorem Tax Exemption Additions/Expansions 2023 filed by Mississippi Tank Company for their 3000 W 7th Street location.
10. Acknowledge the Application for Ad Valorem Tax Exemption filed by Zeon Chemicals, L.P for its 1301 W 7th Street location for a period of 5 years.
11. Acknowledge the Application for Ad Valorem Tax Exemption filed by Zeon Chemicals, L.P for its 1301 W 7th Street location for a period of 10 years.
12. Acknowledge the Application for Ad Valorem Tax Exemption filed by Resinall Corp for its 102 Dixie Pine Road location for a period of 10 years.
13. Acknowledge the 2023 Additions Exemption Application filed by Western Container Corporation for its 110 W L Runnels Industrial Drive location.
14. Acknowledge the Application for Ad Valorem Tax Exemption filed by Dirt Cheap, LLC for its 6892 US 49 location for a period of 8 years.
15. Acknowledge the Application for Ad Valorem Tax Exemption filed by Green Bay Converting, Inc for its 1400 James Street location for a period of 10 years.
16. Acknowledge the Application for Ad Valorem Tax Exemption filed by York International Corp for its 77 Academy Drive location for a period of 10 years.
17. Acknowledge the Application for Ad Valorem Tax Exemption Expansion filed by Wis-Pak of Hattiesburg for its 2 W L Runnels Industrial Drive location for the second (2<sup>nd</sup>) five (5) of ten (10) years.
18. Acknowledge the Application for Ad Valorem Tax Exemption Expansion filed by Sofidel America Corp for its 176 W L Runnels Industrial Drive location for the second (2<sup>nd</sup>) five (5) of ten (10) years.
19. Acknowledge the Application for Ad Valorem Tax Exemption for 5 Year Industrial Renewal Exemption for 2019 Assets (PPIN 7739) filed by Resinall Corp for its 102 Dixie Pine Road location.

**H. Sheriff's Department**

1. Acknowledge submission of reimbursement for FY22 Jag Bryne Local Law Grant (#221L1181).

**I. Coroner's Office**

1. The burial/cremation of the unclaimed body of John Ware, pursuant to Order, and letter from Coroner Lisa Klem, and pay Hulett Winstead Funeral Home in the amount of \$500.00.

**J. Travel Requests**

1. Authorize Tangi Carter to travel to Sandestin July 7-12, 2024 and approve payment to Tangi Carter in the total amount of \$4,496.56 for registration and hotel for the MS Bar Conference.
2. Authorize Ashleigh Fontaine, Johnnie Fairchild, DeAnn Clay, and Rochelle Campbell to attend 2024 Certification Training for County Purchase Clerks, Receiving Clerks, and Inventory Control Clerks on dates June 10, July 30, or August 1, registration \$100.00 per person.
3. Authorize DeReginald Williamson, Daniel Benoit, Nicholas Latham, Jeremy Jackson, and Zach Ruple to attend the 2024 MLEOA Summer Conference at the IP Casino in Biloxi on June 2-7, 2024 with estimated hotel cost \$49.99 each plus cost of meals.
4. Approval for Supervisor Woullard to travel to Louisville, Kentucky for a MASIT Annual Conference, July 22-25<sup>th</sup> and prepay Airfare for reimbursement by MASIT.
5. Approve and authorize Supervisors and Staff to travel outside of the County but inside the state of Mississippi, and pay all related travel expenses allowed by law.

**K. Payables**

1. Approve and authorize Pay Application No. 13, in the amount of \$108,949.80 payable to Hanco Construction, and Invoice No. 21-017.13, in the amount of \$4,975.77, payable to Albert & Robinson Architects for Forrest County Health Department. 100% Non-WIC.

2. Approve payment to the MS Department of Revenue in the amount of \$12.00 for a Government tag for a 2024 Dodge Durango VIN No.1C4RDJFG9RC154708 for the FCSO.
3. Approve and authorize issuing a check to the District Attorney's Office Operating Account in the amount of \$14,000.00, as approved by the Board as part of the 2023-2024 Budget.
4. Approve payment to Shows, Dearman & Waits in the total amount of \$35,264 for Professional Services from April 21, 2024 to May 18, 2024:
  - a. Invoice No. 24211, Project No. FC08-181.001, Dixie Elementary Ballfields, \$585.00.
  - b. Invoice No. 24212, Project No. FC-098.001, Bufkin Estates, \$585.00
  - c. Invoice No. 24214, Project No. FC19-247, EHS Bridge Replacement, \$27,989.00
  - d. Invoice No. 24215, Project No. FC21-263, County Bridge Replacement Program (Rockhill-Brooklyn Rd), \$675.00
  - e. Invoice No. 24216, Project No. FC22-278K, Timber Bridge Replacement 2022 (Davis Rd-Lotts Creek), \$3,330.00
  - f. Invoice No. 24217, Project No. FC24-292, 2024 TIP Projects, \$780.00.
  - g. Invoice No. 24213, Project No. FC18-239, Boat Ramps, \$1,320.00
5. Approve reimbursement to the FCSO in the amount of \$157.53 for the attached list of Petty Cash used from January 1 to March 31.
6. Approve payment to Cadence Bank in the amount of \$211.33 for the Sheriff's Credit Card Statement.
7. Approve and authorize to disburse/pay funds in the amount of \$5,125.00 for Agreed Order For Disposition of Seized Property (Earnest Sims/ Cause No. 22-316).
8. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Public Defender regarding upgrading the copier located in the office (48-Month State Rental Rate \$249.00).
9. Approve Rental Agreement For Use By Mississippi Agencies & Governing Authorities and Vendors between Owens Business Machines and Forrest County Juvenile Detention Center regarding upgrading the copier located in the office (48-Month State Rental Rate \$156.50).

10. Approve and authorize payment of the 2024 annual membership dues for Corey Proctor for International Economic Development Council in the amount of \$359.00 and authorize a budget line-item adjustment, as required per this action of the Board.
11. Approve and authorize payment to Stenograph, in the amount of \$834.00, for the renewal of Business Support, from June 10, 2024 through June 9, 2025 for Stacy Head, Court Reporter.

**L. Capital Outlay Expenditures/Emergency Purchase/Bid**

1. Approve Capital Outlay Expenditures:
  - a. **Dell, Inc.**-Jail to purchase 3 desktop computers in the total amount of \$3880.23 (\$1293.41 ea).
  - b. **Dell, Inc.**-Jail Maintenance to purchase a desktop computer in the amount of \$1518.16.
  - c. **Delta Fire**-North Forrest VFD to purchase a gear extractor (\$9875.00) and a gear dryer set (\$9700.00) using requisition #83081 in the total amount of \$19735.00. (See Attached Quotes)
  - d. **Amazon**-BOS to purchase a dolly cart in the amount of \$79.99 for the mail room.
2. Approve Emergency Purchase:
  - a. Kenny's Heating & Air-Maintenance had a 4 ton heat pump system replaced at the Evaluation Center using PO#159001 and requisition #79235 in the amount of \$18,700.00. (please see attachments).
3. Approve Sound System Bid for the Multi-Purpose Center.

**End of Consent Agenda**

**M. Discussion Items**

**Sponsorship/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement to Worthy Stables to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**Claims Docket**

1. Approve Claims Docket, as presented.

### **Personnel Action**

- a. New Hire: Alexis Blanchard began part-time at the FCSO effective 5/20/2024
- b. Separation of Service: Donald Labove left R&B; Timothy Bates did not accept the job offer for the Summer Program
- c. Change: Rosheda Harrington title changed to Corporal at the FCSO effective 5/20/2024
- d. Change: Lajeana Sheets title changed to Booking Officer at the FCSO effective 5/20/2024
- e. Change: Christopher Jefferson became assist foreman for R&B effective 6/3/2024
- f. Change: Benny Lee became foreman for R&B effective 6/3/2024
- g. Johnnie Fairchild removed from Intermittent FMLA 6/3/2024
- h. Lorcese Mackey removed from FMLA 5/14/2024
- i. New Hire: Jyla Wilson will begin the Summer Program at Rec 4 on 6/3/2024
- j. New Hire: Susan Gonzalez will begin the Summer Program at Rec 4 on 6/3/2024
- k. New Hire: Anikua Hamilton will begin the Summer Program at Rec 4 on 6/3/2024
- l. Separation of Service: Sean Beard left Welfare Maintenance effective 5/24/2024
- m. New Hire: Ashliegh Coons began full-time for Maintenance effective 6/3/2024
- n. Alice Downs retires as Deputy Collector effective 6/30/2024
- o. Danny Hopkins retires as Maintenance Supervisor effective 6/28/2024
- p. Darrell Thames retires as Assistant Maintenance Supervisor effective 6/28/2024
- q. Sandra Smith transferred to Welfare Maintenance effective 6/3/2024
- r. Jacqueline Williams was released from FMLA 5/17/2024
- s. Tabatha Woods was released from FMLA 5/28/2024
- t. Penny Steed retires as Comptroller of Finance effective 6/30/2024

### **Advertisement for Bids**



1. Approval to advertise for bids for Sewer Upgrades for Brooklyn Utility Sewerage District on July 15, 2024 out of District 5 ARPA.

**N. Additional Matters**

1. Authorize the Chancery Clerk's office to cancel the 2021 and 2022 tax sale on PPIN 15761 due to the City of Hattiesburg making an error on the clean-up assessment. Authorize the Tax Collector to refund the purchasers and allow the property owner to pay 2021, 2022, and 2023 without penalties.
2. Authority for Jessica Vaughn to engage in two projects in the amount of \$3,995.00.

**Next Board Meeting: Monday, June 17, 2024**